

## Village Green Metropolitan Park District (VGMPD)

Date: 18 June 2019

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:33 p.m.
4. **Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Jason Manges (Comm), Pat Pearson (Comm), Bob Warden (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
5. **Guests:** Don Desnoyer (Resident), Walt Elliott (Resident)
6. **Approval of Agenda.** Dated 6/18/19 (Amended for item concerning use of property by Church for 4<sup>th</sup> of July – use is to collaborate with other groups in Tiny Town area)
  - a. Recommended for approval: Pat Pearson (Comm)
  - b. Second Approval by: Jason Manges (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 5/21/19
  - a. Recommended for approval: Jason Manges (Comm).
  - b. Second Approval by: Bob Warden (Comm). Abstain: Pat Pearson (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** None
9. **Report On Events to Date:**
  - a. Finance
    - a). Operating Cash: \$106,849.96, Petty Cash: \$2,152.93 & Investment \$306,153.40
    - b). Bills and Vouchers signed: See attached Voucher 1, total \$5974.06. Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
    - c). Voucher #2 \$395.43, Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
  - b. Website Update
    1. Minutes of the meeting published on the Website and improvements will be upcoming
  - c. Legal
    1. None
  - d. Correspondence/Information Provided to Public:
    1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

**10. Unfinished Business:**

- a. Acoustics: Armstrong will donate all the acoustic material; the labor install is \$9700.00 plus tax and the work will start on 6/20/19.
- b. Building Manager Report: Linda Fyfe (MVGCC) provided an update in the Bldg. She attended the Washington State Senior Conference. Many events are happening and will be posted on the website.
- c. Master Plan: Exercise Trail has no report and Asphalt sealing postponed until 2020.
- d. Park Security: No report
- e. Rain Garden: No status.
- f. Pea Patch: No report.
- g. KCAC: A plastic ban in Kitsap county is coming and the new development of 140 condo units has started
- h. VGF: Room rental policy no report and tabled until further notice.
- i. Mobile Dental Clinic: No report.
- j. Fundraising: Pie in the Park is 08 Aug 2019
- k. Exercise Trail: In process of being completed.
- l. Columbia Bank: Signature routing is in the process to allow all Commissioners as authorized signers to allow the flexibility to get checks signed quicker. Checkbook is held at the VG in a closet open during the day and locked at night.

**11. New Business:**

- a. Kitsap Accounts Payable: The MPD may need to change how payments for monthly bills are due to Kitsap County is upgrading their payment system. More information will be forthcoming.
- b. Resoultion 2019-3: Tabled until next meeting
- c. Jim Moore Memorial Bench: Kingston-NK Rotary and MPD is working on picking out a style of bench for Jim Moore (Former MPD Commissioner)

**12. Any further public comment:** None

**13. Next Meeting Schedule:** 16 July 2019 @ 6:30 p.m. at Village Green Community Center

**14. Open Public Meeting Adjourned by:** Bobbie Moore, (Chair/Comm) 7:50 p.m.

**Summary of Minutes Taken by:** Tracy Darlene Harris, (Comm/Clerk)

Note: Tracy Darlene Harris (Comm/Clerk) will be on business travel on 16 July 2019

# Village Green Metropolitan Park District

## UNPAID BILLS

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Air Management Solutions (360) 479-6500					<i>Audited</i> ✓	
05/15/2019	Bill	0001128594	05/25/2019	23	370.60	370.60
<b>Total for Air Management Solutions</b>					<b>\$370.60</b> ✓	<b>\$370.60</b>
Arness Inc						
05/17/2019	Bill	7155	05/27/2019	21	163.50	163.50
<b>Total for Arness Inc</b>					<b>\$163.50</b> ✓	<b>\$163.50</b>
Bird Electric Corp						
06/12/2019	Bill		06/22/2019	-5	228.90	228.90
<b>Total for Bird Electric Corp</b>					<b>\$228.90</b> ✓	<b>\$228.90</b>
Brem-Air Disposal						
06/01/2019	Bill	5517882-0029-5	06/11/2019	6	213.53	213.53
<b>Total for Brem-Air Disposal</b>					<b>\$213.53</b> ✓	<b>\$213.53</b>
Business Solutions						
06/01/2019	Bill	18.284	06/11/2019	6	367.50	367.50
<b>Total for Business Solutions</b>					<b>\$367.50</b> ✓	<b>\$367.50</b>
Centurylink						
05/06/2019	Bill		05/28/2019	20	281.18	281.18
<b>Total for Centurylink</b>					<b>\$281.18</b> ✓	<b>\$281.18</b>
DT Micro						
06/15/2019	Bill		06/10/2019	7	306.00	306.00
<b>Total for DT Micro</b>					<b>\$306.00</b> ✓	<b>\$306.00</b>
Greater Kingston Community Chamber of Commerce						
05/31/2019	Bill	2016-1065	06/10/2019	7	95.00	95.00
<b>Total for Greater Kingston Community Chamber of Commerce</b>					<b>\$95.00</b> ✓	<b>\$95.00</b>
Kitsap County Public Works						
05/06/2019	Bill		05/16/2019	32	74.28	74.28
<b>Total for Kitsap County Public Works</b>					<b>\$74.28</b> ✓	<b>\$74.28</b>
Kitsap Propane						
05/01/2019	Bill	U0012655	05/11/2019	37	581.05	581.05
<b>Total for Kitsap Propane</b>					<b>\$581.05</b> ✓	<b>\$581.05</b>
McClain Landscaping Services						
05/31/2019	Bill	15494	06/10/2019	7	955.57	955.57
06/13/2019	Bill	15528	06/23/2019	-6	847.56	847.56
<b>Total for McClain Landscaping Services</b>					<b>\$1,803.13</b> ✓	<b>\$1,803.13</b>
Port of Kingston						
05/09/2019	Bill	P37728	05/19/2019	29	39.60	39.60
<b>Total for Port of Kingston</b>					<b>\$39.60</b> ✓	<b>\$39.60</b>
Puget Sound Energy						
06/11/2019	Bill		06/30/2019	-13	196.98	196.98
<b>Total for Puget Sound Energy</b>					<b>\$196.98</b> ✓	<b>\$196.98</b>

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
R Snedegar						
05/26/2019	Bill	1002	06/05/2019	12	29.60 ✓	29.60
<b>Total for R Snedegar</b>					<b>\$29.60</b>	<b>\$29.60</b>
Rec1						
05/31/2019	Bill	187056	06/10/2019	7	100.00 ✓	100.00
<b>Total for Rec1</b>					<b>\$100.00</b>	<b>\$100.00</b>
Superior Linen Service						
06/03/2019	Bill	Satement	06/13/2019	4	208.92 ✓	208.92
<b>Total for Superior Linen Service</b>					<b>\$208.92</b>	<b>\$208.92</b>
Village Green Metropolitan Park District						
06/15/2019	Bill		06/25/2019	-8	914.29 ✓	914.29
<b>Total for Village Green Metropolitan Park District</b>					<b>\$914.29</b>	<b>\$914.29</b>
<b>TOTAL</b>					<b>\$5,974.06</b>	<b>\$5,974.06</b>

# Village Green Metropolitan Park District

UNPAID BILLS VOUCHER #2 FOR ~~4-16-19~~ 6/18/19

As of June 18, 2019

DATE	TRANSACTION TYPE	NUM	DUE DATE	AMOUNT
EcoLab				
06/18/2019	Bill		06/30/2019	395.43
<b>Total for EcoLab</b>				<b>\$395.43</b>
<b>TOTAL</b>				<b>\$395.43</b>