

Village Green Metropolitan Park District (VGMPD)

Date: 20 September 2016

- 1. Location Of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm), Jim Moore (Comm), Thorn Percival (Legal Rep) & Linda Fyfe (Program Coordinator/Manager VGCC)
- 5. Guests:** None
- 6. Approval of Agenda.**
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Meeting Minutes:** Dated 19 Jul 2016
 - a. Recommended for approval: Pat Pearson, (Comm).
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** None
- 9. Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$61,416.89 & Investment Account: \$262,628.32,
 - b). Bills and Vouchers were signed:

Puget Sound Energy:\$19.57 (one month, Park) Puget Sound Energy: \$1,197.06 (two month, building); Kitsap County Public Works: \$460.81 one month sewer service; Waste Management: \$173.49, building, one month, Thorn Percival: \$405.00 (one month legal service); Linda Fyfe: \$2,950.00, one month; Majestic Mountain coffee: \$35.00 coffee; DT Micro July Internet service \$200; Fabricare: \$87.25, kitchen towel cleaning, five weeks; CenturyLink: \$267.10, one month telephone; Village Green MPD Petty Cash fund: \$173.88, Fischer Bouma \$1750.00 (replanting work), Moff Interactive: \$360.00 (2017 web main), Candid Canvas/Lauriann Atlee: \$35.00, (mosaic instruction); Bird Electric: 210.00, (alarm monitoring).

Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.
 2. Calendar of events available under News/Events menu item.
 - c. Legal
 1. None

d. Correspondence/Information Provided to Public:

1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

10. Unfinished Business:

- a. Building Manager Report: Linda Fyfe (MVGCC) reported that we had two news articles printed: one in the Kitsap Sun on 9/2/16 and Community New Sept 2016 about the Community Center. The calendar of events is posted on the website and available at the community center. Pickle Ball Quote: \$2760.00 for painting of lines or Court Line Tape \$8.99 per roll. Motion to allow Les Poole and Friends to lay court lines using pickle ball tape, to avoid this expense, by Pat Pearson (Comm), Second by Jim Moore (Comm), so ordered approved by Bobbi Moore (Comm)
- b. Fundraising: 900k is left to raise. Fundraising efforts continuing, including grants.
- c. Park Security: Thistles were removed and the trails were cleaned up by the Local Mormon Church
- d. Master Plan: One bid was received for landscape and maintenance, from McClain. Motion to contract with McClain to provide services according to proposal #1747, Pat Pearson, second by Jim Moore, both Commissioners, to start immediately. Unanimous and ordered by Bobbie Moore (Comm). Subject to receipt of insurance/bonding documentation. Second bid for replanting work on south side of VGCC: McClain was the lone bidder (Proposal 1748). Authorize Jason Manges (Comm) to proceed with McClain for base bid for Items #3, 4. & 7 unless Jason collects a more favorable bid from another qualified landscaper not to exceed \$15K. Motion by Pat Pearson, second by Jim Moore (Comm), so ordered approved by Bobbie Moore (Comm)
- e. Rain Garden: Maintenance included in McClain proposal #1747.
- f. Storage: Tabled until next meeting
- g. Bank Account: The account is working as planned for checks and deposits. Removing from agenda.
- h. Supply Items: Tabled until next meeting
- i. Kitsap County Dept. of Emergency: Motion to approve state of Agreement with Kitsap County Emergency Management by Pat Pearson (Comm), second by Jim Moore (Comm), so ordered approved by Bobbie Moore (Comm)

11. New Business:

- a. 2017 Budget: Budget was discussed and reviewed in depth, addition and or deletion will be discussed at the Oct meeting.

12. Any further public comment: None

13. Next Meeting Schedule: 18 Oct 2016, 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) 8:55 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, (Comm/Clerk)