

## Village Green Metropolitan Park District (VGMPD)

**Date:** 20 Oct 2015

- 1. Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
- 4. Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm), Jim Moore (Comm) & Thorn Percival (Legal Rep)
- 5. Guests:** None
  - a. **Approval of Agenda:** Add discussion regarding documents relevant to KPUD request, Insurance application and Phone/cable fiber optics Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Jim Moore (Chair/ Clerk)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 6. Meeting Minutes:** Dated 9/15/2015
  - a. Recommended for approval by: Pat Pearson (Comm)
  - b. Second Approval by: Jim Moore (Chair/Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Public Comment:** None
- 8. Report On Events To Date:**
  - a. Finance
    - a). Bills and Vouchers were signed: PSE: \$17.91, Thorn Percival \$225.00, Trash service \$252.36– one quarter; PUD – Water Park Lawn \$1,688.09; Two meters for community center \$43.27, \$12.69 (irrigation); Moff Interactive \$975 for web site creation and \$360 for maintenance for one year; Fischer Bouma for initial work on master plan \$5,600 Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Chair/Comm). So ordered approved by Bobbie Moore (Chair/Comm).
  - b. Website Update
    1. Minutes of the meeting will be published on the Website.
    2. Calendar of events will be posted
  - c. Legal:
    1. None
  - d. Correspondence/Information Provided to Public:

- 1. None
- e. MPD Report for MPD Commissioners
  - 1. None
- f. Project Architectural Plans

- 1. No report

**9. Unfinished Business:**

- a. Park Signage: Need sign at pavilion about “if trash is full, use trash bags and take trash home”. (Action: Bobbie Moore, Chair/Comm)
- b. Fundraising: Harvest Fest 6K, 2 Grants are in works & 900K left to raise
- c. Progress on the Ground: 46% built by the end of Oct, Projected Opening April 2016.
- d. Park Security: No report.
- e. Master Planning Process: MTG Nov 12, 2016 @ 7pm. Meeting to discuss status of master plan including reducing barriers to visibility from the skate park.
- f. Rain Garden: No report
- g. Playground: Design of water fountain was presented. Tabled until next meeting.
- h. Trash: The extra trash can will be removed next month.
- i. Storage Space Policy: Friends of the Library has requested space. MPD will take in consideration and make a decision once the community center is closer to being completed.
- j. Public Meeting Training: Bobbie Moore (Chair/Com) is 82% completed.
- k. Bank Account: Motion to establish bank account with Bank of America Resolution 2015-6 by Pat Pearson (Comm), Second by Jim Moore (Chair/Comm). So ordered approved by Bobbie Moore (Chair/Comm).
- l. Website Completed.
- m. Room Rental: Discussed but no decision until bldg. opening is closer..
- n. Budget: Reviewed and will be approved at Nov meeting. Discussion of reservations software costs to be finalized in November.

**10. New Business:**

- a. Phone/Cable Fiber Optic: Jason Manges (Comm) advised the Board that we should budget for maintenance of these systems once installed.)
- b. Insurance Application: Reviewed for update to include new requirements for Community Center
- c. KPUD Letter: PUD Bill of Sale & Easement for Underground water system: Motion to approve Pat Pearson (Comm), Second by Jim Moore (Chair/Comm). So ordered approved by Bobbie Moore (Chair/Comm).

**11. Any further public comment:** None

**12. Next Meeting Schedule:** 17 Nov 2015, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd

**13. Open Public Meeting Adjourned (by/time):** Tracy Darlene Harris (Comm/ Clerk) 8:35 p.m.

**Summary Of Minutes Taken By (name/position):** Tracy Darlene Harris, (Comm/Clerk)