**Village Green Metropolitan Park District (VGMPD)**

**Date:** 21 December 2021

1. **Location of Meeting:** Via Zoom & Village Green Community Center
2. **Type Meeting:** Regular Meeting Monthly Meeting
3. **Meeting Called to Order by**: Bobbie Moore (Chair/Comm) at 6:31 p.m.
4. **Roll-Call:**
	1. Attendees: Bobbie Moore (Chair/Comm), Pat Pearson (Comm), Bob Netzel (Comm), Linda Fyfe (Program Coordinator/Manager VGCC) & Carol Geissler (Program Coordinator Assistant – via Zoom)
	2. Authorized Absence: Tracy Darlene Harris (Comm)
	3. Unapproved absence: Jason Manges (Comm)
	4. Guests: Beth Berglund (VGF Treasurer) via Zoom, Joel Schwarcz (Elevated Adventures & Resident) in person
5. **Approval of Agenda.** Dated 12/21/2021
	1. Recommended for approval**:** Pat Pearson (Comm)
	2. Second Approval by: Bob Netzel(Comm)
	3. So Ordered Approval by: Bobbie Moore (Chair/Comm)
6. **Prior Meeting Minutes Approval:** Dated 10/19/21
	1. Recommended for approval: Pat Pearson (Comm)
	2. Second Approval by: Bob Netzel (Comm)
	3. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Report on Events to Date:**
	1. Finance

a). Operating Cash: $98,966.21, Petty Cash: $3,756.99 & Investment $334,156.74.

b). Bills and Vouchers signed: Batch Nov #5: $1,090.40, Batch Dec #1: $1,874.13, Batch Dec #2 $2,763.88, Batch Dec #3 $8,207.60. Dec #4 $6,125.86. Dec #5 $864.00 Motion to authorize all payments by Pat Pearson (Comm), Second by Bob Netzel (Comm), So ordered approved by Bobbie Moore (Chair/Comm).

* 1. Website Update
1. Minutes of the meeting published on the Website.
	1. Legal

1. None

* 1. Correspondence/Information Provided to Public:

1. None

* 1. MPD Report for MPD Commissioners

1. None

* 1. Project Architectural Plans 1. No report
1. **Unfinished Business:**
	1. Report from MPD-VGF Task Team: Focused on 3 topics on Dec 7: 1. VG Survey review – VGF has started a draft survey for review and comments have been provided by Bob and Bobbie, 2. looked over projects for the upcoming year – Tennis courts overhaul (Bobbie will get estimate), acoustical tiles (Jason will update cost estimate), Sound system in the gym (Bob will investigate), Black out blinds in Banquet hall (Nancy Martin), Loop System for the gym (Bob investigate), Look into Soft pads on the gym walls for protection and maybe a little acoustic improvement. 3. Discussed charity navigator – Beth, Linda, and Bobbie work together to input the necessary info. This will help the VGF obtain better access to grants, private contributions, etc.
	2. Elevated Adventures: Report by Joel Schwarcz, Planning on using VG Facility Use agreement as base, with Addendum 1 and 2. Joel presented addendums. We need to determine if the stream is fish bearing or not. Need to find environmental impact statement that was done for the building. Patrick waiting for phone call from Steve Heacock about walking the area for underbrush clearing planning.
	3. Building Manager Report: Linda Fyfe, Manager’s Report dated 12/21/21. The Summit room is being used to have a coffee social 3 times per week, with various activities (music, trivia, bingo, etc.). The convection oven is working again (repair not necessary). The HVAC repairs still upcoming - currently operation OK with it set to heating only, repair planned for January. Need to ask Jason about fixing the severed lines in the sprinkler system (severed by Northwest Landscape)
	4. Master Plan/Ground Maintenance: Bobbie and Patrick will arrange for a meeting with Steve Heacock to walk the area with Patrick and/or Bobbie for underbrush clearing planning.
	5. Website & Reservation System: No report.
	6. Pea Patch: Still looking for Board Members.
	7. Webinar Opportunities: No report
2. **New Business:** Job description for Center/Property Manager – preliminary discussion about posting the job
3. **Any further public comment:** None
4. **Next Meeting Schedule:** Regular Meeting 18 Jan 2022 @ 6:30 p.m. at VG Community Center and also Via Zoom.
5. **Open Public Meeting Adjourned by:** Bobbie Moore, (Comm/Chair) 7:55 p.m.

**Summary of Minutes Taken by:** Bob Netzel, (Comm/Clerk)