

## Village Green Metropolitan Park District (VGMPD)

**Date:** 11 Nov 2018

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Budget Hearing & Regular Monthly Meeting
3. **Meeting Called to Order By:** Bobbie Moore (Chair/Comm) at 6:00 p.m.
4. **Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Jason Manges (Comm) & Jim Moore (Comm),
  - b. Authorized Absence: Pat Pearson (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
5. Guest: Teena Novotney, Kirsten Jewell (Kitsap County), Evan Stoll, North Kitsap Trails Assn
6. **Approval of Agenda.** Dated 11/20/18
  - a. Recommended for approval: Jim Moore (Comm)
  - b. Second Approval by: Tracy Harris (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 10/16/18
  - a. Recommended for approval: Jason Manges (Comm).
  - b. Second Approval by Jim Moore (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** Evan Stoll requested permission to start construction on the VG Fitness Trail Plan. Motion to approve concept of VG Trail providing staking of proposed trail is done, and applicable wetlands areas approved by Steve Heacock of Kitsap Count. Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
9. **Report On Events to Date:**
  - a. Finance
    - a). Operating Cash: \$83,250.14, Petty Cash: \$2,057.23 & Investment \$282,127.86
    - b). Bills and Vouchers were signed: See attached Voucher 1, total \$13,045.54. Motion to authorize payments by Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
    - c) Voucher #2 \$915.68, Motion to authorize payments by Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
    - d). Motion to authorize movement of \$20K from Operating to Investment account by Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
  - b. Website Update

1) Petty Cash reimbursement ~ 699.68  
2) Leo Scott Paul instr. fees ~ 216.00

1. Minutes of the meeting will be published on the Website.

c. Legal

1. None

d. Correspondence/Information Provided to Public:

1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

**10. Unfinished Business:**

a. Building Manager Report: Linda Fyfe (MVGCC) provided an update in the Bldg. Manager Report.

b. Master Plan: Asphalt sealing is delayed until the Spring.

c. Smoking Policy: Motion to allow severe weather guests to smoke beyond 25 feet of building during shelter activation by Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

d. Park Security: No report.

e. Rain Garden: No status.

f. Pea Patch: No report.

g. KCAC: No status report.

h. Tennis Courts: Added to the 2019 budget.

i. VGF: Room rental policy tabled until Dec meeting

j. Mobile Dental Clinic: No report.

k. 2019 Budget: Motion to approve 2019 Proposed Budget dated 11-18-18 by Jason Manges (Comm), Second by Jim Moore (Comm). So ordered approved by Bobbie Moore (Chair/Comm).

l. Public Records Officer: No report

m. Room Rental: Tabled until Dec meeting.

n. Banking: Credit Card has been ordered.

**11. New Business:**

a. Baskets: Tabled until Dec meeting

**12. Any further public comment:** None

**13. Next Meeting Schedule:** 18 Dec 2018 @ 6:30 p.m. at Village Green Community Center

**14. Open Public Meeting Adjourned By:** Bobbie Moore, (Chair/Comm) 8:12 p.m.

**Summary of Minutes Taken By:** Tracy Darlene Harris, (Comm/Clerk)

# Village Green Metropolitan Park District

## UNPAID BILLS

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Abdel Artistry & Services						
11/13/2018	Bill		11/23/2018	-4	200.00	200.00
<b>Total for Abdel Artistry &amp; Services</b>					<b>\$200.00</b>	<b>\$200.00</b>
Air Management Solutions						
(360) 479-6500						
11/01/2018	Bill		11/11/2018	8	938.00	938.00
<b>Total for Air Management Solutions</b>					<b>\$938.00</b>	<b>\$938.00</b>
Brem-Air Disposal						
11/01/2018	Bill		11/11/2018	8	211.28	211.28
11/01/2018	Bill	5369925-0029-1	11/11/2018	8	230.35	230.35
<b>Total for Brem-Air Disposal</b>					<b>\$441.63</b>	<b>\$441.63</b>
Business Solutions						
11/02/2018	Bill	18.144	11/12/2018	7	367.50	367.50
<b>Total for Business Solutions</b>					<b>\$367.50</b>	<b>\$367.50</b>
Centurylink						
11/06/2018	Bill		11/27/2018	-8	278.79	278.79
<b>Total for Centurylink</b>					<b>\$278.79</b>	<b>\$278.79</b>
DT Micro						
11/15/2018	Bill		11/25/2018	-6	306.00	306.00
<b>Total for DT Micro</b>					<b>\$306.00</b>	<b>\$306.00</b>
Joe Seals						
11/19/2018	Bill		11/29/2018	-10	264.00	264.00
<b>Total for Joe Seals</b>					<b>\$264.00</b>	<b>\$264.00</b>
Johnny Tsunami						
11/02/2018	Bill	2201532	11/12/2018	7	918.00	918.00
<b>Total for Johnny Tsunami</b>					<b>\$918.00</b>	<b>\$918.00</b>
Kitsap County Public Works						
11/06/2018	Bill		11/27/2018	-8	72.12	72.12
<b>Total for Kitsap County Public Works</b>					<b>\$72.12</b>	<b>\$72.12</b>
McClain Landscaping Services						
11/01/2018	Bill	14904	11/11/2018	8	1,159.95	1,159.95
<b>Total for McClain Landscaping Services</b>					<b>\$1,159.95</b>	<b>\$1,159.95</b>
Port of Kingston						
11/01/2018	Bill	P34970	11/11/2018	8	56.27	56.27
<b>Total for Port of Kingston</b>					<b>\$56.27</b>	<b>\$56.27</b>
PUD #1 of Kitsap County						
11/01/2018	Bill		11/11/2018	8	2,740.36	2,740.36
11/01/2018	Bill		11/11/2018	8	1,908.44	1,908.44
11/01/2018	Bill		11/11/2018	8	221.41	221.41
<b>Total for PUD #1 of Kitsap County</b>					<b>\$4,870.21</b>	<b>\$4,870.21</b>
Puget Sound Energy						

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
11/08/2018	Bill		12/03/2018	-14	795.94	795.94
<b>Total for Puget Sound Energy</b>					<b>\$795.94</b>	<b>\$795.94</b>
Rec1						
11/01/2018	Bill	179367	11/11/2018	8	100.00	100.00
<b>Total for Rec1</b>					<b>\$100.00</b>	<b>\$100.00</b>
Skyline Communications						
11/01/2018	Bill	8856	11/11/2018	8	1,471.50	1,471.50
<b>Total for Skyline Communications</b>					<b>\$1,471.50</b>	<b>\$1,471.50</b>
Superior Linen Service						
11/01/2018	Bill		11/11/2018	8	275.63	275.63
<b>Total for Superior Linen Service</b>					<b>\$275.63</b>	<b>\$275.63</b>
Templeton Horton Weibel, PLLC						
11/01/2018	Bill	12053	11/11/2018	8	530.00	530.00
<b>Total for Templeton Horton Weibel, PLLC</b>					<b>\$530.00</b>	<b>\$530.00</b>
<b>TOTAL</b>					<b>\$13,045.54</b>	<b>\$13,045.54</b>