

Village Green Metropolitan Park District (VGMPD)

Date: 17 July 2018

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm)
Pat Pearson (Comm), Jim Moore (Comm), Jason Manges (Comm) & Linda Fyfe
(Program Coordinator/Manager VGCC)
5. **Guest:** Les Poole
6. **Approval of Agenda. Approval of Agenda.** Dated 7/17/18
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes:** Dated 6/19/18
 - a. Recommended for approval: Pat Pearson (Comm).
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** Les Poole: Request to have a locked container to store the portable pickle ball net outside near the court. Motion to authorize by Jason Manges (Comm), Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
9. **Report On Events to Date**
 - a. **Finance**
 - a). Operating Cash: \$84,244,063 & Investment \$315,020.94
 - b). Bills and Vouchers were signed: See attached Voucher 1, total \$42,017.67.
Voucher#2: \$1,204.54. Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
 - b. **Website Update**
 1. Minutes of the meeting will be published on the Website.
 - c. **Legal**
 1. None
 - d. **Correspondence/Information Provided to Public:**
 1. None
 - e. **MPD Report for MPD Commissioners**
 1. None
 - f. **Project Architectural Plans**
 1. No report

10. Unfinished Business:

- a. Bookkeeper: Kelly Oster has been hired as the MPD Bookkeeper
- b. Bldg. Manager Report: See attached report
- c. Fencing & Irrigation: Fencing by the Boys and Girls Club side need repair. Jason Manges (Comm) will contact Viking Fence for a quote and will call McClain to repair 2 spots of irrigation damage.
- d. WI-FI: Billing for increased cost due to heavy usage has begun. Discussed implementing policies restricting use to one hour daily, etc. Bobbie to inquire.
- e. Reservation Request System: Reviewing the system to see if we can have an online scheduling system.
- f. Pea Patch: There has been a theft of copper pots and produce reported. Discussed authorizing p-patch to use a Critter Cam so as to deter theft.
- g. Tennis Courts: Cracks have increased and will need to be repaired
- h. VGF-MPD Coordination: A potential budget session and meeting is planned for 18 Sept 2018 just prior to the regularly scheduled MPD meeting.
- i. Mobile Dental Clinic: An updated proposal is needed.

11. New Business

- a. Banking: Motion to obtain a Credit Card for MPD by Bobbie Moore (Chair/Comm) and Pat Pearson (Comm) at Columbia Bank by Jason Manges (Comm), Second by Pat Pearson (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
- b. Community Meal & Dog Issue: Tabled until Aug Meeting

12. Any further public comment: None

13. Next Meeting Schedule: 21 Aug @ 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned by: Bobbie Moore (Chair/Comm) at 8:15 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris (Clerk/Comm)

Village Green Metropolitan Park District

VOUCHER #1 JULY 2018

July 16, 2018

NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Check			
760	Abdel Artistry & Services		200.00
761	Brem-Air Disposal		229.41
762	Brem-Air Disposal		208.47
763	Rec1		100.00
764	Greater Kingston Chamber		95.00
765	PUD #1 of Kitsap County	4/16-6/15/18,	610.38
765	PUD #1 of Kitsap County	4/16-6/15/18,	216.37
765	PUD #1 of Kitsap County	4/16-6/15/18,	679.60
766	Larry Anderson	Replace push lawnmower - reimburse Larry	325.91
767	McClain Landscaping Services	Complete replanting plan	26,182.62
768	McClain Landscaping Services	Complete replanting plan	576.80
769	Port of Kingston	Diesel 30.50, Gas 15.70	46.20
770	Superior Linen Service	6/4-6/25 towels, etc	135.48
771	Dave Wetter	Split rail ``	107.91
772	Northwest Architectural Products	Backstop Preventive maintenance	239.80
772	Northwest Architectural Products	Operable wall preventive maintenance	607.14
773	Kitsap County Public Works	Sewer charges, June-July	72.12
774	Skyline Communications	Third quarter service contract for security cameras	1,471.50
775	Puget Sound Energy	6/8-7/10	29.23
775	Puget Sound Energy	6/8-7/10	210.23
776	DT Micro	For 7/15-8/15	306.00
777	Village Green Foundation	Third quarter rent	9,000.00
778	Business Solutions	\$350 + software subscription	367.50
Total for Check			\$42,017.67

Village Green Metropolitan Park District

VOUCHER #2 JULY 2018

July 17, 2018

NUM	NAME	MEMO/DESCRIPTION	AMOUNT
Check			
779	Village Green Metropolitan Park District	Reimburse petty cash	931.47
780	Centurylink	Estimated telephone expense	273.07
Total for Check			\$1,204.54