

Village Green Metropolitan Park District (VGMPD)

Date: 21 Jun 2016

- 1. Location Of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm), Jim Moore (Comm), Thorn Percival (Legal Rep) & Linda Fyfe (Program Coordinator/Manager VGCC)
- 5. Guests:** Alan Chessman (Representing Kingston Community Solar, LLC) & 7 Guests
- 6. Approval of Agenda**
 - a. Recommended for approval: (Pat Pearson (Comm))
 - b. Second Approval by: Jason Manges (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Meeting Minutes:** Dated 17 May 2016
 - a. Recommended for approval as amended by: Pat Pearson (Comm)
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** Kingston Community Solar LLC lease status: Approved by the VGF. Motion to sign lease between MPD and Kingston Solar by Jason Manges (Comm), Second by Pat Pearson (Comm), So ordered approved by Bobbie Moore (Chair/Comm). Received \$2256.80 from Kinston Solar for the leasing of MPD Roof, 1 year lease expires 21Jun2017.
- 9. Report On Events To Date:**
 - a. Finance
 - a). Operating Cash: \$82,164.22 & Investment Account: \$262,208.15
 - b). Bills and Vouchers were signed: Puget Sound Energy **\$17.78**; (one month, Park), Puget Sound Energy **\$1,318.20** (one month, building); Puget Sound Energy; Kitsap County Public Works **\$921.62** two months sewer service; Waste Management, **\$164.99**, building; Thorn Percival **\$1,230** (one month legal service); Linda Fyfe **\$3700.00**, one month; Bird Electric, **\$210**, security monitoring; Majestic Mountain coffee, **\$70**, 10 pounds coffee; KPUD **\$185.11**, water park; **\$185.79** water building; **\$55.62** irrigation; Olympic Printer resources **\$27.07**, cartridge; K&C Landscaping **\$832.10** rain garden plus weeding; Port of Kingston **\$52.27** fuel for mower; Bremerton Backflow test fire line **\$90**; DT Micro April-July Internet service **\$1,500** including \$700 setup fee; Renewable Choice Energy, **\$179.55** energy credits; NPCE **\$4775.00** three computers; Fabricare **\$69.80** kitchen towel cleaning; CenturyLink **\$878.50**, three months telephone; Village Green MPD Petty Cash fund, **\$450** Motion to authorize payments by Pat

Pearson (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

- b. Website Update
 - 1. Minutes of the meeting will be published on the Website.
 - 2. Calendar of events will be posted

- c. Legal
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Fundraising: Fundraising efforts will continue and projected to raise 500k.
- b. Progress on the Ground: Trees will not be trimmed until the fall because Herons are nesting
- c. Building Manager Report: Linda Fyfe (MVGCC) Is working on Policies and Procedures for the Community Center. Check out the daily calendar and upcoming events on website
- d. Forestry Plan: Will need a bid proposal for an arborist to prune trees around community center.
- e. Master Plan: On hold; visibility is improved, more dense brush will need to be removed behind the Community Center.
- f. Rain Garden: Weeding was completed and mulch was added.
- g. Trash: Removed recycling bin in the park due to unauthorized items, but added an extra trash can
- h. Storage Space Policy: No report.
- i. Bank Account: Checks has been received .
- j. Open Public Meeting Status: Bobbie Moore (Chair/Comm) is completed.
- k. Website: Is up and running. Rec 1 will be linked for the reservation system and Point and Pay will be available for credit card charges very soon
- l. PSE Green Power: Application has been submitted.

11. New Business:

- a. Kitchen: Borrowed Kitchen has offered to supply the Kitchen with commercial grade kitchen supplies

12. Any further public comment: None

13. Next Meeting Schedule: 19 July 2016, 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) 8:30 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, (Comm/Clerk)