

Village Green Metropolitan Park District (VGMPD)

Date: 20 August 2019

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:32 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Jason Manges (Comm), Pat Pearson (Comm), Bob Warden (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
5. **Guests:** None
6. **Approval of Agenda.** Dated 8/20/19 (Amended)
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Bob Warden (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 7/16/19
 - a. Recommended for approval: Pat Pearson (Comm).
 - b. Second Approval by: Bob Warden (Comm). Abstain: Tracy Harris (Comm/Clerk) & Jason Manges (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** None
9. **Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$67,488.90, Petty Cash: \$1997.93 & Investment \$307,314.78
 - b). Bills and Vouchers signed: See attached Voucher 1, total \$29,708.50. Motion to authorize payments by Pat Pearson (Comm), Second by Bob Warden (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - c). Voucher #2 \$306.00, Motion to authorize payments by Pat Pearson (Comm), Second by Bob Warden (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. Minutes of the meeting published on the Website and improvements will be upcoming
 - c. Legal - None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners - None
 - f. Project Architectural Plans - None

10. Unfinished Business:

- a. Building Manager Report: Linda Fyfe (MVGCC) provided an update in the Bldg (See attached). Currently fence repair is needed due to a fallen tree. Jason Manges (Comm) will contact our insurance company about whether we are covered and what deductible if any applies. Bobbie will contact Boys & Girls Club about whether their insurance policy might cover the incident.
- b. Master Plan: Investigating the possibility of having a splash water pad. Action Bobbie Moore (Chair/Comm). Also inquiring into plan and protocol for a reported encampment on MPD property.
- c. Exercise Trail: All holes have been dug and stations 1 is almost completed. There is no estimated time for the next work party to work on stations 2 & 3.
- d. Park Security: No report
- e. Rain Garden: No status.
- f. Pea Patch: No report.
- g. KCAC: The next open house is 19 Sept 2019 at the Village Green, 4-7. Bobbie Moore is planning to resign as a regular non-voting representative. VGMPD can still attend KCAC meetings but will do so only if there is some topic
- h. VGf: Room rental policy no report and tabled until further notice.
- i. Mobile Dental Clinic: No report.
- j. Fundraising: Pie in the Park took place on 08 Aug 2019 and raised \$36K.
- k. Columbia Bank: Update for our signature card is in process. Our goal is to have all five commissioners authorized signers for the checking account at Columbia Bank. The list is: Roberta Moore (Bobbie Moore); Tracy D Harris; Patrick Pearson; Jason Manges; and Robert Warden. Jason Manges and Robert Warden are new signers; James Moore must be removed, as he passed away earlier this year.
- l. Rotary Bench: The bench will be arriving in Sept. More details will be forthcoming

11. New Business:

- a. Resolution 2019-3: Tabled until next meeting
- b. Grants: Washington State Grants awards are granted every 2 years and the VG will apply in 2020.

12. Any further public comment: None

13. **Next Meeting Schedule**: 17 Sept 2019 @ 6:30 p.m. at Village Green Community Center

14. **Open Public Meeting Adjourned by**: Bobbie Moore, (Chair/Comm) 7:34 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)

Village Green Metropolitan Park District

UNPAID BILLS As of August 31, 2019

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Abdel Artistry & Services						
08/01/2019	Bill		08/11/2019	8	75.00	75.00
08/04/2019	Bill	VG-201908	08/14/2019	5	200.00	200.00
Total for Abdel Artistry & Services					\$275.00	\$275.00
Brem-Air Disposal						
08/01/2019	Bill	558009-0029-5	08/31/2019	-12	230.96	230.96
Total for Brem-Air Disposal					\$230.96	\$230.96
Business Solutions						
08/01/2019	Bill	18.310	08/11/2019	8	367.50	367.50
Total for Business Solutions					\$367.50	\$367.50
Centurylink						
08/06/2019	Bill		08/28/2019	-9	287.18	287.18
Total for Centurylink					\$287.18	\$287.18
Enduris Washington						
08/01/2019	Bill	R20-547-1	08/31/2019	-12	25,363.00	25,363.00
Total for Enduris Washington					\$25,363.00	\$25,363.00
Kitsap County Public Works						
08/07/2019	Bill	acct 21415800	08/27/2019	-8	74.28	74.28
Total for Kitsap County Public Works					\$74.28	\$74.28
McClain Landscaping Services						
08/01/2019	Bill		08/11/2019	8	970.10	970.10
Total for McClain Landscaping Services					\$970.10	\$970.10
Olympic Printer Resources						
08/01/2019	Bill	2019-2198	08/01/2019	18	94.78	94.78
Total for Olympic Printer Resources					\$94.78	\$94.78
Puget Sound Energy						
08/09/2019	Bill		08/19/2019	0	25.87	25.87
08/09/2019	Bill		08/31/2019	-12	279.10	279.10
Total for Puget Sound Energy					\$304.97	\$304.97
Rec1						
08/01/2019	Bill	189985	08/30/2019	-11	100.00	100.00
Total for Rec1					\$100.00	\$100.00
Skyline Communications						
08/01/2019	Bill	481	08/11/2019	8	451.26	451.26
Total for Skyline Communications					\$451.26	\$451.26
Superior Linen Service						
08/01/2019	Bill	acct 65311	08/28/2019	-9	147.58	147.58
Total for Superior Linen Service					\$147.58	\$147.58
Village Green Metropolitan Park District						
08/16/2019	Bill		08/26/2019	-7	1,041.89	1,041.89
Total for Village Green Metropolitan Park District					\$1,041.89	\$1,041.89

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
					\$29,708.50	\$29,708.50
TOTAL						

Voucher # 2 DT Micro Wifi *306
Monthly Service