

Village Green Metropolitan Park District (VGMPD)

Date: 17 January 2017

- 1. Location Of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Budget & Monthly Meeting
- 3. Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm) Jim Moore (Comm) Thorn Percival (Legal Rep) & Linda Fyfe (Program Coordinator/Manager VGCC), Carol Hull (MPD Bookkeeper)
- 5. Guests:** Guest: Mary McClure, (President VGF)
- 6. Approval of Agenda.**
 - a. Recommended for approval(Amended Chair & Clerk Elections: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Meeting Minutes:** Dated 20 Dec 2016
 - a. Recommended for approval: (Amended to change Legal from none to see 10B) Pat Pearson (Comm).
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** None
- 9. Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$105,650.61 (Pending Adjustment) & Investment Account: \$263,256.72, Taxes collected thru Dec 30th, 2016, (166,572.38
 - b). Bills and Vouchers were signed: See attached Voucher 1, total \$8,424.01. Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
&Voucher #2 Not to Exceed \$2,800. Actual total \$2,744.63. Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.
 2. Calendar of events will be posted
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

10. Unfinished Business:

- a. Bookkeeper: Contract agreement signed by Bobbie Moore and Carol Hull on 1/13/2017, approved contract as executed by Bobbie Moore (Chair/Comm) Motion to approve by Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
- b. Building Manager Report: Linda Fyfe (MVGCC) reported that a false alarm was reported but phone tree needs to be verified: Action Linda Fyfe. Intruder Alert Training still needs to be completed and evacuation plans are posted throughout the bldg.
- c. Fundraising: A joint retreat with Village Green Foundation will be held on 11 Feb 2017 from 8:00 to 12:00 pm. The amount left to raise is approx. \$800,000.00. There is a potential to have a breakfast fundraiser and or be awarded grants in the future.
- d. Park Security: No report.
- e. Master Plan: No report.
- f. Rain Garden: No report.
- g. Rotary/Playground: Rotary is still discussing the option of installing a drinking fountain for the playground area.
- h. Website: An improvement will be continued to the website to allow a better ease of navigation of the website.
- i. Supply Items: No update
- j. Kitsap County Emergency: When in use the hours are from 9pm to 6am, currently seeking volunteers.
- k. Boys and Girls Club: Licensing requirements and the possibility of putting up a fence near the creek area are pending further investigations and are tabled until next meeting.

11. New Business:

- a. Election of Chair and Clerk: Motion to Elect Bobbie Moore (Chair/Comm) as Chair for 2017 by Pat Pearson (Comm). Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm). Motion to Elect Tracy D. Harris (Clerk/Comm) as Clerk for 2017. By Pat Pearson (Comm), Second by Jim Moore (Comm), So ordered approved by Bobbie Moore (Chair/Comm) (Resolution No 2017-1)
- b. Boys & Girls Club Update: The B&G is currently going through certification to be able to have a licensed before and after school care program subsidized by the Department of Social and Health Services (DSHS).

12. Any further public comment: Mary McClure (President VGF, The importance for having a retreat on 11 Feb between VGF and MPD.

13. Next Meeting Schedule: 21 February 2017, 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) 8:55 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, (Comm/Clerk)