

VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA		4 19-2022
		6:30 PM
		Village Green Community Center, 26159 Dulay Rd NE, Kingston
Meeting called by:	MPD Commissioners	Regular monthly meeting to be conducted in person with video conference option.
Facilitator:	Bobbie Moore, Chair	Note taker: Tracy Harris, clerk
Attendees:	Excused absences:	
Please read:	Minutes from prior regular meeting, Manager's report and Tenant Council meeting; Prior month financial statements, proposed RCO grant resolution 2022-3	
Topic		Presenter
Roll call; Approve agenda; approve prior meeting minutes		Chair
Report on current financial matters:		
A. Consent approval Voucher batches already submitted: 12 invoices, each a separate batch		Bobbie 5 min
B. Approval at April meeting: CenturyLink, DT Micro, Petty Cash Reimbursement, Public Works sewer charge, PSE, ESD, L&I		All 5 min
C. Financial Statements – March 2022		Bobbie 5 min
Initial Public Comment		
Unfinished Business		
Report from MPD-VGF Task Team: Tennis Court RCO Application Process Other Projects report: Lobby stove; acoustic work in gym; room-darkening curtains for banquet hall; shade structure for playground; kids and adults activities bus RCO Authorization Resolution, 2022-3		Bobbie+ other partners 10 min
Building manager/program coordinator report – any questions		Linda Fyfe 10 min
Master planning – grounds maintenance update		Jason 10 min
Park security, visibility challenges, ideas for clearing brush: Progress report		Pat Pearson 10 min
P-patch garden report: Board members again needed.		Bobbie 10 min
Webinar opportunities – Update only		Bobbie
Updated proposal from District resident Joel Schwarcz: Elevated Adventures Report on Insurance questions		Joel Schwarcz, all 10 min
Manager job opening: Progress report		Pat and Bobbie 10 min
Proposed Village Green Stewardship Group Charter – finish discussion		All
New Business		
		All 10 min
Public Comment – please limit comments to 3 minutes		
Adjourn		All

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #1 GL Date 4 1 2022								
Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number		
WM Coporate Services	4/1/2022	Bill	6260301-0029-3	5/1/2022	274.47	4/1/2022	VGMPD Apr 2022 #1 4 1 2022	Waste Disposal - Building
					\$ 274.47			
TOTAL					\$ 274.47			

Village Green Metropolitan Park District Batch Apr 2022 #2 GL Date 4.1.2022								
Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number		
Northwest Architectural Products	3/31/2022	Bill	5367	Upon Receipt	662.72	4/1/2022	VGMPD Apr 2022 #2	Service operable walls in banquet hall
					\$ 662.72			
TOTAL					\$ 662.72			

Village Green Metropolitan Park District Batch April 2022 #3 GL Date 4.1.2022								
Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number		
Skyline Communications	4.1.2022	Bill	3687	5.1.2022	\$ 1,471.50	4.1.2022	VGMPD Apr 2022 #3	Cameras & fobs -2nd Qtr maintenance agreeme
					\$ 1,471.50			
TOTAL					\$ 1,471.50			

Village Green Metropolitan Park District Batch April 2022 #4 GL Date 4.1.2022								
Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number		
Air Management Systems	4.1.2022	Bill	1138671	upon receipt	\$ 141.70	4.1.2022	VGMPD Apr 2022 #4	Emergency Service on AC1 & AC13
					\$ 141.70			
TOTAL					\$ 141.70			

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #5 GL Date 4 1 2022								
Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number		
Northwest Construction & Landscaping LLC	3/31/2022	Bill	20417	4/10/2022	\$ 1,471.50	4/1/2022	VGMPD Apr 2022 #5	Regular Monthly Landscaping -
					\$ 1,471.50			
TOTAL					\$ 1,471.50			

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #6 GL Date 4 5 2022								
Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number		
Business Solutions Bookkeeping LLC	4/1/2022	Bill	18.817	5/1/2022	367.50	4/5/2022	VGMPD April 2022 #6-1	Bookkeeping Services April 2022
					\$ 367.50			
TOTAL					\$ 367.50			

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #7 GL Date 4.4.2022								
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number	
THWB dba Kitsap Law Group	4.4.2022	Bill	8660	Upon Receive	1,669.50	4/4/2022	VGMPD April #7	Legal advice pertaining to facility use agrmt
					\$ 1,669.50			
TOTAL					\$ 1,669.50			

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #8 GL Date 4 4 2022								
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number	
Superior Linen	4/4/2022	Bill/Statement	None	4/11/2022	444.25	4/4/2022	VGMPD Apr 2022 #8	Kitchen linens 3/4-4/1
					\$ 444.25			
TOTAL					\$ 444.25			

Village Green Metropolitan Park District Batch April 2022 #9 GL Date 4.1.2022								
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number	
Air Management Systems	4.6.2022	Bill	11386719	upon receipt	\$ 199.29	4.6.2022	VGMPD Apr 2022 #9	Emergency Service on AC1 & AC13 turned on ga
					\$ 199.29			
TOTAL					\$ 199.29			

Village Green Metropolitan Park District Batch April 2022 #10 GL Date 4.7.2022								
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number	
Air Management Systems	4.1.2022	Bill	156916	Upon receipt	\$ 1,747.42	4/1/2022	VGMPD Apr 2022 #9-2	HVAC Quarterly Maintenance Contract
					\$ 1,747.42			
TOTAL					\$ 1,747.42			

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #11 GL Date 4.7.2022								
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number	
Abdel Artistry & Services	3.30.2022	Bill	VG-202203	Upon Receipt	375.00	4.7.2022	VGMPD Apr 2022 #11	Kitchen and Shower cleaning 3/26/2022
					\$ 375.00			
TOTAL					\$ 375.00			

Village Green Metropolitan Park District VGMPD Batch Apr 2022 #12 GL Date 4 11 2022								
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number	
Good Purpose Grant Writing	3.22.22	Bill	None	4.22.2022	315.00	4.11.2022	VGMPD April 2022 #12	Grant Funder prospect research
					\$ 315.00			
TOTAL					\$ 315.00			