

VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA			12 20 16
			6:00 PM
			Village Green Community Center, 26159 Dulay Rd NE, Kingston
Meeting called by:	MPD Commissioners	Type of meeting:	Regular monthly meeting
Facilitator:	Bobbie Moore, Chair	Note taker: Tracy Harris, Clerk	
Attendees:			
Please read:	November 15 meeting; Financial reports (two)		
AGENDA ITEMS			
Topic	Presenter	Time allotted	
Call to order, roll call, approve agenda, approve prior meeting minutes	Chair	2 min	
Report on current financial matters:			
1. Status of tax collection and funds on hand in operating and investment funds; review financial statements	Bobbie	5 min	
2. District Bills and vouchers: Voucher #1 attached, totaling \$7,958.68 Voucher #2 available 12 20 16: CenturyLink; Fabricare, L Fyfe expense reimbursements; Thornton Percival; Village Green MPD petty cash replenishment; any other invoices received by 12/20	All	15 min	
Unfinished Business			
Building manager/program coordinator report	Linda Fyfe	15 min	
Fundraising update and coordination with Village Green Foundation Possible joint retreat January or February – MPD commissioners plus VGF board	Bobbie and Thorn	10 min	
Park security: Visibility challenges and forestry plan update	Bobbie, all	2 min	
Master planning process – update on replanting work	None	10 min	
Rain Garden Maintenance – status/update –	All	2 min	
Playground equipment – status report – drinking fountain and benches: Rotary update	None		
Website content	Bobbie, Linda	10 min	
Supply items such as kitchen supplies, janitorial, dishes: Update	Bobbie	15 min	
Kitsap County Department of Emergency Management: Severe Weather Shelter- update	Bobbie	10 min	
New Business			
Bookkeeper – contract labor arrangement and terms	All	10 minutes	
Public Comment, limit 3 minutes per person			
Next meeting Regular meeting: Tuesday January 17, 6:30 PM at the Village Green	All		
Adjourn	Tracy/Bobbie		
Guests/Observers:			