

# Village Green Metropolitan Park District (VGMPD)

**Date:** 15 August 2023

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Bob Netzel (Comm) at 6:30 p.m.
- 4. Roll-Call:**
  - a. Attendees: Bob Netzel (Chair/Commissioner) Jason Manges (Comm), Bobbie Moore (Comm), Patrick Pearson (Comm); Marcy Kispert (VG, Program Coordinator/Manager VGCC), Erin Davignon (Admin Assistant)
  - b. Guests via Zoom: Hayes Gori and David Smith, representing Spring Hill Townhomes LLC, affordable housing developers
  - c. Guest Joel Schwarcz, Elevated Adventures
  - d. Excused Absence: Tracy Darlene Harris (Comm/Clerk via Zoom)
- 5. Approval of Agenda:** Dated 8-15-2023
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Jason Manges (Comm)
  - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
- 6. Prior Meeting Minutes Approval:** Dated 7-18-2023
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Jason Manges (Comm)
  - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
- 7. Public Comment:** None.
- 8. Report on Events to Date:**
  - a. Finance
    - a). Operating Cash: \$140,766.88, Petty Cash: \$5,667.52 & Investment \$342,755.65.
    - b). Bills and Vouchers: Dated: 8/3/23, \$7,459.01; Dated 8/10/23 \$1,775.48. Additional vouchers not yet processed but were as listed on the agenda:  
Bird Electric \$483.92; Peninsula Fire \$311.11; Collins Tek \$305.76 (Dishwasher); PSE: \$244.54 & \$46.01; VGMPD Petty Cash: \$3,285.28. Motion to authorize all payments by Pat Pearson (Comm)/Second by Jason Manges (Comm). So ordered approved by Bob Netzel (Chair/Comm).
    - b) Approve July payroll: \$10,948.44 gross pay. Motion to approve: Jason Manges (Comm), seconded by Pat Pearson, Comm. So ordered by Bob Netzel (Chair/Comm).
  - b. Website Update
    1. Minutes of the meeting published on the Website.
  - c. Legal - none
  - d. Correspondence/Information Provided to Public: None
  - e. MPD Report for MPD Commissioners: None
- 9. Unfinished Business:**
  - a. Joel Schwarcz: Permits have been approved. No action by Commissioners required at this meeting. Commissioners noted Mr. Schwarcz's perseverance.

- b. Master Planning: Tree work has started, since contract was approved after our July meeting and we were notified by Peninsula Environmental that because of the risk management aspect of the removal work, it could be started while the permit is still in process. About 13 of the 39 trees have been removed; about 10 more may need to be added to the scope. Motion to add to NW Tree Service contract an amount NTE \$5000: made by Bobbie Moore (Comm) and seconded by Pat Pearson (Comm). So Ordered Approval by: Bob Netzel
- c. MPD-VGF Task Team: Shade sails are expected to be installed in September – funded by VGF. Bobbie is still waiting for estimates to ‘top off’ the Engineered Wood Fiber – EWF (chips) and also a radically different surface, Poured in Place. Tennis court resurfacing funding is being pursued via a one-time maintenance grant opportunity offered by Recreation and Conservation Office (RCO). Application due 9/18/2023.
- d. Building Manager Report: Marcy Kispert, Manager’s Report dated 8/15/2023. Discussion of free classes. Commissioners recommend a policy stating that use of our facilities involves a minimum fee except activities covered by the ‘poor and infirm’ clause of WA law. No action but Marcy will take this recommendation for action. Update on hiring plan: Marcy opted not to re-post the assistant position. Erin Davignon is making adjustments to her schedule to be able to accomplish the work needed in between 20 and 30 hours weekly.
- e. Severe Weather Shelter Agreement: Bobbie Moore (Comm) has met with Stan Mack of Kingston Cares; that board is considering the finalized MOU and how to present it to Kitsap County Department of Emergency Management and Housing/Homelessness. Issue for the county is help with providing and funding snow removal.

**10. New Business**

- a. Hayes Gori and David Smith fielded questions about Spring Hill Townhomes proposed for the proposed property at Lindvog and 272<sup>nd</sup> Street in Kingston. The presenters had provided Commissioners with a videotaped version of their presentation to the Greater Kingston Kiwanis. No action was taken but individual Commissioners expressed willingness to be on record as supporting the project.
- b. Resolution 2023-3, Increasing Petty Cash amount from \$2,000 to \$4,000 – Motion to approve by Jason Manges (Comm), seconded by Pat Pearson (Comm); So Ordered Approval by: Bob Netzel  
Resolution 2023-4 , Authorizing application to the WA RCO for a Local Parks Maintenance grant – Motion to approve by Jason Manges (Comm); seconded by Pat Pearson (Comm). So Ordered Approval by: Bob Netzel
- c. Kingston Affordable Housing Working Group – Safe Parking Network Proposal. Discussion. – No formal proposal was made.

**11. Any further public comment**: None

**12. Next Meeting Scheduled**: Regular Meeting 19 September 2023 @ 6:30 p.m. at VG Community Center and also Via Zoom.

**13. Meeting** adjourned by Bob Netzel (Chair/Comm) at 8:02.

**Summary of Minutes Taken by: Bobbie Moore (Comm)**