

<b>VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA</b>		<b>11 15 2022</b>
		<b>6:30 PM</b>
		Village Green Community Center, 26159 Dulay Rd NE, Kingston
<b>Meeting called by:</b>	<b>MPD Commissioners</b>	<b>Regular monthly meeting to be conducted in person with video conference option.</b>
<b>Facilitator:</b>	Bobbie Moore, Chair	<b>Note taker: Tracy Harris, clerk</b>
<b>Attendees:</b>	Excused absences:	
<b>Please read:</b>	Budget for approval and resolution; Minutes from prior month meeting; Manager's report and Tenant Council meeting notes; Prior month financial statements; Pension resolutions (3)	
<b>Roll call</b>		
<b>Convene Regular Monthly meeting</b>		<b>Presenter</b>
<b>Approve agenda; approve prior meeting minutes</b>		<b>Est. time</b>
<b>Report on current financial matters:</b>		Bobbie
<b>A. Consent approval - See page 2</b>		
<b>1. Supplier batches already processed:</b>		
Nov 3 and Nov 10 Checks/EFT payments issued		All
<b>2. Processed not yet paid:</b> DT Micro \$200, VGMPD petty cash reimbursement \$814.20; PSE 2 accounts; – see next page		5 min
<b>B. Approval at November meeting:</b> Any received post 11/14		5 min
<b>C. Financial Statements – October 2022</b>		Bobbie
<b>Unfinished Business</b>		
Updated proposal from District resident Joel Schwarcz		Joel Schwarcz, Bobbie, Jason
Report from MPD-VGF Task Team – updates only – meeting 11/15		Beth, Alan, Bob, or Bobbie
Building manager/program coordinator report: Any questions?		Marcy
Discuss District participation in state's retirement system: Consider 3 Resolutions		Commissioners
Master planning – grounds maintenance update/biologist's reports Combine with Park security, visibility challenges, brush clearing		Jason
Approve 2023 budget and Resolution 2022-5		Commissioners
New phone system - status		Bob
P-patch garden report		10 min
Webinar opportunities		Bobbie
<b>New Business</b>		
<b>Adjourn</b>		All

Checks and EFT payments 11 3 2022

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Waste Management of WA	6419043-0029-1	Waste Management of WA - Remit-To: Wa Corporate	Net 30	SINV-2022-47347	11/01/2022		12/01/2022	0.00	0.00	263.01	USD
Abdel	VG-202210	Abdel	Net 30	SINV-2022-47348	11/01/2022		12/01/2022	0.00	0.00	350.00	USD
Ecolab Inc	6272487613	Ecolab Inc	Net 30	SINV-2022-47349	11/01/2022		12/01/2022	0.00	0.00	263.58	USD
Air Management Solutions, LLC	1140615	Air Management Solutions, LLC	Net 30	SINV-2022-47350	11/01/2022		12/01/2022	0.00	0.00	1,602.37	USD
Kitsap Public Utility District	VG Dulay Irrigation 031731-000	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2022-47352	11/01/2022		12/01/2022	0.00	0.00	1,820.31	USD
Kitsap Public Utility District	VG Dulay Comm Ctr 031730-000	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2022-47353	11/01/2022		12/01/2022	0.00	0.00	265.78	USD
Kitsap Public Utility District	VG W Kingston Irrigation 018447-000	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2022-47354	11/01/2022		12/01/2022	0.00	0.00	2,938.42	USD
Superior Linen Service	VG Linen Svc Oct 2022	Superior Linen Service	Net 30	SINV-2022-47355	11/01/2022		12/01/2022	0.00	0.00	315.66	USD
Northwest Construction & Landscape, LLC	21180	Northwest Construction & Landscape, LLC	Net 30	SINV-2022-47356	11/01/2022		12/01/2022	0.00	0.00	1,563.40	USD
Waste Management of WA	6429049-0029-6	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2022-47358	11/01/2022		12/01/2022	0.00	0.00	290.46	USD
Business Solutions Bookkeeping LLC	18.921	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2022-47428	11/01/2022		12/01/2022	0.00	0.00	367.50	USD

Checks and EFT payments 11 10 22

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Tim Davis Images	60	Tim Davis Images	Net 30	SINV-2022-48254	11/07/2022		12/07/2022	0.00	0.00	57.30	USD
Bird Electric Corporation	74184	Bird Electric Corporation	Net 30	SINV-2022-48255	11/07/2022		12/07/2022	0.00	0.00	630.63	USD
CenturyLink	CenturyLink Nov 2022	CenturyLink - Remit-To: Po Box 4300	Net 30	SINV-2022-48257	11/07/2022		12/07/2022	0.00	0.00	377.39	USD

Petty cash reimbursement \$814.20; DT Micro \$200; PSE electricity – 2 bills

Village Green Metropolitan Park District							
Petty cash Reimbursement Detail							
October 8 - November 10, 2022							
Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount	Cash to be reimbursed
10/14/2022	Check	1408	Jenny Eccles	10/8 Pavilion	R	-50.00	-50.00
						-50.00	
10/17/2022	Check	SVCCHRG		Service Charge	R	-7.95	-7.95
						7.95	
10/21/2022	Check	1409	Port of Kingston	Inv #251107	R	-80.57	-80.57
						80.57	
10/21/2022	Check	1410	Village Green Foundation	Torri Kay purchase DIF pass	R	-20.00	-20.00
						-20.00	
10/28/2022	Check	1411	Jalyn Cummings	10/30 Pavilion reservation cancellation		-50.00	-50.00
						-50.00	
11/04/2022	Check	1412	Monica Roberts	10/29 Pavilion		-50.00	-50.00
						-50.00	
11/10/2022	Check	Bank transfer	Cardmember service	Credit card payment		-555.68	-555.68
				Shelving for reception area Home Depot		96.95	
				Volunteer meeting		22.98	
				Postage		4.60	
				Chamber lunch Marcy Oct 2022		20.00	
				Home Depot 9/29		12.38	
				Office Depot		12.00	
				Constant Contact subscription		183.48	
				Pizza for apartment residents - fire		112.69	
				Amazon 10/16		32.75	
				Postage		13.80	
				Hosting domain name		44.05	
<b>Petty cash reimbursement total</b>							<b>-814.20</b>

Thursday, Nov 10, 2022 09:11:59 PM GMT-8