

Village Green Metropolitan Park District (VGMPD)

Date: 20 December 2022

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Budget & Regular Meeting Monthly Meeting
- 3. Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:00 p.m.
- 4. Roll-Call:**
 - a. Attendees: **All** via Zoom because snow made travel to VGCC dangerous: Bobbie Moore (Chair/Comm), Tracy Darlene Harris (Comm/Clerk), Pat Pearson (Comm), Jason Manges (Comm), Bob Netzel (Comm), Carol Geissler (VG), Marcy Kispert (VG, Program Coordinator/Manager VGCC)
- 5. Guest:** All via Zoom: Joel Schwarcz, community member, and Michele Laboda (VGF)
- 6. Approval of Agenda:** Dated 12-20-2022
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Bob Netzel (Comm/Clerk)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Prior Meeting Minutes Approval:** Dated 11-15-2022
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Bob Netzel (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** None
- 9. Report on Events to Date:**
 - a. Finance
 - a). Operating Cash: \$121,496.75, Petty Cash: \$5,130.96 & Investment \$337,044.19
 - b). Bills and Vouchers: Dated 12-1-22: \$5,091.97, Dated 12-8-22: \$4,019.19 & 12-15-22: \$4,002.71; plus petty cash reimbursement (\$4,522.37) and DT Micro, wi-fi (\$200). Motion to authorize all payments by Pat Pearson (Comm), Second by Bob Netzel (Comm), So ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. Minutes of the meeting published on the Website.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None

- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Joel Schwarcz: Has requested public records about Village Green MPD – in particular, record of the trail our February 2022 Master Plan states was in place prior to Community Center development. Kitsap County states a trail permit may be needed.
- b. Building Manager Report: Marcy Kispert, Manager’s Report dated 12-19-2022. Phone land lines have been replaced with a VOIP system; messages can now be retrieved from a home phone. Also, there are currently no Kitchen users regularly scheduled.
- c. Master Plan/Ground Maintenance: Need to get Peninsula Environmental started with the work approved in November that will need to be performed; hopefully they can meet at our Jan MPD Meeting
- d. Severe Weather Shelter Agreement with Kingston Cares: A zoom call was held last week but there were several sticking points, including snow removal costs; but no monies have been budgeted for the program. Awaiting further conversation with MPD insurer Enduris about liability clauses MPD’s attorney wants to keep in the MOU.
- e. Park Security: No report
- f. Pea Patch: No report
- g. Webinar Opportunities: Public Records proposed training.

11. New Business

- a. State Auditor: will be conducting an audit on the MPD; we received notification of the ‘audit assessment on December 9 with a request for answers to the audit questions by December 16, 2022. An assessment is a remote review of records, and doesn’t require a site visit.

12. Any further public comment:

- a. None

13. Next Meeting Scheduled: Regular Meeting 17 Jan 2023 @ 6:30 p.m. at VG Community Center and also Via Zoom.

14. Open Public Meeting Adjourned by: Bobbie Moore, (Comm/Chair) 7:45 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)