

Village Green Metropolitan Park District (VGMPD)

Date: 16 August 2016

1. **Location Of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm), Jim Moore (Comm), Thorn Percival (Legal Rep) & Linda Fyfe (Program Coordinator/Manager VGCC)
5. **Guests:** None
6. **Approval of Agenda.**
 - a. Recommended for approval: (Pat Pearson (Comm))
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 19 Jul 2016
 - a. Recommended for approval as amended by: Pat Pearson (Comm); adjusted amount recorded for prior month Program Coordinator expense \$2,350.00 and expiration of MPD Roof lease, 21 July, 2021.
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** None
9. **Report On Events To Date:**
 - a. Finance
 - a). Operating Cash: \$87,945.37 & Investment Account: \$262,479.19, Projected tax collection: \$78,755.68
 - b). Bills and Vouchers were signed:

Enduris: **\$19,175**, 9/1/16-9/1/17 insurance premium; Puget Sound Energy: **\$22.87**; (one month, Park), Kitsap County Public Works: **\$460.81**, one month sewer service; Waste Management: **\$176.40**, building, one month; Thorn Percival: **\$300** (one month legal service); Linda Fyfe: **\$1,175**, one month; Majestic Mountain coffee: **\$70**, 10 pounds coffee; Olympic Printer Resources: **\$62.99**, Black cartridge; DT Micro August Internet service: **\$200.00**, CenturyLink: **\$266.21**, one month telephone; Village Green MPD Petty Cash fund: **\$266.21**; Kitsap PUD #1: **\$185.71**, two months, building; **\$526.31**, two months, park; **\$1,201.28**, two months, irrigation; Moff Interactive: **\$70.55** New drop-down and site visit; Port of Kingston: **\$33.00**, diesel for mower; US Postal Service: \$102.00; one year PO box rent; VGMPD: \$905.95 (Columbia Bank Petty Cash) Puget Sound Energy \$ **unknown** (one month, building) Fabricare \$ **unknown**, kitchen towel cleaning. Motion to authorize payments and Bobbie Moore (Chair/Comm) to pay PSE & Fabricare when bill arrives by Pat Pearson (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

- b. Website Update
 - 1. Minutes of the meeting will be published on the Website.
 - 2. Calendar of events will be posted
- c. Legal
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Building Manager Report: Linda Fyfe (MVGCC) will still need to check on floor warranty for pickle ball lines; also, a request to have in-line skating in the Community Center gym (multi-purpose room) has been received. Marketing is still on-going (Facebook, Constant Contact: Linda will be following up this week.) Registrations for classes and events are increasing..
- b. Fundraising: \$900k is left to raise, State Funding projected to receive is \$82,500 & Coffee Oasis purchase of old community center: \$367,000.00. Pie in the Park will be held on 18 Aug 2016 at the Community Center.
- c. Solar Roof: No report but Kitsap Sun reporter will do a feature story in the paper.
- d. Progress on the Ground: Slope re-planting will need to be done; we authorized Jason to get Fischer Bouma to give us a plan with minimum additional expenditure and we prefer some sort of groundcover to grass. We will also need to hire a professional landscaper to maintain grounds
- e. Forestry Plan: On hold
- f. Master Plan: Boy Scouts installed 2 benches on the trail near the mound area.
- g. Rain Garden: No report.
- h. Playground: No report.
- i. Bank Account: Jim Moore and Pat Pearson were added to the account as authorized signers.
- j. Website: A search option has been added for maximum usage.
- k. Supplies: More silverware and oblong tables will need to be purchased for future events held at the Community Center.

11. New Business:

- a. Kitsap County Dept. of Emergency Management Severe Weather Shelter: The Community Center will be a designated Severe Weather Shelter Station: More information will be forthcoming. Bobbie to forward agreement to Thorn Percival.
- b. Electrical Maintenance: Electrical plugs will need to be upgraded (Action: Jason Manges (Comm)).

12. Any further public comment: None

13. Next Meeting Schedule: 20 Sept 2016 , 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) 8:30 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, (Comm/Clerk)