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VILLAGE GREEN - MASTER PLAN

About the Village Green Metropolitan Park District

Formed by ballot measure in August 2010, the Village Green Metropolitan Park District (MPD) owns about 10 acres of park land in Kingston, WA. The MPD Commissioners leases a portion of the land to a 501(c)(3) corporation, Village Green Foundation (VGF). VGF funded and built a 22,000-square-foot multipurpose community center, opening it in 2016 and achieving debt-free status in 2021. The MPD operates and manages the community center under terms of a second lease. Both leases have a 50-year term. Exclusive of VG Foundation the MPD owns and operates the Village Green Park which includes tennis courts, playgrounds, recreation fields, picnic shelter, a community garden and natural areas.

Kingston is unincorporated but is an important Urban Growth Area for Kitsap County. Steady post-pandemic growth of about 8% per year is anticipated and planned for, as our area is attractive to working families as well as adults of all ages seeking some relief from cost pressures east of Puget Sound. The MPD now has 7,200 voters and its sole purposes are management of the Village Green Park and the Village Green Community Center. There is no other urban park or community center in north Kitsap County that offers the breadth of amenities found at the Village Green. As was anticipated, all of the Village Green amenities serve a population well beyond Kingston.

MPD Commissioners pledged to maintain a budget that is frugal. Volunteer hours account for a big portion of work done in the Village Green Park as well as the community center.

Purpose of this Document

This Concept Plan update is intended to refocus attention of the Village Green Park users on opportunities for enhancing its facilities and features to optimize its serviceability to all. In the years since formulation of the 2016 Plan, most attention of Commissioners, staff, volunteers, and users has been focused on the community center, including the landscaping around it. All parties are now eager to focus attention and resources on enhancements to the Park.

This Plan update documents several projects that have been accomplished since 2016, along with other initiatives that are now demanding attention.

Goals and Objectives

Goals

- A. The MPD Commissioners want to make the Park spaces safely accessible and inviting to all. As part of this first goal, especially making the woods north of the community center safe and attractive to diverse uses is a high priority.
- B. A second goal is to provide good quality, well-maintained recreational facilities with expansion as needed by the growing population of Kingston and surrounding communities.

Objectives

Goal A: We established trails in woods to the north of our community center starting in 2014 through 2016. These woods were once subjected to heavy vandalism in addition to invasion by English ivy, blackberry, and holly. Early users of the trails network were enthusiastic and trails maintenance by volunteer groups will need to be expanded to keep ahead of invasives.

Objective 1 under Goal A is to ensure that these woods can be used by all ages and all abilities. This objective includes upgrading our established trails so that there is comprehensive ADA accessibility.

Objective 2 under Goal A is to make currently overgrown wooded areas more attractive and usable by the public. The primary approach to this objective is to gradually replace invasives with native species.

Goal B:

Objective 1 under Goal B is being responsive to the public need for a significant upgrade to our two tennis courts. The courts were county-owned from 1970's until 2012. The MPD resurfaced them in 2014 but they are again in a seriously degraded condition. Increasing numbers of tennis players as well as pickleball players have been using the courts and helping with interim repairs. Some players will support court repairs financially.

Objective 2 under Goal B is to make the courts ADA accessible; this objective will serve both Goal A and Goal B.

Objective 3 under Goal B is to replace the 30+-year-old legacy playground equipment. There is a need to refurbish, replace and add to the Park's playground facilities.

Objective 4 under Goal B is to develop the dog park envisioned in our 2016 Master Plan, to serve the growing urban density housing that lacks green space. Achieving this objective will require a stewardship group be established to maintain it.

Inventory of Outdoor Park/Recreation Spaces and Amenities

A. Within MPD property

South of the community center:

- I. Playground area: All playground areas are surfaced with engineered wood fiber.
 - a. Legacy playground equipment – Crawl tube and two slides that date to prior ownership of the MPD property by a Navy housing complex. This equipment is 30+ years old. It was built for a small number of users and is past its end of life. Although it is regularly used, it will need replacement and expansion to meet needs of our growing community. Four swings were converted to tot seats by MPD in 2015.
 - b. 2015 upgrades: Two ADA-accessible swings, four older-child swings; disc swing; one climbing structure for kids 12+
 - c. Added to the playground area in 2021: Three Percussion Play musical instruments installed provisionally until the concept could be tested for possible impact on nearby neighbors.
- II. 38'x14' picnic pavilion built by local Rotary Club and built by volunteers in 2012 with space for four picnic tables. Fully electrified but with no provision for cooking facilities or sinks. This is in excellent condition and only needs ongoing maintenance.
- III. Drinking fountain next to the picnic pavilion. This is in good condition
- IV. 10'x15' concrete shed also dating to the years of Navy housing complex. Houses a Kubota lawn mower. The shed will need to be re-roofed within the next six years.
- V. Open space (about 100' x 60') frequently used for informal play by individuals; Boys & Girls Club of North Kitsap (community center tenant); for concerts; community festivals; yoga classes and a variety of group events. These fields are in excellent condition and only require routine maintenance.
- VI. About 20 parking spaces along a semi-circle drive. This road dates to the 1970s. It will need a major repaving within the next six years.

Southeast corner of the property:

Two tennis courts dating to the 1970's. Resurfaced by MPD in 2014 as a maintenance measure to slow court degradation. To sustain serviceability a major renovation or replacement will be needed within the next six years.

Several options are available to repair the tennis courts.

Performing crack repair is not expected to last longer than two years but is considered a reasonable interim solution while funding is located and accumulated for the longer-term option, described next.

The longer-term option is to install a Sport Court material on top of the current surface. This option will still require significant surface preparation, including the crack repair discussed above. The cost estimate for this option is \$100K - \$120K, including the cost of upgrading ADA access but without adding in the impact of inflation. Adding an ADA path to the courts will

require some regrading of the area from the courts to the semi-circle driveway and a viewing area on the east side of the courts. We estimate the ADA access addition will cost about \$5K.

Using an inflation factor of 30%, the estimate should be \$156K.

The 3rd option is to remove the fencing and tear out the entire surface and rebuild from scratch. This option would cost approximately \$400K. This option is not under consideration because of its cost relative to the population.

All options will also require the addition of a drainage system uphill from the courts (approximately \$5K). This would minimize the water damage occurring from the flow of water underneath the courts. We anticipate taking this step in 2022.

North of the community center:

- I. 1.5 miles of trail on both sides of a non-fish-bearing stream. Wood chips have been used to delineate trails, and gravel on stretches where wet ground persisted. These need only routine volunteer trail maintenance
- II. Plank bridge over the non-fish-bearing stream; built by local real estate office volunteers in 2013. This will need eventual replacement with an ADA suitable bridge. A Scout Eagle project is likely to accomplish this project.
- III. P-Patch community garden built by volunteers and funded by local non-profits in 2013; maintained by a separate non-profit organization. This is in good shape and needs only routine maintenance by the users.
- IV. Viewing bench and gravel path leading to it, provided as an Eagle Scout project in 2017 and using a dirt mound created during community center construction. This needs only routine maintenance.
- V. Four fitness stations built by volunteers with materials funded by a local nonprofit. These need only routine maintenance by volunteers.
- VI. Unimproved woods (approximately 8 acres), primarily conifers, with deciduous trees bordering the stream, which runs from the north edge of the MPD property to the southwestern corner. These need only routine volunteer trail maintenance.

B. Beyond MPD property

- I. Within 2 miles:
 - a) Port of Kingston provides access to an unimproved public beach and two parks with pavilions, one with seating overlooking the ferry landing and the other that serves as a concert venue. No play equipment at the Port
 - b) Play equipment and an outdoor basketball court at the County-owned historic schoolhouse; court and playground are not available during pre-school operations and, for lack of maintenance, they are also marginally usable by the public. Ball field at the historic schoolhouse is maintained as possible by County Parks staff.
 - c) Kingston High School tennis courts (4) and two ball fields plus a track and football field. These amenities are available to the public only when school is not in session.
 - d) Walking trails on property owned by Kitsap County Parks and/or Kitsap Public Utility District – mostly in woods and for pedestrian use only.
 - e) A 9-acre County owned natural area with walking trails; overlooks Puget Sound.

- II. 2 to 5 miles
 - a) 700-acre County-owned 'Heritage Park' for passive recreation only - 10 miles of trails, maintained by a North Kitsap Heritage Park Stewardship Group. These trails include opportunities for connections by foot and by bicycle between Kingston and nearby Indianola, also unincorporated.
- III. 5-10 miles
 - a) Another County-owned Heritage Park for passive recreation with extensive trails and service roads maintained by the Port Gamble Heritage Park Stewardship Group.

C. Condition and Maintenance Costs - MPD -owned Recreational Amenities

South of the community center:

- I. Playground area: Engineered wood fiber has proven difficult to maintain, especially at the 12-inch depth recommended for safest conditions. Volunteers rake it periodically.
 - Plan for 2022 is to consider replacing EWF with a poured-in-place surface
 - Either option will require \$2K-\$5K in maintenance for 2022
 - Legacy equipment will need to be replaced within this 6-year plan window. It has experienced multiple rounds of vandalism and replacing parts is increasingly difficult. Estimate to replace: \$25K-\$30K. Funding will be sought locally.
 - The 2015 additions were made by a donation to the local Rotary Club, partially matched by Rotary District 5020
- II. 38' x14' picnic pavilion – excellent condition. Picnic tables can be replaced at any time; concrete floor was re-sealed as a donation in 2021 by the same person who originally poured them. Cost for picnic table replacement: \$4,000.
- III. Drinking fountain next to the picnic pavilion. Installed by volunteers in 2019.
- IV. Concrete block shed: Roof replacement planned for spring. Nominal cost; the work will be done in conjunction with skilled volunteers.
- V. Open space – Primary maintenance is mowing, done by about 20 volunteers. They get instruction and guidance from the MPD. In 2021 the MPD re-contracted landscape maintenance so that the most difficult areas to mow are now done by MPD's landscaper. Contract costs: \$15K plus \$8K spent in 2021 to replace dead landscaping around the building.
- VI. Road will need to be re-sealed but no contractors could be located 2019-2021. The cost will be budgeted in 2023 when we can get a bid.

Southeast corner of the property:

- I. Two tennis courts dating to the 1970's. Resurfaced by MPD in 2014. Cost to resurface in 2014: \$9,500. Incidental costs for repairs since 2014 have been nominal. Expected maintenance cost budgeted for 2022 is \$15K. A major refurbishment is needed within six years at an estimated cost of around \$156K.

North of the community center:

- I. 1.5 miles of trail on both sides of a non-fish-bearing stream. Wood chips have been used to delineate trails, and gravel on stretches where wet ground persisted.
- II. Plank bridge over the non-fish-bearing stream; built by local real estate office volunteers in 2013. Eagle Scout project anticipated.
- III. No material costs are expected over the next six years.

- IV. Viewing bench is situated on a grassed mound; maintenance of the grass on the mound is included in the landscape maintenance plan.
- V. Plan for maintenance of the fitness stations – maintenance cost only.
- VI. Unimproved woods maintenance plan – maintenance costs only.

Demand and Need Analysis

This section summarizes first, the community needs that pertain to our MPD, and second, how we determined the need. In all cases, the Commission has been approached by community members. A formal survey is just now being conducted, by our partner, Village Green Foundation. Comments made in the survey are appended to the Plan as Appendix B.

Tennis courts: The need of longest standing is the repair of the two tennis/pickleball courts. Appendix B is a compilation of e-mail messages and public comment made at Commission meetings. The courts date to the 1970's and came into MPD's ownership when the entire Village Green Park was transferred to the MPD in 2012 by Kitsap County. Informal observation confirmed that the courts needed repair and just two years later MPD invested \$9,500 in re-surfacing of the courts. Planning for the community center took precedence in the next years.

The Commission was approached in 2018 by a group of eleven pickleball players who were using the indoor half-court gym in inclement weather and the outdoor courts as weather permitted. Commissioners agreed to temporary striping of the outdoor courts for pickleball as those players who played both sports indicated both sports could be accommodated. Pickleball players come from nearby communities and in 2018 seemed to outnumber tennis players. Moreover, pickleball players who made use of the indoor half-court gym contributed financially in a material way to a project in 2019 to improve the half-court acoustics. The half-court gym was not usable by the community during 2020 and 2021 because it was in use during school hours by the Boys & Girls Club for classroom instruction. That constraint also contributed to especially heavy use of the outdoor courts by both pickleball and tennis players.

Recent interactions with both groups of players are also represented in Appendix B. Specifically, at the special hybrid Commission meeting held 2/21/22, three tennis players and three pickleball players made public comment in favor of court refurbishment based on use of the courts several times weekly.

We also observed that the local high school junior varsity girls' tennis team made use of the courts for their tournaments. The high school tennis coach confirms that such use will be desirable once the COVID hiatus in tournaments is behind us.

Playground equipment: The legacy playground equipment dates to at least 1980. The Park opened in 2009 and in 2010 the District was formed; in the following years, community members approached the Commission about installing tot swings as well as adding play equipment for kids over 12, as use by those older kids was causing frequent damage to the legacy equipment. The local Rotary club attracted a donation of \$30,000 to help fund the addition of equipment for the older kids. The gift funded professional installers plus Engineered Wood Fiber and volunteers did the rest. Rotary's District 5020 granted a partial match of \$2,000. Routine maintenance is also done by volunteers several times annually.

The legacy equipment will have to be replaced within the next six years, probably at a cost of at least \$25,000. Local funding sources will likely again be local service clubs and private donations. This need is confirmed by our own observations.

In 2021 the first three of a contemplated nine musical instruments were installed in the playground area; again, community members approached the Commission because of a visit to family members whose local park included an installation of similar instruments. Funding for all of these instruments is being provided by community members, including donations from the local Kiwanis club – including provision of a fund for repair in the event of any vandalism.

Resurfacing the semi-circle drive: The road is a legacy of the Navy housing that was situated where the Park is now. Our observation led us to try to resurface the drive in 2019, pre-pandemic, but even at that time we were unable to secure a contractor. The road is not in danger of failure but will need to be resurfaced to prevent degradation. We are projecting the cost we estimated in 2019 to increase by a factor of around 40%.

Re-roofing the concrete block shed: This legacy structure houses our Kubota mower, used to cut the grass in the Park south of the Community Center. We observed that the roof needs to be replaced. MPD will fund the materials but work will be done by skilled volunteers.

Capital Improvement Plan

	Funding Source	2022	2023	2024	2025	2026	2027
Tennis Court repair	MPD, VG Foundation Tennis Court Donation Fund	\$15K-a)	\$156K-b)	\$40K-c)	\$2K-d)	\$2K-d)	\$2K-d)
Playground Update	MPD, local service clubs	\$4K		\$35K			
Resurface Semi-circle drive	MPD				\$10K		
Replace Roof on Shed	MPD to provide materials. Volunteer labor	\$2K					

Plan summary:

Tennis Court repair –

(a-The courts will be initially prepared by filling in the cracks with a product that allows for a smoother surface. Acrylic Crack Patch is recommended. This repair should suffice in combination with other repairs – regular cleaning; removal of trees adjacent to the courts, and installation of a drainage ditch – until funding is secured for the next step, Sport Court-type resurfacing.

(b- Sport Court repair, expected to last 15 years. ADA access will be provided to complete the project. Inflation of 30% is provided for.

(c- Contingency cost – unknown unknowns

(d-Annual maintenance – cleaning, replacement of nets

We are currently engaged in discussion about longer-term issues beyond the six years included in this plan. Please see Appendix A, tennis court repair scenarios, under development now.

Playground Update – We plan to refresh the playground surface, either with a new layer of Engineered Wood Fiber or with blown-in rubber surface that will require less maintenance and be at least as safe. Once funding sources are located, by 2024, we will be able to replace the legacy playground equipment.

Road Repair – We will locate and engage a local asphalt company.

Replace concrete block shed roof – We have access to skilled volunteers.

Public Involvement

The 2016 Concept Plan emerged from three public meetings jointly hosted by MPD and Fischer-Bouma Partnership, a Bainbridge Island landscape architecture firm that had also done the landscape architecture work for the Community Center construction project. The plan was by MPD in June 2016.

The public participates in monthly MPD meetings to present needs and ideas. Since the pandemic shutdown began, the MPD invested in a Zoom account early in 2020 and meeting via Zoom has made public participation more possible. MPD meetings are now held in hybrid format, with at least one Commissioner on hand at the Village Green Community Center; all others can attend online. We routinely have visitors to our meetings as a result. Recent investment in an OWL camera/microphone combination has made the audio quality consistently reliable.

During summer 2021, when re-opening was occurring, two in-person public meetings were held to discuss the three musical instruments to be added to the playground area, because a District resident wanted to donate funds for the instruments' installation. 30 people then attended an MPD meeting and offered public testimony about the anticipated value of the instruments. One resident who was opposed to the instruments' installation lives in the nearby senior apartments. Commissioners accommodated the neighbor by agreeing to the installation for a six-month period, which has not yet expired. The instrument advocates intend to install total of nine instruments, pending evaluation of the first six months' experience.

During 2022 budget preparation, one special public meeting was held to accept Commissioners' ideas for 2022 community center and Park priorities. The resulting list was discussed at the subsequent regular Commission meeting and incorporated in the 2022 budget where possible. The Commission is represented at meetings of Kingston's Parks, Trails and Open Space Committee, formally established by Kitsap County's Citizens Advisory Council. The Commission is also represented at monthly meetings with Community Center tenants - Boys & Girls Club and the Kitsap Regional Library Kingston branch -to assess needs and VG use.

The MPD is also in partnership with the VG Foundation. The VG Foundation is currently conducting an online community survey to identify the needs and preferences of those served by the VG Park and Community Center. The current survey has attracted about 265 responses and aims to remain open until 1,000 responses have been received. See tinyurl.com/surveyVillageGreen for the survey. Survey responses have been presented to MPD Commissioners and comments pertinent to this Plan have been appended here. (Appendix B).

Finally, e-mail to the Commissioners and staff is steady. For instance, there's a historical record of e-mail concerning tennis court conditions over the past six years that testifies to the interest in upgrading the court surface.

Appendix A Tennis Court Repair Options February 2022

Submitted by local volunteer and pickleball enthusiast.

Background: The tennis courts have an asphalt base and a topcoat. The topcoat is an acrylic emulsion with fine rubber particles or sand. The topcoat was replaced in 2014 so it is about 8 years old. Websites indicate the topcoat should be replaced 4- 8 years. The current topcoat is at end of its expected life. MPD paid \$9500 in 2014 to topcoat both courts; in 2019 when I talked to the contractor the price was \$14,800 and likely a bit more now.

Problem. The topcoat requires a solid base. The VG courts are severely cracked, and the cracks continue to grow. Both contractors indicated the courts are unsuitable for top coating. The asphalt base would need repair/replacement before a new topcoat was applied.

Possible repairs:

Filling the cracks and applying a new topcoat: Filling the cracks and applying a new topcoat is not a good option. The contractors indicated the cracks will soon damage the new topcoat layer.

Filling the cracks only (not applying new topcoat): This is a short-term fix. It will help prevent weeds from growing in the cracks and improve play as it will reduce errant bounces when a ball hits a crack. It is expected the cracks will shortly reappear along the old cracks, but the cracks will be much thinner. As an example of cost, one gallon of SportsMaster acrylic patch cost about \$45 and will cover 75-150 feet of crack. In 2019 we had about 620 linear feet of cracks but only 183 feet of them were ¼" or wider. If the larger cracks are filled, the cost would be several hundred dollars of material cost, but much higher labor cost to install as the cracks need to be cleaned and prepared for the patch material. **Note:** there are other crack repair products that are flexible and claim to adhere to both sides of the crack to prevent cracks from reappearing. The contractors stated these products do not work as claimed and the contractors do not use them and do not recommend them.

Woven Patch Material for cracks with subsequent topcoat: Price was about \$38,000. Contractor stated that they have not had good success with this type of repair for courts in VG courts condition. I am not proceeding with life cost analysis for this option.

Sport Court Tile Overlay: Install a polypropylene tile system over the existing courts. Large cracks would be filled with patch material. Cost \$115,000. They have a 15 year limited warranty. The company state there are many courts still in use after 30 years but for planning purposes they recommend a service life of 25 years. Routine cleaning (leaf blowing) is important to keep leaves/needles from building up. Annual cleaning is recommended to keep mold and mildew from building up from the subbase. The tiles can be removed if required for extensive cleaning. The company indicated that tiles do not wear out at the top surface but eventually become increasingly brittle and connecting tabs may start to break if the tiles are removed for cleaning. If tiles are damaged (say from a tree branch falling on them), Individual tiles can be replaced. The lines are painted on with two-part epoxy paint which is very durable and should last the 25-year service life.

I do have a location in Tacoma where the sport court tiles were installed about 4 years ago if anyone wishes to view them.

Replace asphalt base: This was the option that cost upwards of \$400,000.

Information on maintaining asphalt tennis courts indicates that in addition to replacing topcoat every 6-8 years, crack maintenance is usually required after 10-15 years and court reconstruction is usually required after 20-25 years.

Some examples of websites discussing asphalt cracks:

www.tennisindustrymag.com/articles/2009/03/14_cracking_up.html articles indicate due to nature of asphalt to crack as it ages, structural repair as expected to be required after about 20 years. Replacing with Concrete base: An option I did not mention at the meeting is replacing the asphalt base with concrete post stressed pad. Properly installed the concrete will not have the significant cracking. Bainbridge Island Park chose concrete for their new courts.

Post-Tensioned Concrete vs. Asphalt Tennis Courts | GMB Architecture + Engineering is a link to an article indicating concrete cost 25% more than asphalt but after 25 years, the total cost of installing and maintaining post-tensioned concrete courts would be 20 percent to 30 percent less than for asphalt courts. The article stated a minimum of 25 year service life but many courts have gone beyond 30 years with only replacing the top coat.

For information, this article has a chart that show 25 year life cycle comparing asphalt to concrete. Yearly court cleaning is required. If done by contractor annual cost is about \$3000 for two courts. I checked and we can rent a pressure washer and circular rotating wand for about \$250/day and use volunteer labor to reduce the cost.

Life Cycle cost: using a 25 year life cycle to match the referenced article information

Crack repair only: not included as this is a temporary fix.

Sport Court Tiles:

Initial Cost	\$115,000
Annual cleaning \$ 250 x 24 years	\$6000
Total	\$121,000

After about 25-30 years the sport court would need to be replaced if asphalt base is still acceptable, or entire court redone if base is unacceptable.

Asphalt:

Initial cost (removing old asphalt, fences, addressing ground issues, new asphalt, topcoat, and fences) \$400,000

New topcoat 3 times (every 8 years)	\$45,000
Annual cleaning \$250 x 24 years	\$6,000
Crack repairs in conjunction with to 2 nd and 3 rd topcoat	\$10,000
Total	\$461,000

After about 20-30 years the asphalt base would need restoration. Based on the asphalt condition it could ranging from an additional asphalt coating and topcoat to entire replacement.

Concrete:

Initial cost	\$450,000
New topcoat 3 times (every 8 years)	\$45,000
Annual cleaning \$ 250 x 24 years	\$6,000
Total	\$501,000

After the 25-30 years, the concrete court should be capable of many more years with just replacing the topcoat every 6-8 years and annual cleaning.

These figures are ballpark. I have seen websites for companies that design and oversee court construction. If a court replacement is planned, utilizing such a company is recommended to formalize a plan/design and cost.

In all cases, hiring a hydrologist to evaluate and propose methods to ensure water will not damage the courts base is important.

Cleaning the courts needs increased focus especially if the sport court tile is used. An evaluation to replace tall trees adjacent to the court with shorter varieties would be great benefit to keeping court clean.

Appendix B Village Green Survey responses concerning the courts

90 people answered Question 4 ("Have you come to Village Green for any of these Exercise Activities/Sports? Check all that apply or if none apply, go on to the next page.) Of those, 60% (54) checked the box for "Pickleball - Inside" and 44.4% for (40) for "Pickleball - Outside". Tennis was the third most popular answer-option for this question; 20% (18) said they've used the courts.

218 people answered Question 12 ("Have you come to the Village Green for Outdoor Activities/Events? Check all that apply or if none apply, go on to the next page." The most popular answer to this question has been "Enjoy the park on its own" with almost 78% (170) of respondents selecting that option. "Pie in the Park" is second most popular at 53.2%. Using the "Tennis/Pickleball Courts" was selected by 24.3% (53).

On Question 15 ("What barriers, if any, prevent you from enjoying the Village Green (Check all that apply)", "None of the above" was most often checked (47.2% or 83) by the 176 who responded to the question. In this question's comments section, several added notes about the courts.

- "Poor outside court surface. Large cracks in the court."
- "The tennis courts have sometimes specifically dedicated to pickleball. There should be some times specifically dedicated to tennis also."
- "Resurface the tennis courts."
- "Tennis/pickleball courts are badly in need of repair and resurfacing."
- "Tennis/Pickleball courts are in terrible condition and not safe to play on. Low priority of gym use for pickleball makes scheduled play difficult."

Question 16 asks "What kinds of programs would you like to see expanded or offered at the Village Green?" 113 provided answers. Tennis is mentioned 4 times. Pickleball is mentioned 7 times. Courts are mentioned 6 times. More open gym time came up in 5 answers. Expanded night and weekend hours is mentioned 8 times.

- "Improve pickleball courts."
- "Repair tennis courts. Courts and nets in terrible shape."
- "Would like to see outdoor courts repaired and refurbished by the city."

"Do you have any other comments that could help us make sure Village Green is reaching its full potential?" is Question 19. 77 answered.

Comments related to pickleball, courts and tennis are:

- "More indoor pickleball opportunities."
- "I play pickleball inside and outside on the courts at Village Green. The outside courts are in terrible shape with many very large cracks all over the surface along with black slippery mold growing and overtaking the courts. I think this is a safety hazard to all the players that use this facility. Many people use this facility and the courts need to be maintained and well kept to keep our community safe."
- "Better quality courts will attract more people and provide a safer playing surface."

- "Please resurface the tennis courts. I would be willing to donate accordingly." (Did not provide name or contact info)
- "I would be willing to donate time and money to update the tennis courts." (Did not provide name or contact info)
- "It would be really nice to have one tennis court without pickleball lines all over it. Tennis players use a lot of peripheral vision when running around and so many lines makes it harder to play."

Appendix C Acknowledgements

This Master Plan update was made possible by input and effort on the part of MPD Commissioners, staff, and volunteers. The process was begun during the District's budgeting process for 2022 and culminated in passage of the Plan update at a special hybrid public meeting on February 21, 2022.

Village Green Metropolitan Park District Commissioners

Tracy Harris, Clerk

Jason Manges

Bob Netzel

Patrick Pearson

Bobbie Moore, Chair

All Commissioners have served the District without pay since the formation of the District in 2010.

Staff

Linda Fyfe, Manager, Village Green Community Center and Property

Carol Geissler, Administrative Assistant

Community members who attended the February 21, 2022 special meeting, either in person or via Zoom

Bill Beaudoin, John Blasi, Alan Chessman, Taylor Collings, Betsy Cooper, Don and Jeanie Desnoyers, Walt Elliott, Mary Gleysteen, Ron Karzmar, Mark Libby, Joe Lubischer, Michael McCurdy, Larry McMillan, Jim Novotney, Everett Simila, David Tramel, and Dave Wetter.

Special thanks to Jeff Bouma of Fischer-Bouma Partnership, who updated the 2016 Master Plan, incorporating needed updates including new amenities at the playground, on the trails, and at the tennis courts, and who also attended the February 21, 2022 special meeting.

Self-Certification

Planning Eligibility Self-Certification Form		
Use this form to certify the need for any grant projects have been developed through an appropriate planning process. Provide the completed form with the subject plans and adoption documentation to RCO via e-mail or other means of electronic access (i.e. Web link, Box.com, etc.).		
Organization Name: <i>Village Green Metropolitan Park District</i>		
Contact Name: <i>Bobbie Moore, Commissioner Chair</i>		
Adoption Date of Submitted Documents: <i>7/21/2022</i>		
Seeking Eligibility for: <input checked="" type="checkbox"/> Recreation Grants <input type="checkbox"/> Habitat Conservation Grants <input type="checkbox"/> Both		
Initial Each to Certify Completion	Plan Element Certification	Document and Page Number Location of Information
	1. Goals, objectives: The attached plan supports our project with broad statements of intent (goals) and measures that describe when these intents will be attained (objectives). Goals may include a higher level of service (see Appendix C).	<i>4-5</i>
	2. Inventory: The plan includes a description of the service area's facilities, lands, programs, and their condition. (This may	<i>5-7</i>

Planning Eligibility Self-Certification Form		
	<i>be done in a quantitative format or in a qualitative/ narrative format.)</i>	<i>5-7</i>
	3. Public involvement: The planning process gave the public ample opportunity to be involved in plan development and adoption.	<i>10</i>
	4. Demand and need analysis: In the plan: An analysis defines priorities, as appropriate, for acquisition, development, preservation, enhancement, management, etc., and explains why these actions are needed. The process used in developing the analysis assessed community desires for parks, recreation, open space, and/or habitat, as appropriate, in a manner appropriate for the service area (personal observation, informal talks, formal survey(s), workshops, etc.).	<i>8-9</i>
	5. Capital Improvement Program: * The plan includes a capital improvement/facility program that lists land acquisition, development, and renovation projects by year of anticipated implementation; include funding source. The program includes any capital project submitted to the Recreation and Conservation Funding Board for funding. *Nonprofit conservancies are exempt from this requirement.	<i>9</i>
	6. Adoption: The plan and process has received formal governing body approval (that is, city/county department head, district ranger, regional manager/supervisor, etc., as appropriate). Attach signed resolution, letter, or other adoption instrument.	<i>17, 20</i>

Certification Signature

I certify that this information is true and complete to the best of my knowledge.

Bobbie Moore
Print/Type Name

Bobbie Moore
Signature (Handwritten or Digital)

Chair, Village Green Metropolitan Park District
Title

3/1/2022
Date

Village Green Metropolitan Park District (VGMPD) Special Meeting Minutes

Date: 21 February 2022

1. **Location of Meeting:** Via Zoom & Village Green Community Center
2. **Type Meeting:** Special Meeting on Park Master Plan
3. **Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 5:00 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm), Tracy Darlene Harris (Comm/Clerk via Zoom), Pat Pearson (Comm via Zoom), Bob Netzel (Comm)
 - b. Excused Absence: Jason Manges (Comm)
 - c. Guests: John Blasi, Jim Novotney, Everett Simila, Mary Gleysteen, Dave Wetter, Walt Elliott, Jeff Bouma (Fisher-Bouma Partnership Landscape Architects (via Zoom) , Bill Beaudoin (via Zoom) Larry McMillan (via Zoom), Jeanie & Donald Desnoyer (via zoom), Betsy Cooper (Via Zoom), Mark Libby (via Zoom), David Tramel (via Zoom), Ron Karzmar (via Zoom), Kay Peiguss (via Zoom), Michael McCurdy (via Zoom), Alan Chessman (via Zoom), Taylor Collings (via Zoom), Joe Lubischer (via Zoom)
5. **Purpose: Updates to the 2016 plan. This plan update must be completed by 3-1-22.**
 - a. Tennis Court Improvements
 - b. Expansion of the musical instrument's installation
 - c. Acknowledgment of fitness station in the woods
6. **Tennis Court Comments (a):**
 - a. John Blasi: The courts are deteriorating and needs replacement
 - b. Everett Simila: Courts are being used by younger people
 - c. Jim Novotney: Needs some type of maintenance cost, trees need removing and need a drain ditch
 - d. Mary Gleysteen: Will MPD offer tennis lessons
 - e. Ron Karzmar: Need an engineer study for tennis court to address drainage
 - f. Jeff Bouma: Need to get an cost estimate on ADA Improvements, Bleacher etc.. Are there donations for the courts?
 - g. Pat Pearson: Work with schools on helping with cost of tennis courts
7. **Musical Instruments (b)**
 - a. Betsy Cooper: Glad that we are moving forward with the plan
 - b. Dave Wetter: Have drawings for instruments
 - c. Betsy Cooper: Continue discussion of possible change to the playground surface.
8. **Fitness Station Comments (c):**
 - a. Betsy: Would like to consider having ADA added. What is the nature feature on the Master Plan?
 - b. Jeff Bouma: The nature feature would be a natural forest type playground
9. **Master Plan**
 - a. Mark Libby: Continue to see a Dog Park as a desirable feature
 - b. Betsy Cooper: Would like to see electricity put in the central part of the park.
Dave Wetter commented that it has seemed more cost-effective to use extension cords when events call for electricity there.

- c. Bill Beaudoin: South & Northwest portion of plan needs to be cleaned up, holly, blackberry are taking over, it's inaccessible
- d. Mark Libby: A small group will be meeting on Sat from 10 to 12 to clean up blackberries, holly etc.
- e. Joe Lubischer: We should make sure to note in the Master Plan that the Sound To Olympics Trail will be making use of a stretch of the bike trail on West Kingston Road along the Village Green.
- f. Bill Beaudoin: Need more than a few volunteers for cleanup of holly blackberries etc.. What kind of natural and native plants are going to be in there.
- g. Walt Elliott: Open the restrooms in the Public Works pumphouse for public use
- h. Joe Lubischer: Can tap the North Kitsap Heritage Stewards to help with assessment of a plan to replace invasives with native plants. They are contending with related issues at North Kitsap Heritage Park.
- i. Dave Wetter Split rail fence should be phased out and replaced with something more durable.
- j. Walt Elliott: Lighting and accessibility of the entrance to the Boys & Girls Club entrance – make sure these are addressed.

10. Motion to approve the changes to Master Plan by Pat Pearson (Comm), Second by Bob Netzel (Comm), So ordered approve by Bobbie Moore (Chair/Comm)

11. Special Public Meeting Adjourned by: Bobbie Moore, (Comm/Chair) 6:09 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)