

Village Green Metropolitan Park District (VGMPD)

1. **Date:** 16 July 2013
2. **Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
3. **Type Meeting:** Regular Monthly Meeting
4. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
5. **Roll-Call:**
 - a. Attendees: Tracy Darlene Harris (Comm), Jason Manges (Comm), Pat Pearson (Comm) Jim Moore (Comm), Thorn Percival (Legal Rep)
 - b. Absent: N/A
6. **Guests:** Nick Jewett (Village Green Foundation Executive Director), Jo Pederson (Miles Yanick & Company Architect)
7. **Approval of Agenda**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Last Meeting Minutes: & with Corrections to Special Minutes**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
9. **Public Comment:**
 - a. Jo Pederson, (Miles Yanick & Co Architect) gave a presentation of the proposed bldg. furniture, carpet and wall color. (The Theme: Harmony, Modesty, Inviting & Engaging)
 - b. Nick Jewett, Village Green Foundation Executive Director: Kingston Garden Club donated \$1500.00 to the Pea Patch. The cultivator was stolen and Henry's Hardware in Kingston donated a new one for the Pea Patch
10. **Report On Events To Date:**
 - a. Finance

Cash balance at the end of June is \$55K. Balance in the Capital Improvement Fund is \$464,672.78

Bills and Vouchers were signed:

 - a). Legal: \$400.00, Port of Kingston: \$39.49, Gene's \$60.00, PSE: \$463.02, , Gene's Down to Earth Landscaping: \$60.00, Kounty Korner \$59.03, PUD \$10.40, Jason Manages (Pavilion Reservation System) \$40.00 per year, Bobbie Moore (Authorized purchase of signage) \$107.19, Peninsula Fire (Replaced damaged Extinguisher) \$34.75

Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm)
so ordered approved by Bobbie Moore (Chair/Comm)

b). Capital Improvement Fund: Miles Yanick & Company \$19,291.05, Village Green
Kingston Associates LLLP \$25,214.72, Robinson Company \$2,200.00, Facility
Services (FSI) \$3,306.80. Motion to authorize payments by Pat Pearson (Comm),
Second by Jim Moore (Comm), so ordered approved by Bobbie Moore (Chair/Comm)

b. Website Update

1. Minutes of the meeting will be published on the Website.
2. Calendar will of events will posted
3. Pavilion Reservation System is currently online

c. Legal:

1. None

d. Correspondence/Information Provided to Public:

1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. Reviewed Floor Plans and planned interior design

11. Unfinished Business:

- a. Park Policies: Still waiting on information from Kitsap County about drug use activity enforcement. Tabled until Aug meeting; Thorn agreed to provide amended park policies shortened for signage.
- b. Tennis Courts: Surface is crumbling. Action: Bobbie Moore will call for bids
- c. Pea Patch: Beds are still available for renting for \$25.00.
- d. Progress on the Ground: Village Green Board voted to defer plans to start construction until Jan 2014.
- e. Funding: Awaiting 100K donation from Squamish Tribe & \$500,000.00 from Washington State. Village Green Board voted to defer plans to start construction until Jan 2014.
- f. Operating Agreement: Jason Manges received a draft copy from the Library. There was much discussion on the future charges to include utilities, maintenance etc.. Tabled until Aug after more information is gathered. Estimated cost to library is 25 to 30 %.
- g. Windermere Community Service: Date of 21 Jun was a success, but the bridge was vandalized the next day. Volunteers cleaned and repainted the bridge the following day
- h. Capital Reserve: Discussion remains on when the reserve study will be required and how long. More information will gathered and presented by Jason Manges in Aug.

- i. Playground Tubing: Tracy Harris presented proposed replacement without the tubing but will get pricing with the tubing replaced to present in Aug meeting. Motion to authorize replacement of tubing for playground up to \$3,500.00. MPD motion to authorize approval by Pat Pearson (Comm), Second by Jim Moore (Comm) so ordered approved by Bobbie Moore (Chair/Comm) Action: Tracy D. Harris (Comm).

12. New Business:

- a. Graffiti: Power washing was completed
- b. Security Cameras: Tracy Harris will be getting bids for a possible security system for the pavilion
- c. Pie in the Park: Scheduled for 15 Aug at 6 p.m.
- d.

13. Next Meeting Schedule: 20 August 2013, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd

14. Any further public comment: None

15. Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) at 9:00 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, Comm/Clerk