

Village Green Metropolitan Park District (VGMPD)

Date: 17 December 2019

- 1. Location of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm), Jason Manges (Comm), Pat Pearson (Comm), Bob Warden (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
 - b. Excused: Tracy Darlene Harris (Clerk/Comm)
- 5. Guests:** Don Desnoyer, P-patch representative
- 6. Approval of Agenda.** Dated 12/17/19
 - a. Recommended for approval: Bob Warden (Comm)
 - b. Second Approval by: Pat Pearson (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
 - d. Jason Manges (Comm) agreed to chair the remainder of the meeting so that Chair Bobbie Moore could take notes in the absence of Commission Clerk.
- 7. Prior Meeting Minutes:** Dated 11/19/19
 - a. Recommended for approval: Bob Warden (Comm).
 - b. Second Approval by: Pat Pearson (Comm).
 - c. So Ordered Approval by: Jason Manges, Comm/Meeting Chair)
- 8. Public Comment:** None
- 9. Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$82,597.70, Petty Cash: \$2,345.51 & Investment \$309,687.10
 - b). Bills and Vouchers signed: See attached Voucher 1, total \$4,410.93. Voucher 2 \$2,069.03. Motion to authorize payments by Bob Warden (Comm), Second by Pat Pearson (Comm). So ordered approved by Jason Manges (Comm/Meeting Chair).
 - b. Website Update
 1. Minutes of the meeting published on the Website. Discussion of changes to domain names and web sites for both VGMPD and Village Green Foundation (VGF- changes are under way and a contractor has been selected for the overhaul of the VGF site.)
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

10. Unfinished Business:

- a. Building Manager Report: Linda Fyfe (MVGCC) provided an update on the Bldg (See attached). Note that there will be a Fix-it Workshop on 4/25/20 at VGCC, sponsored by Zero Waste.
- b. Tenant Council Meeting Minutes: No tenant council meeting in December.
- c. Budget: Bobbie Moore (Comm) noted that there was a downward change in the District's assessed valuation from the numbers used to construct our budget: Our assumption based on October data was \$1,722,465,158. An adjustment to \$1,719,385,809 was dated November 13 and reached us after our budgeting was finalized. There should be no effect on our total budget dollars collected.
- d. Master Plan: Exercise Trail signs are in place at the front desk. These were provided without cost to VGMPD.
- e. Pea Patch: No report for this month.
- f. Fundraising: Ladle of Love sold the maximum tickets and raised about \$2,800 for VGF. Festival of Trees raised about \$2,200 for VGF.
- g. Rotary Bench: Bench needs assembly and concrete will be need to be poured, no estimated date of completion as of today. Laborers' School has been contacted to help pour the concrete.
- h. Public Employee Benefits: No further discussion needed, per L Fyfe discussion with Bobbie Moore (Comm).

11. New Business:

Copier: Last month's motion to approve a color printer/copier has not yet been acted upon. It is expected that its purchase price will be well within the \$1,000 authorized.

12. Any further public comment: None

13. Next Meeting Schedule: Regular Meeting 21 Jan 2020 @ 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned by: Jason Manges, (Comm/Meeting Chair) 7:31 p.m.

Summary of Minutes Taken by: Bobbie Moore, (Comm/Commission Chair)

Village Green Metropolitan Park District

VOUCHER #1 DECEMBER 2019

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Brem-Air Disposal						
12/01/2019	Bill	5640201-0029-8	12/11/2019	4	264.80	264.80
Total for Brem-Air Disposal					\$264.80	\$264.80
Business Solutions						
12/01/2019	Bill	18.379	12/11/2019	4	367.50	367.50
Total for Business Solutions					\$367.50	\$367.50
EcoLab						
12/01/2019	Bill	6252857957	12/11/2019	4	23.49	23.49
Total for EcoLab					\$23.49	\$23.49
Jernis Pederson						
11/15/2019	Bill		12/26/2019	-11	140.80	140.80
Total for Jernis Pederson					\$140.80	\$140.80
Kitsap County Public Works						
12/06/2019	Bill		12/26/2019	-11	74.28	74.28
Total for Kitsap County Public Works					\$74.28	\$74.28
McClain Landscaping Services						
12/01/2019	Bill	16016	12/11/2019	4	970.10	970.10
12/04/2019	Bill	16048	12/14/2019	1	70.85	70.85
Total for McClain Landscaping Services					\$1,040.95	\$1,040.95
Puget Sound Energy						
12/11/2019	Bill		12/21/2019	-6	17.64	17.64
12/11/2019	Bill		12/31/2019	-16	1,100.89	1,100.89
Total for Puget Sound Energy					\$1,118.53	\$1,118.53
R Snedegar 428976						
12/01/2019	Bill	1002	12/31/2019	-16	48.00	48.00
12/01/2019	Bill	1003	12/31/2019	-16	28.00	28.00
Total for R Snedegar					\$76.00	\$76.00
Rec1						
12/01/2019	Bill	194494	12/11/2019	4	100.00	100.00
Total for Rec1					\$100.00	\$100.00
Village Green Metropolitan Park District						
12/17/2019	Bill		12/27/2019	-12	1,204.58	1,204.58
Total for Village Green Metropolitan Park District					\$1,204.58	\$1,204.58
TOTAL					\$4,410.93	\$4,410.93

Village Green Metropolitan Park District

VOUCHER 2 CURRENT MONTH

As of December 16, 2019

DATE	NUM	AMOUNT
Abdel Artistry & Services		
12/16/2019		75.00
Total for Abdel Artistry & Services		\$75.00
Centurylink		
12/16/2019	Dec 2019	425.57
Total for Centurylink		\$425.57
DT Micro		
12/16/2019		306.00
Total for DT Micro		\$306.00
Nancy Niemi		
12/09/2019	412357	856.00
Total for Nancy Niemi		\$856.00
Superior Linen Service		
12/09/2019		406.46
Total for Superior Linen Service		\$406.46
TOTAL		\$2,069.03