

# Village Green Metropolitan Park District (VGMPD)

**Date:** 21 Nov 2023

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Bob Netzel (Chair/Comm) at 6:32 p.m.
- 4. Roll-Call:**
  - a. Attendees: Bob Netzel (Chair/Comm), Tracy Darlene Harris (Comm/Clerk), Bobbie Moore (Comm), Pat Pearson (Comm), Jason Manges (Comm via Zoom), Marcy Kispert (VG, Program Coordinator/Manager VGCC) & Erin Davignon (Admin Assistant)
- 5. Guest:**
- 6. Approval of Agenda:** Dated 11-21-2023
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Bobbie Moore (Comm)
  - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
- 7. Prior Meeting Minutes Approval:** Dated 10-17-2023
  - a. Recommended for approval: Pat Pearson (Comm)
  - b. Second Approval by: Bobbie Moore (Comm)
  - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
- 8. Public Comment:** None
- 9. Report on Events to Date:**
  - a. Finance
    - a). Operating Cash: \$151,166.73, Petty Cash: \$2,931.56 & Investment \$345,128.51
    - b). Bills and Vouchers: Dated 11-2-23: \$38,624.58, Dated \$763.19 & Dated 3,349.67. Additional vouchers not processed but were as listed on the agenda: VGMPD Petty Cash: \$3211.18, Peak Software: \$4155.00 & Kitsap Lactation: \$140.00. Motion to authorize all payments by Pat Pearson (Comm), Second by Bobbie Moore (Comm), So ordered approved by Bob Netzel (Chair/Comm).
    - c). Approval of Payroll for October 2023: \$8342.56. Motion to authorize payments by Pat Pearson (Comm), Second by Bobbie Moore (Comm), So ordered approved by Bob Netzel (Chair/Comm).
  - b. Website Update
    1. Minutes of the meeting published on the Website.

- c. Legal
  - 1. None
- d. Correspondence/Information Provided to Public:
  - 1. None
- e. MPD Report for MPD Commissioners
  - 1. None
- f. Project Architectural Plans
  - 1. No report

**10. Unfinished Business:**

- a. Budget Planning: Pavilion posts need to be replaced/treated due to damage/age the cost is approx. 20K will need to seek bids. Motion to approve 2024 budget by Pat Pearson (Comm), Second by Bobbie Moore (Comm), So ordered approved by Bob Netzel (Chair/Comm)

**Enter Executive Session at 7:10:**

Salary Threshold Implementation Schedule setting salary to \$69,555.00 according to Labor & Industries.

**Executive Session Ended at 7:27**

**Budget 2024 Amended:** Increase Program Salary to \$70,000.00 by Jason Manges (Comm), Second by Bobbie Moore (Comm), So ordered approved by Bob Netzel (Chair/Comm).

**2024 Levy Resolution 2023-5,** Motion to approve by Bobbie Moore (Comm), Second Pat Pearson (Comm), So ordered approved by Bob Netzel (Chair/Comm).

**Bonus:** \$1000.00 for Employees for 2023: Marcy \$500.00, Erin Davignon \$250.00, Carol Geissler \$250.00. Motion to approve by Bobbie Moore (Comm), Second by Pat Pearson (Comm), So Ordered approved by Bob Netzel (Chair/Comm).

- b. Master Planning: No report, tabled until next meeting.
- c. MPD-VGF Task Team: Tennis Court maintenance grant was denied.
- d. Building Manager Report: Marcy Kispert, Manager's Report dated 11-21-2023. Volunteers have increased to 32. Holiday Gift Fair there are 42 vendors for 2023. We are going to take over our own printing of newsletter in Jan 2024.
- e. Severe Weather Shelter Agreement: No update.

**11. New Business**

- a. None

**12. Any further public comment:**

- a. None

**13. Next Meeting Scheduled:** Regular Meeting 19 Dec @ 6:30 p.m. at VG Community Center and also Via Zoom.

**14. Open Public Meeting Adjourned by:** Bob Netzel, (Comm/Chair) 7:51 p.m.

**Summary of Minutes Taken by:** Tracy Darlene Harris, (Comm/Clerk)