

## Village Green Metropolitan Park District (VGMPD)

**Date:** 20 June 2023

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Bob Netzel (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
  - a. Attendees: Bob Netzel (Chair/Comm via Zoom), Tracy Darlene Harris (Comm/Clerk via Zoom), Bobbie Moore (Comm), Pat Pearson (Comm), Marcy Kispert (VG, Program Coordinator/Manager VGCC) & Erin Davignon (Admin Assistant)
  - b. Excused Absence: Jason Manges (Comm)
- 5. Guest:** Joel Schwarcz (Elevated Adventures)
- 6. Approval of Agenda:** Dated 6-20-2023
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Bobbie Moore (Comm)
  - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
- 7. Prior Meeting Minutes Approval:** Dated 5-16-2023
  - a. Recommended for approval: Bobbie Moore (Comm)
  - b. Second Approval by: Pat Pearson (Comm)
  - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
- 8. Public Comment:** None.
- 9. Report on Events to Date:**
  - a. Finance
    - a). Operating Cash: \$179,349.45, Petty Cash: \$6,119.59 & Investment \$341,327.82
    - b). Bills and Vouchers: Dated: 6-1-23 \$2,962.79, Dated 6-8-23: \$7,587.12 & Dated 6-15-23: \$486.03 Additional vouchers not yet processed but were as listed on the agenda: VGMPD Petty Cash: \$2225.86, & Public Works: \$92.24. Motion to authorize all payments by Pat Pearson (Comm), Second by Bobbie Moore (Comm), So ordered approved by Bob Netzel (Chair/Comm).
    - c). VG Commissioners will be required to approve payrolls by the 15<sup>th</sup> of the Month as per the State Auditors Report.
  - b. Website Update
    1. Minutes of the meeting published on the Website.

- c. Legal
  - 1. None
- d. Correspondence/Information Provided to Public:
  - 1. None
- e. MPD Report for MPD Commissioners
  - 1. None
- f. Project Architectural Plans
  - 1. No report

#### **10. Unfinished Business:**

- a. Joel Schwarcz: Permit was approved by Kitsap County. Building has begun with a projected date of opening Aug/Sept timeframe. Congratulation to Mr. Schwarcz.
- b. Master Planning: Biologist report the bid came in at \$28,000.00 for the Tree Risk Mitigation Project with NW Tree Service. Motion to approve by Bobbie Moore (Comm), Second by Pat Pearson (Comm), So ordered approved by Bob Netzel (Chair/Comm)
- c. MPD-VGF Task Team: Feasible study has been completed on the splash pad project would require bathrooms including hot and cold water if using a recirculating system. The cost would be over \$115,000 but more information will be needed. VGF approved \$25,000.00 for shade sails for the park. Camera bid is still in the works for increased security. There will most likely not be a Dog Park at VG due to environmental requirements. Wood Fiber for the playground needs to be added/replaced, research is needed on the costs. Bobbie has it for action to research the costs of alternatives as well as EWF itself.
- d. Building Manager Report: Marcy Kispert, Manager's Report dated 6-20-2023.
- e. Severe Weather Shelter Agreement: Bobbie Moore (Comm) has it for review with our Attorney.
- f. Holiday Planning: Tabled until next meeting.

#### **11. New Business**

- a. Approvals on Contracts: We do have provision in place for approval of contracts. The Chair can approve up to \$5000.00 in an urgent situation.
- b. Bark Estimate: Is \$750.00 for the planting strips West Kingston to Drive Way. Motion to approve by Pat Pearson (Comm), Second by Bobbie Moore (Comm), So ordered approved by Bob Netzel (Chair/Comm)
- c. Office Assistant: 12 Resumes have been received, the closing date is 30 Jun.
- d. Music Licensing: The fee is 420.00 per year, will discuss with Attorney.
- e. Grant Opportunity: This is a 'deferred maintenance' grant opportunity through the WA Recreation and Conservation Office. Wood Fiber project or alternatives might be submitted for a grant. See Task Team Section.
- f. Affordable Housing Project: A 238 affordable housing project is proposed for Lindvog north of the Columbia Bank/Kingston Meadows area. Developer may approach the District at a future meeting as part of Public Comment.

**12. Any further public comment:**

a. None

**13. Next Meeting Scheduled:** Regular Meeting 18 July 2023 @ 6:30 p.m. at VG Community Center and also Via Zoom.

**14. Open Public Meeting** adjourned by Bob Netzel (Chair/Comm) at 7:46

**Summary of Minutes Taken by:** Tracy Darlene Harris, (Comm/Clerk)