

Village Green Metropolitan Park District (VGMPD)

Date: 21 January 2020

- 1. Location of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Jason Manges (Comm), Bob Warden (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
 - b. Excused Absence: Pat Pearson (Comm)
- 5. Guests:** Don Desnoyer, P-Patch garden.
- 6. Approval of Agenda.** Dated 1/21/2020
 - a. Recommended for Approval: Bob Warden (Comm)
 - b. Second Approval by: Jason Manges (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Prior Meeting Minutes:** Dated 12/17/19
 - a. Recommended for approval: Bob Warden (Comm).
 - b. Second Approval by: Jason Manges (Comm).
 - c. Abstain: Tracy Darlene Harris (Comm/Clerk))
 - d. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** None
- 9. Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$75,593.5, Petty Cash: \$2,252.11 & Investment \$310,144.78
 - b). Bills and Vouchers signed: See attached Voucher #1: total \$23,958.99. Voucher #2: total \$1505.49. Motion to authorize payments by Jason Manges (Comm), Second by Bob Warden (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. VGF possible coordination with MPD on website, further discussion will be upcoming.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners
 1. None

f. Project Architectural Plans

1. No report

10. Unfinished Business:

- a. Building Manager Report: Linda Fyfe (MVGCC) provided an update on the Bldg (See attached).
- b. Master Plan: Exercise Trail No report.
- c. Pea Patch: No report
- d. Fundraising: No report
- e. KCAC: No report
- f. Mobile Dental: Possibility coming to Kingston, tabled until next meeting
- g. Public Employee Benefits: Tabled until next meeting.

11. New Business:

- a. Prune Apple Tree: An offer from Kingston Volunteers to prune the apple trees was ok'd by the MPD. The volunteers are knowledgeable about how to prune.
- b. Webinars: Will be available to the MPD to enhance the understanding of laws that apply to the MPD. Bobbie took it for action to e-mail the links she's been sent by Municipal Research Services Corporation (MSRC).
- c. Succession Planning: Need to streamline Chair responsibilities such as financials, medical employee rules etc. We will be approaching Kitsap County accounts payable to explore better ways of handling these tasks. More information will be forthcoming.
We all agreed that we must document what we're now doing.

12. Any further public comment: None

13. Next Meeting Schedule: Regular Meeting 18 Feb @ 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned by: Bobbie Moore, (Chair/Comm) 7:54 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)