

## Village Green Metropolitan Park District (VGMPD)

Date: 19 August 2014

1. **Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:34 p.m.
4. **Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Comm), Jason Manges (Comm), Jim Moore (Comm), Pat Pearson (Comm), Thorn Percival (Legal Rep)
5. **Guests:** Mary McClure (President Village Green Foundation)
6. **Approval of Agenda**
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Jim Moore (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Last Meeting Minutes: 15 July 2014**
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Pat Pearson (Comm)
  - c. So Ordered Approval by: Jim Moore (Comm)
8. **Last Meeting Minutes: 23 July 2014 (Special Meeting)**
  - a. Recommended for approval by: : Jim Moore (Comm)
  - b. Second Approval by: Tracy D. Harris (Comm/Clerk)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
9. **Public Comment:** None
10. **Report On Events To Date:**
  - a. Finance

Cash balance: \$65,936.82. Capital Improvement Fund: Zero Balance.

a). Bills and Vouchers were signed: PSE: \$15.23, Postmaster: 84.00, Gene's Landscaping: \$60.00, Legal \$550.00, Port of Kingston: \$39.49, PUD: \$543.00 & Enduris: \$2006.41. Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm) so ordered approved by Bobbie Moore (Chair/Comm).

Mary McClure: Village Green Finance update: MPD will need to sign a promissory note or deed to secure loan, or be loan guarantor. Research is being conducted to find the best rate either thru USDA, Commercial Bank or USDA. MPD will be presented with a range of options for the best rates.
  - b. Website Update

1. Minutes of the meeting will be published on the Website.
  2. Calendar of events will be posted
- c. Legal:
1. None
- d. Correspondence/Information Provided to Public:
1. None
- e. MPD Report for MPD Commissioners
1. None
- f. Project Architectural Plans
1. No report

**11. Unfinished Business:**

- a. Park Policies Signage: See New Business.
- b. Permitting: Completed and will be issued at pre-contractors meeting
- c. Progress on the Ground: Permit still not completed but county will not be an impediment to be able to start building in April 2015.
- d. Operating Agreement: Draft of MOU is completed and will be signed by 15 Sept 2014
- e. Capital Reserve: No report.
- f. Park Security: No graffiti activity has been reported.
- g. Tennis Courts Resurfacing: Completed and residents are enjoying the tennis courts.
- h. Rain Garden: Maintenance Agreement was reviewed and a pre-notification will be sent: MPD 10% payment; Kitsap County for 20% payment and Kingston Associates LLC for 70% payment. Gene's Down to Earth Landscaping bid is for \$1826.16, but clarification will be needed for additional on plants and mulch. Motion to accept bid by Jason Manges, Second by Pat Pearson (Comm), so ordered approved by Bobbie Moore (Chair/Comm).

**12. New Business:**

- a. Signage Firearms: Removed (taped) over the words firearms from the MPD signage
- b. Pie in the Park: 21 Aug 2014.
- c. Rotary: A grant has been submitted for \$3500.0 to the Rotary Committee for playground equipment. Tracy D. Harris (Comm/Clerk) was appointed as a non- rotary the point of contact.
- d. Oct Meeting: Will be held on Thursday Oct 16<sup>th</sup>, 2014 at the NK Fire Department

**13. Next Meeting Schedule: 16 Oct 2014, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd.**

**14. Any further public comment:** None

**15. Open Public Meeting Adjourned** *(by/time)*: Tracy Darlene Harris (Comm/ Clerk) 8:15 p.m.

**Summary Of Minutes Taken By** *(name/position)*: Tracy Darlene Harris, Comm/Clerk