

Village Green Metropolitan Park District (VGMPD)

Rsm

Date: 18 Dec 2018

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order By:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Jason Manges (Comm) & Pat Pearson (Comm),
 - b. Authorized Absence: Jim Moore (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC)
5. **Guest:** None
6. **Approval of Agenda.** Dated 12/18/18
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Jason Manges (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 11/11/18
 - a. Recommended for approval: Pat Pearson (Comm).
 - b. Second Approval by Jason Manges (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** None
9. **Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$84,284.28, Petty Cash: \$1777.01 & Investment \$282,639.45
 - b). Bills and Vouchers were signed: See attached Voucher 1, total \$5002.99. Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - c) Voucher #2 ^{813.26} \$1475.26, Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

10. Unfinished Business:

- a. Building Manager Report: Linda Fyfe (MVGCC) provided an update in the Bldg. Manager Report. Motion to allow provisional waiver to allow does in organized classes per Bldg. Manager on a case by case by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
- b. Master Plan: Exercise trail (No report)
- c. Asphalt: No report
- d. Park Security: No report.
- e. Rain Garden: No status.
- f. Pea Patch: No report.
- g. KCAC: No status report.
- h. VGF: Room rental policy no report and tabled until further notice.
- i. Mobile Dental Clinic: No report.
- j. Fundraising: Village Green has refinanced partial of the debt owed. Motion to approve Voucher #3 total \$9000.00 by Pat Pearson (Comm), Second by Jason Manges (Comm). So ordered approved by Bobbie Moore (Chair/Comm). Credit Card has been received.
- k. Acoustics: Motion to authorize Jason Manges (Comm) to get acoustics samples for Gym Acoustic project, a cost may occur and Manges will be reimbursed by Pat Pearson (Comm), Second by Tracy Harris (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
- l. Banking business: Reminded Pat Pearson (Comm) that we had passed a motion in November authorizing transfer of \$20K in funds back to investments from the Treasurer's account. He had an excused absence in November and the Commission needed to remind him to make the transfer in December.

11. New Business:

- a. Baskets: Tabled until further notice.

12. Any further public comment: None

13. Next Meeting Schedule: 15 Jan 2019 @ 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned By: Bobbie Moore, (Chair/Comm) 7:30 p.m.

Summary of Minutes Taken By: Tracy Darlene Harris, (Comm/Clerk)

Village Green Metropolitan Park District

UNPAID BILLS

All Dates

DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
A3 Acoustics						
12/17/2018	Bill		12/31/2018	-14	1,200.00	1,200.00
Total for A3 Acoustics					\$1,200.00	\$1,200.00
Abdel Artistry & Services						
12/11/2018	Bill	VG-201812	12/21/2018	-4	200.00	200.00
Total for Abdel Artistry & Services					\$200.00	\$200.00
Brem-Air Disposal						
12/01/2018	Bill	5396849-0029-0	12/11/2018	6	210.73	210.73
Total for Brem-Air Disposal					\$210.73	\$210.73
Business Solutions						
12/01/2018	Bill	18.158	12/11/2018	6	367.50	367.50
Total for Business Solutions					\$367.50	\$367.50
Centurylink						
12/06/2018	Bill		12/27/2018	-10	273.35	273.35
Total for Centurylink					\$273.35	\$273.35
DT Micro						
12/15/2018	Bill		12/27/2018	-10	306.00	306.00
Total for DT Micro					\$306.00	\$306.00
Kitsap County Public Works						
12/06/2018	Bill		12/26/2018	-9	72.12	72.12
Total for Kitsap County Public Works					\$72.12	\$72.12
McClain Landscaping Services						
12/01/2018	Bill	14958	12/11/2018	6	879.27	879.27
Total for McClain Landscaping Services					\$879.27	\$879.27
Olympic Printer Resources						
12/01/2018	Bill	2018-3930	12/11/2018	6	65.07	65.07
12/07/2018	Bill	2018-3870	12/17/2018	0	29.70	29.70
Total for Olympic Printer Resources					\$94.77	\$94.77
Puget Sound Energy						
12/10/2018	Bill		12/31/2018	-14	1,120.59	1,120.59
Total for Puget Sound Energy					\$1,120.59	\$1,120.59
Rec1						
12/01/2018	Bill	180423	12/11/2018	6	100.00	100.00
Total for Rec1					\$100.00	\$100.00
Superior Linen Service						
12/03/2018	Bill	12.18	12/13/2018	4	178.66	178.66
Total for Superior Linen Service					\$178.66	\$178.66
TOTAL					\$5,002.99	\$5,002.99

~~89~~ Voucher # 2 12/18/18

1. Petty cash reimbursement * 813.26

~~2 Credit card charges~~ * 660.00
ASW
~~* 1473.26~~