

Village Green Metropolitan Park District (VGMPD)

Date: 16 May 2017

1. **Location Of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Budget & Monthly Meeting
3. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm), Jim Moore (Comm), Thorn Percival (Legal Rep), Linda Fyfe (Program Coordinator/Manager VGCC) Carol Hull (MPD Bookkeeper)
5. Guest: Walt Elliot (Resident)
6. **Approval of Agenda.** Dated 16 May17
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 18 April 17
 - a. Recommended for Approval : Pat Pearson (Comm)
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** None
9. **Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$135,276.28, Investment \$264,020.81
 - b). Bills and Vouchers were signed: See attached Voucher 1, total \$8329.11. Motion to authorize payments by Jason Manges (Comm), Second by Pat Pearson (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - c). Motion to transfer \$50,000.00 to investment account by Jason Manges (Comm), Second by Pat Pearson (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - d). Motion to approve contract with Dana's Heating for 1 year nte 12,500.00 plus tax by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

This action reduced Voucher #2 total to include only L. Fyfe's invoice, \$2,800; Dana's covered their April HVAC service call in the contract approved at this meeting. Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - e).Motion to approve attachment dated 6/7/17 for audio upgrade \$1175 plus tax; and \$1,250 plus tax and shipping for microphone/mixer upgrades by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - f). Motion to approve maintenance contract for NW Architectural Products for air wall annual preventive maintenance nte \$541.00 plus tax by Pat Pearson (Comm), Second by Jim Moore

(Comm). (This company installed the ‘air walls’ – retractable banquet hall walls.) So ordered approved by Bobbie Moore (Chair/Comm).

- b. Website Update
 - 1. Minutes of the meeting will be published on the Website.
 - 2. Still having problems updating pictures to the website, Webmaster is currently working to resolve the problem along with Bobbie Moore and one volunteer.
- c. Legal
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Fundraising: The Breakfast fundraiser raised \$64,000 and the Great Give donations were around \$120,000.00 plus a partial match.
- b. Building Manager Report: Linda Fyfe (MVGCC) provided an update on the Bldg. and program coordinators report dated 5/16/17.
- c. Master Plan: Replanting will be tabled until next meeting as the contractor has stated he’s unable to perform the work for items 6 and 7 for the initial amount bid.
- d. Lease: Amendment was completed in March 2017
- e. Park Security: No update.
- f. Rain Garden: Work has been completed.
- g. Rotary/Playground: 2 benches have been donated and will be installed. No updated status on playground.
- h. Kitsap County Emergency: Severe Weather Shelter closed for the end of season.
- i. Fencing: Estimated cost is \$6500.00 plus tax, awaiting on status from the Boys and Girls Club.
- j. Pea Patch: No status.
- k. MPD Commissioners Stipends: Tabled until Jun 2017 meeting.

11. New Business:

- a. HVAC: See Financial section.
- b. Kitchen cleaning contract: Received 1 bid for cleaning services, will continue to take bids until 30 June 2017.
- c. Pie in the Park: Date is 10 Aug 2017

12. Any further public comment: None

13. Next Meeting Schedule: 20 June 2017, 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) 8:15 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, (Comm/Clerk)