

# Village Green Metropolitan Park District (VGMPD)

Date: 16 Oct 2018

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:35 p.m.
4. **Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm) Pat Pearson (Comm), Jason Manges (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
  - b. Excused: Jim Moore (Comm)
  - c. **Guest:** Les Poole (Kingston), Marty Smith (Squamish), Scott Ohrberg (Poulsbo), David Tramel (Suquamish) & plus 7 other guests
5. **Approval of Agenda. Approval of Agenda.** Dated 10/16/18
  - a. Recommended for approval: Pat Pearson (Comm)
  - b. Second Approval by: Tracy Darlene Harris (Clerk/(Comm))
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
6. **Meeting Minutes:** Dated 9/19/18
  - a. Recommended for approval: Pat Pearson (Comm).
  - b. Second Approval by Bobbie Moore (Chair/Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Public Comment:** Note: Concerns about acoustic in the gym, tennis court repair and estimated completions dates.

Les Poole: Challenging noise in the gym and tennis court repair  
Marty Smith: Thanks the MPD for allowing pickle ball players to play at VG  
Scott Ohrbeg: Expectations of getting acoustic accomplished at VG  
David Tramel: Thanks the MPD and express concern of noise in the gym
8. **Report On Events to Date**
  - a. **Finance**
    - a). Operating Cash: \$9244.93 & Investment \$316,573.43
    - b). Bills and Vouchers were signed: See attached Voucher 1, total \$24,668.50 Voucher#2: \$2,94721, Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
  - b. **Website Update**
    1. Minutes of the meeting will be published on the Website.
  - c. **Legal**
    1. None
  - d. **Correspondence/Information Provided to Public:**

- 1. None
- e. MPD Report for MPD Commissioners
  - 1. None
- f. Project Architectural Plans
  - 1. No report

**9. Unfinished Business:**

- a. Lease Agreement: Motion to amended Long Term Bldg. Lease Agreement, by Pat Pearson (Comm), Second by Jason Manges (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
- b. 2019 Budget Review: Reviewed by MPD but need additions (Election cost, tennis courts etc. tabled until Nov Meeting
- c. Credit Card Application: Currently being updated to add personnel and approval.
- d. Master Planning: No report
- e. Park Security: Currently there are no issues with park security
- f. Rain Garden: No report
- g. Pea Patch: No report
- h. Tennis Court Repair: Bids will go out for repair.
- i. Public Records Officer: Tabled until Nov Meeting
- j. Mobile Dental Clinic: No report
- k. Banking: Applications for adding three additional online banking users are in process.

**10. New Business**

- a. Drug policy: Signs have been posted around VG.
- b. Gym Acoustic & Pickle Ball Players: Extensive discussion on the acoustic issue, The MPD understands the problems with noise in the gym with many different groups using it at the same time. Currently acoustic upgrades are not in the 2019 budget but the MPD will review bldg. contract and 2019 budget. Pickle Ball players have offered to defray costs by starting a fundraiser. MPD will be looking further into this issue and consult with counsel on fundraising efforts. At the present time the MPD could not give the public any time frame of completion of installing the acoustics in the gym area. Jason Manges (Comm.) committed to getting an estimate on the engineering/design work by the Commission's November meeting.  
Tennis court will need an updated bid due to new cracks that have formed. The MPD will solicit bids but could not guarantee the public any repairs will happen immediately.
- c. Hanging Baskets Sponsorship: Tabled until Nov Meeting

**11. Any further public comment: None**

**12. Next Meeting Schedule: 20 Nov @ 6:30 p.m. at Village Green Community Center**

**13. Open Public Meeting Adjourned by: Bobbie Moore (Chair/Comm) at 8:30 p.m.**

Summary of Minutes Taken by: Tracy Darlene Harris (Clerk/Comm)

# Village Green Metropolitan Park District

## UNPAID BILLS

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE	
Abdel Artistry & Services						
10/15/2018	Bill		10/25/2018	200.00	200.00	✓
10/15/2018	Bill		10/25/2018	100.00	100.00	✓
<b>Total for Abdel Artistry &amp; Services</b>				<b>\$300.00</b>	<b>\$300.00</b>	✓
Air Management Solutions (360) 479-6500						
10/01/2018	Bill		10/25/2018	1,681.16	1,681.16	✓
<b>Total for Air Management Solutions</b>				<b>\$1,681.16</b>	<b>\$1,681.16</b>	✓
Bird Electric Corp						
10/01/2018	Bill		10/11/2018	210.00	210.00	✓
<b>Total for Bird Electric Corp</b>				<b>\$210.00</b>	<b>\$210.00</b>	✓
Brem-Air Disposal						
10/01/2018	Bill		10/31/2018	222.41	222.41	✓
<b>Total for Brem-Air Disposal</b>				<b>\$222.41</b>	<b>\$222.41</b>	✓
Business Solutions						
10/01/2018	Bill	18.131	10/11/2018	367.50	367.50	✓
<b>Total for Business Solutions</b>				<b>\$367.50</b>	<b>\$367.50</b>	✓
Centurylink						
10/06/2018	Bill		10/29/2018	272.53	272.53	✓
<b>Total for Centurylink</b>				<b>\$272.53</b>	<b>\$272.53</b>	✓
DT Micro						
10/15/2018	Bill		10/25/2018	306.00	306.00	✓
<b>Total for DT Micro</b>				<b>\$306.00</b>	<b>\$306.00</b>	✓
Kingston Community Solar-v						
10/06/2018	Bill	2	10/16/2018	8,327.05	8,327.05	✓
<b>Total for Kingston Community Solar-v</b>				<b>\$8,327.05</b>	<b>\$8,327.05</b>	✓
Kitsap County Public Works						
10/04/2018	Bill		10/14/2018	72.12	72.12	✓
<b>Total for Kitsap County Public Works</b>				<b>\$72.12</b>	<b>\$72.12</b>	✓
Kitsap Propane						
10/02/2018	Bill		11/01/2018	1,272.39	1,272.39	✓
<b>Total for Kitsap Propane</b>				<b>\$1,272.39</b>	<b>\$1,272.39</b>	✓
McClain Landscaping Services						
10/01/2018	Bill	14770	10/11/2018	1,200.82	1,200.82	✓
<b>Total for McClain Landscaping Services</b>				<b>\$1,200.82</b>	<b>\$1,200.82</b>	✓
Moff Interactive						
10/01/2018	Bill		10/24/2018	420.00	420.00	✓
<b>Total for Moff Interactive</b>				<b>\$420.00</b>	<b>\$420.00</b>	✓
Olympic Printer Resources						
10/01/2018	Bill		10/31/2018	94.77	94.77	✓
<b>Total for Olympic Printer Resources</b>				<b>\$94.77</b>	<b>\$94.77</b>	✓
Puget Sound Energy						

Scanned  
✓  
S ✓

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT	OPEN BALANCE
10/15/2018	Bill		10/30/2018	576.45	576.45
<b>Total for Puget Sound Energy</b>				<b>\$576.45</b>	<b>\$576.45</b> ✓
Rec1					
07/31/2018	Bill		08/30/2018	100.00	100.00
0/01/2018	Bill	178418	10/11/2018	100.00	100.00
10/01/2018	Bill	178099	10/11/2018	5.00	5.00
<b>Total for Rec1</b>				<b>\$205.00</b>	<b>\$205.00</b>
Superior Linen Service					
10/01/2018	Bill		10/11/2018	140.30	140.30
<b>Total for Superior Linen Service</b>				<b>\$140.30</b>	<b>\$140.30</b> ✓
<b>TOTAL</b>				<b>\$15,668.50</b>	<b>\$15,668.50</b> ✓

$\frac{+ 9,000}{+ 9,000}$   
 $\frac{* 24,668.50}{}$

# Village Green Metropolitan Park District

## UNPAID BILLS

As of October 16, 2018

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
EcoLab						
10/16/2018	Bill		10/26/2018	-10	119.44	119.44
<b>Total for EcoLab</b>					<b>\$119.44</b>	<b>\$119.44</b>
Kitsap County Treasurer						
10/16/2018	Bill		10/26/2018	-10	433.45	433.45
<b>Total for Kitsap County Treasurer</b>					<b>\$433.45</b>	<b>\$433.45</b>
Village Green Metropolitan Park District						
10/16/2018	Bill		10/26/2018	-10	2,394.32	2,394.32
<b>Total for Village Green Metropolitan Park District</b>					<b>\$2,394.32</b>	<b>\$2,394.32</b>
<b>TOTAL</b>					<b>\$2,947.21</b>	<b>\$2,947.21</b>

*Sealed*