

Village Green Metropolitan Park District (VGMPD)

Date: Sept 17, 2024

1. **Location of Meeting:** Via Zoom & Village Green Community Center
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Pat Pearson (Chair/Comm), , Bobbie Moore (Comm), David Traylor (Comm), Marcy Kispert (VG, Program Coordinator/Manager VGCC) & Erin Davignon (Admin Assistant)
 - b. Excused: Tracy Darlene Harris (Comm/Clerk). Bobbie Moore agreed to take minutes.
5. Guest: Terre Horrocks, from Village Green Senior Apartments
6. **Approval of Agenda: Dated: 9/17/2024**
 - a. Recommended for approval by: Jason Manges (Comm)
 - b. Second Approval by: David Traylor (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
7. **Prior Meeting Minutes Approval: Dated: 8/20/2024**
 - a. Recommended for approval: Jason Manges (Comm)
 - b. Second Approval by: David Traylor (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
8. **Report on Events to Date:**
 - a. Finance
 - a). Operating Cash: \$32,580.54, Petty Cash: \$3,846.69 & Investment \$395,847.24.
 - b). Bills and Vouchers: Dated: 8/22/24, \$1,331.14; 8/29/24, \$625.47; 9/5/24, \$1,880.41; \$13,348.26. **Processed not yet paid:** PSE \$772.99; Petty Cash \$510.05; Public Works \$196.12.
Motion to authorize all payments by Bobbie Moore (Comm), Second by Jason Manges (Comm), so ordered approved by Pat Pearson (Chair/Comm).
 - b.) Financial Statements discussed
 - c). Approval of Payroll for August 2024: \$11,1687.46. Motion to approve payments by Bobbie Moore (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm)., no unanswered questions.
 - b. Website Update
 1. Minutes of the meeting published on the Website.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public: - None

e. MPD Report for MPD Commissioners - None

f. Project Architectural Plans

1. None

9. Public Comment:

- a. Terre Horrocks, resident at Village Green Senior Apartments, brought a strong interest in having an off-leash dog area at Village Green, on VGMPD property. VG critical areas do not allow enough buffer for a dog park at Village Green.
Action: Bobbie offered to put Terre in touch with people in Kingston-NK Rotary who also desire to find a suitable place for a dog park in Kingston.

10. Unfinished Business:

- a. Pavilion Update: Dave Wetter has taken over the pavilion repair process.
1. Concrete was pumped into the void under the pavilion by Rick Lanning and Russell Bishop. Time was donated and materials will be reimbursed to them and to Dave Wetter by VGMPD.
2. Posts will be replaced one at a time by Smyth Lumber Mill, the Indianola company that supplied the original posts. As these are emergency repairs, no bid is required. Marcy is to get a W-9 from Smyth, as they require a 50% down payment.
- b. MPD-VGF Task Team: **Reminder that Special meeting is planned to review and discuss the roles of the Village Green Foundation and VGMPD on Oct 29th @6:30,** Location Village Green. Planning Committee; David Traylor and Chelsea Tate, with advice from Bobbie Moore.
- c. Building Manager Report: Marcy Kispert, Manager's Report dated 7/16/2024. General maintenance contractor is working out very well; the contractor, Chris Leibold, took care of a tree that had fallen near one of the exercise stations. Website design is almost completed.
- d. **Budget preliminary: David, Marcy, and Bobbie will work up a preliminary budget for the October 15 budget hearing at 6 PM.**
- e. Audit update: payroll period needs to be changed to the 15th of each month through the 15th of the next month. Also, we noted that reimbursement for meals and entertainment cannot include tipping. Audit work is done.

11. New Business

- a. Elevated Adventures lease extension to be taken up next season.
- b. Boundary line adjustment/Kingston Cares. No decisions required of VGMPD. The property in question borders VGMPD property but had been rendered worthless by a 50-year period of adverse possession. No expense will be incurred by VGMPD as Kingston Cares will pay the filing fee for the Quit-Claim Deed and BLA.
- c. Bobbie will follow-up on the comprehensive plan language involving Village Green.

12. No further public comment. Next Meeting Scheduled Regular Meeting 15 October @ 6:30 p.m. at VG Community Center and Via Zoom, preceded by budget hearing at 6 PM.

13. Next Meeting Scheduled Regular Meeting 15 October @ 6:30 p.m. at VG Community Center and Via Zoom, preceded by budget hearing at 6 PM.

14. Open Public Meeting Adjourned by: Pat Pearson, (Comm/Chair) 8:09 p.m.

Minutes taken by Bobbie Moore, Commissioner