

## Village Green Metropolitan Park District (VGMPD)

**Date:** 19 Jan 2016

1. **Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
  2. **Type Meeting:** Regular Monthly Meeting
  3. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
  4. **Roll-Call:**
    - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), , Pat Pearson (Comm), Jason Manges (Comm), Jim Moore (Comm), & Thorn Percival (Legal Rep)
  5. **Guests:** Linda Fyfe (Public)
  6. **Approval of Agenda**
    - a. Recommended for approval as amended (Financial – add Tracy Harris reimbursement, & Election of officers) by: (Pat Pearson (Comm)
    - b. Second Approval by: Jason Manges (Comm)
    - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
  7. **Meeting Minutes:** Dated 12/15/2015
    - a. Recommended for approval by: Pat Pearson (Comm)
    - b. Second Approval by Jason Manges (Comm)
    - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
  8. **Public Comment:** None
  9. **Report On Events To Date:**
    - a. Finance
      - a). Bills and Vouchers were signed: PSE: \$510.88, including \$18.88 for one month park electrical service and \$492 to establish service to the building; Thorn Percival \$2,645.00, Fischer Bouma \$750.00, Waste Management \$143.41, K & C Landscaping \$151.87, PSE (Heating Bldg \$835.53), & Tracy Harris \$131.51 Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
      - b). Operating Cash \$63,704.41 & Investment Account: Total \$261,543.23.
    - b. Website Update
      1. Minutes of the meeting will be published on the Website.
      2. Calendar of events will be posted
- Legal:
1. None
  - c. Correspondence/Information Provided to Public:
    1. None

d. MPD Report for MPD Commissioners

1. None

e. Project Architectural Plans

1. No report

**10. Unfinished Business:**

a. Park Signage: Mutt Mutt signage is installed.

b. Fundraising: Is still on going.

c. Progress on the Ground: On schedule with a projected opening April 2016. Construction is 75% completed.

d. Park Security/Master Plan: A 2<sup>nd</sup> Public Meeting is projected to be held on 2/29/16 at 6:30 PM. Park Security improvement plan will include cutting hedges lower. The Master Plan may include the installation of a dog park near the skate park.

e. Rain Garden: No status.

f. Trash: No status.

g. Storage Space Policy: No report tabled until Feb 2016.

h. Public Meeting Training: Bobbie Moore (Chair/Comm) is 87% completed.

i. Bank Account: Key Bank was chosen to be bank of choice for Kitsap County. Petty cash account can be set up at Columbia Bank, which has a branch in Kingston. Motion for Resolution 2016-2, to set up petty cash account at Columbia Bank by Pat Pearson (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

j. Website: Is up and running. We will upgrade our e-mail platform to limit the amount of spam we receive at our MPD accounts.

k. Room Rental: Garden Club request: 29<sup>th</sup> & 30<sup>th</sup> April for a Plant Sale & Kiwanis 30<sup>th</sup> April for a Fundraiser.

**Recess to Executive**

**Session for Candidate Interviews**: 3 Interviews were held and Linda Fyfe was selected as the Building Program Manager.

**Resume MPD Meeting**:

1. Building Manager: Program Manager duties will be coordinated with Boys & Girls Club.

**11. New Business:**

a. Forest Management Plan: Motion to hire Sound Urban Forestry for Forest Management Plan to develop a plan to evaluate the trees for \$1,600.87 by Pat Pearson (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

b. Election of Officers 2016: Resolution 2016-1 Election of Officers: President/Chair Bobbie Moore & Clerk Tracy Darlene Harris.

**12. Any further public comment:** None

**13. Next Meeting Schedule:** 16 Feb 2016, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd

**14. Open Public Meeting Adjourned (by/time):** Tracy Darlene Harris (Comm/ Clerk) 8:40 p.m.

**Summary Of Minutes Taken By (name/position):** Tracy Darlene Harris, (Comm/Clerk)