

Village Green Metropolitan Park District (VGMPD)

Date: 19 Sept 2023

1. **Location of Meeting:** Via Zoom & Village Green Community Center
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Bob Netzel (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Bob Netzel (Comm/ Chair), Jason Manges (Comm), Tracy Darlene Harris (Comm/Clerk via Zoom), Bobbie Moore (Comm), , Marcy Kispert (VG, Program Coordinator/Manager VGCC) & Erin Davignon (Admin/Assistant)
 - b. Excused Absence: Pat Pearson (Comm)
5. **Guest:** Joel Schwarcz (Elevated Adventures)
6. **Approval of Agenda: Dated 9-19-2023**
 - a. Recommended for approval by: Jason Manges (Comm)
 - b. Second Approval by: Bobbie Moore (Comm)
 - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
7. **Prior Meeting Minutes Approval: Dated 8-15-2023**
 - a. Recommended for approval: Jason Manges (Chair Comm)
 - b. Second Approval by: Bobbie Moore (Comm)
 - c. So Ordered Approval by: Bob Netzel (Chair/Comm)
8. **Public Comment:** None.
9. **Report on Events to Date:**
 - a. **Finance**
 - a). Operating Cash: \$111,747.37, Petty Cash: \$3718.27 & Investment \$343,516.33.
 - b). Bills and Vouchers: Dated: 9-7-23 \$11,625.41 & Dated 9-14-23: 49,183.29.
Additional vouchers not yet processed but were as listed on the agenda:
PSE: \$479.36 & VGMPD Petty Cash: \$2797.90, Motion to authorize all payments by Bobbie Moore (Comm), Second by Jason Manges (Comm), So ordered approved by Bob Netzel Jason Manges (Chair/Comm).
 - c). Approval of Payroll for Aug 2023: \$10948.44. Motion to authorize payments by Bobbie Moore (Comm), Second by Jason Manges (Comm), So ordered approved by Bob Netzel Jason Manges (Chair/Comm).

- b. Website Update
 - 1. Minutes of the meeting published on the Website.
- c. Legal
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Master Planning: Jason Manges (Acting Chair/Comm) tree removal is in progress but there are still more rotting trees to be removed. A group is going to come together to propose a fix to the posts at the pavilion. Jason is still looking into the issue, but it is believed that all 4 posts will need to be fixed..
- b. Joel Schwarcz: Business went well during the Summer. He would like to add more trails, and will submit a detailed proposal to the MPD. His last business day this year is estimated to be Oct 7. All equipment will be removed and stored for the winter.
- c. MPD-VGF Task Team: The Shade 'sail' (a large umbrella) is installed. Tennis court resurfacing grant was submitted for 68K to the Recreation and Conservation Office (RCO). Playground chips needs to be replenished next year and a concrete curb is suggested to be added to keep the chips in. Consideration is being given to including the musical instruments footprint in the playground chip area.

Building Manager Report: Marcy Kispert, Manager's Report dated 9-19-2023.

Overnight parking issue appears to be taken care of. It is desirable to most that the Community Meals go back to indoor dining, with no drive through pickup. Guests who desire meals to go could still pick up their meals inside. Bob to send email to Kingston Cares with MPD expectations for the Community Meal. The gutter guards installed on the building are preventing proper cleaning of the gutters. It is recommended that the gutter guards be removed immediately. We have a received a bid from Johnny Tsunami for \$3913.51 to remove the gutter guards from the building and pavillion. They will also clean the gutters for free. Motion to remove gutter guards and clean gutters at a cost not to exceed \$4000.00 by Jason Manges (Comm), Second by Bobbie Moore (Comm). So ordered approved by Bob Netzel (Chair/Comm).

- d. Severe Weather Shelter Agreement: Bobbie Moore (Comm) still in talks with Kitsap County Department Emergency Management with help in providing funding for snow removal.

11. New Business

- a. Law Enforcement: Conceal and carry rules around a child care facility
- b. Increase Petty Cash: Approved in Aug minutes.
- c. Affordable Housing Project: No action

12. Next Meeting Scheduled: Regular Meeting 17 October 2023 @ 6:30 p.m. at VG Community Center and also Via Zoom.

13. Meeting adjourned by Bob Netzel (Chair/Comm) at 8:12

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)