

Village Green Metropolitan Park District (VGMPD)

Date: 18 May 2021

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Meeting Monthly Meeting
- 3. Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:35 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm), Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Bob Netzel (Comm), Jason Manges (Comm), Linda Fyfe (Program Coordinator/Manager VGCC) & Carol Geissler (Program Coordinator Assistant)
 - b. Guests: Ron Karzmar (Guest), Ron Luke (Guest), John & Nancy Garing (Guests), & Betsy Cooper (VGF)
- 5. Approval of Agenda. Dated 5/18/2021 (Amended)**
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Bob Netzel (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 6. Prior Meeting Minutes Approval: Dated 4/20/2021**
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Bob Netzel (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Public Comment:** None
- 8. Report on Events to Date:**
 - a. Finance
 - a). Operating Cash: \$104,547.56, Petty Cash: \$3,346.04 & Investment \$441,756.61.
 - b). Bills and Vouchers signed: Batch May #1: \$4249.15 paid on 5/5/21, Batch May #2 \$2831.7 paid on 5/17/21. Batch May #3: \$200.00 Motion to authorize payments by Bob Netzel (Comm), Second by Pat Pearson (Comm), So, ordered approved by Bobbie Moore (Chair/Comm).
 - c). Administrative Update: Insurance renewal completed & answers to WA state auditor's questions about 2018 & 2019 Audit were completed and submitted 4/29/21 as requested. 2020 Annual Report for WA Auditor's Office is due 5/30/21.
 - b. Website Update
 1. Minutes of the meeting published on the Website.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

9. Unfinished Business:

- a. Building Manager Report: Linda Fyfe, Manager's Report dated 5/18/21, Contact tracing will continue until further notice. WiFi is up and running. Looking at installing motion sensing solar lights on the playground. (Action: Bob and Linda)
Master Plan/Ground Maintenance: Maintenance Contract Option 2, \$1350.00 plus tax per month, 1 time strip clean up: 485.00 plus tax and material; need for irrigation repair \$165.00 plus tax. (All are estimates) Motion to authorize payments by Jason Manges (Comm), Second by Bob Netzel (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
- b. Musical Additional to Playground: Survey was completed about the installation of musical addition to the playground, 52 responses, 11 said no or concern about noise, 41 responses stated yes. Sound level is still a concern and more investigation is needed before a decision can be made at this time. Bob Netzel (Comm) and Bobbie Moore (Comm) agreed to serve on a subcommittee to research any opposition and ensure that it is addressed.
- c. Park Security: Still researching the lighting issue tabled until the sail installation and camera re-installment.
- d. Village Green Foundation Update: Betsy Cooper , Liberty Bay Bank Loan principal payment was paid \$8,000.00 in May . The Liberty Bay Loan Balance is \$82,747.82. Virtual Breakfast net is approx. 2K. Music on the Green is planned for Aug and Sept. Art Summer Gallery in July, Opera in Dec & some version of Pie in the Park is planned for Aug 12th 2021. All outdoor activities are on hold on hold until the Governor's Orders are lifted/modified but planning is on-going.
- e. Website & Reservation System: The new reservation system is active and still working out kinks and learning the system.
- f. Pea Patch: No report.
- g. Webinar Opportunities: Public Records seminar was full and other session will be scheduled. Linda is looking at attending a Wedding Seminar to attract more business
- h. Status of Third Amendment to Long Term Building Lease: Between the MPD and VGF is tabled until further notice.
- i. Employee Handbook & Administrative Assistant. Looking into adding an administrative assistant

10. New Business:

a. None

11. Any further public comment: Betsy Cooper (VGF) asked: Will the camera images be available for viewing outside of Linda's office/by members of the public? To be discussed.

12. Next Meeting Schedule: Regular Meeting 15 June 2021 @ 6:30 p.m. at VG Community Center and also Via Zoom.

13. Open Public Meeting Adjourned by: Bobbie Moore, (Comm/Chair) 8:29 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)