|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Village Green Metropolitan Park District: AGENDA | | | | | 1 19 16 | | |
| 6:30 PM | | |
| NK Fire and Rescue, 26642 Miller Bay Road NE, Kingston | | |
| Meeting called by: | | MPD Commissioners | Type of meeting: | Regular monthly meeting | | | |
| Facilitator: | | Bobbie Moore, Chair | Note taker: | Tracy Harris, Clerk | | | |
| Attendees: | |  | | | | | |
| Please read: | | Minutes December 15, 2015 meeting, Financial reports (three) | | | | | |
| Agenda Items | | | | | | | |
| Topic | | | | | | Presenter | Time allotted |
| **Call to order, roll call, approve agenda, approve prior meeting minutes** | | | | | | Chair | 2 min |
| **Public comment** Please limit comment to 3 minutes each person | | | | | |  | 6-12 min |
| **Report on current financial matters:**   1. Status of tax collection and funds on hand in operating and investment funds; review financial statements 2. District Bills and vouchers    1. Puget Sound Energy-Park $\_\_\_\_\_; (one month) Park, Puget Sound Energy December- building $835.53 plus $492 to establish service; Thorn Percival $2,645 (one month legal service plus retainer); Fischer Bouma for December work on master plan $750; Waste Management three months (Dec, Jan, Feb) $143.41; K&C Landscape Services- December raingarden work $151.87 | | | | | | Bobbie  All | 5 min  5 min |
| **Unfinished Business** | | | | | | | |
| Status report on signage | | | | | | All | 2 min |
| Progress – fundraising, construction Additional conversation about phone/cable | | | | | | Jason | 5 min |
| Park security: Visibility challenges – See forestry plan under new business | | | | | | Bobbie, all | 2 min |
| Master planning process: **Next steps, public meeting #2 Monday 2/29/15** | | | | | | Bobbie |  |
| Rain Garden Maintenance – status/update –K&C maintained 12/23/15 | | | | | | --- | ----- |
| Playground equipment – status report – drinking fountain and benches: Rotary plans | | | | | | Bobbie | No update |
| Trash pickup – status | | | | | | Pat, Bobbie | No update |
| Storage space policy in the new building – on hold | | | | | | All | No update |
| Open Public Meeting training: Online at Attorney General website  <http://www.atg.wa.gov/open-government-training> | | | | | | All | 0 |
| MPD Bank account – County has chosen Key Bank to replace Bank of America Resolution needed to determine amount of the petty cash fund | | | | | | Pat, Bobbie | 5 min |
| Website upgrade complete. Continue discussion of reservation software Upgrade for improved e-mail | | | | | | Bobbie/Tracy | 5 min |
| Room rental policies – update, **Discussion of Garden Club use of multipurpose room** | | | | | | All | 15 min |
| Building Program Manager:  Recess for three individual candidate conversations  Reconvene for discussion | | | | | | Bobbie, Jason | 15 min |
| **New Business** | | | | | |  |  |
| Forest management plan proposal | | | | | |  | 5-10 min |
| **Next meeting** **Regular meeting:** **Tuesday February 16, 2016** | | | | | | All |  |
| Adjourn | | | | | | Tracy/Bobbie |  |
| Guests/Observers: |  | | | | | | |