

Village Green Metropolitan Park District (VGMPD)

Have this
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Date: 19 June 2018

- 1. Location of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order By:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm)
Pat Pearson (Comm), Jim Moore (Comm), Jason Manges (Comm) & Linda Fyfe
(Program Coordinator/Manager VGCC))
- 5. Guest:** Les Poole & Deanne Jackson
- 6. Approval of Agenda. Approval of Agenda. Dated 6/16/18**
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Meeting Minutes:** Dated 5/15/18
 - a. Recommended for approval: Pat Pearson (Comm).
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** Pickle Ball discussion on adding temporary lines to the tennis courts
- 9. Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$88,263.58, & Investment \$314,552.24
 - b). Bills and Vouchers were signed: See attached Voucher 1, total \$4,515.29 & Voucher#2: \$2,640.08, Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners
 1. None
 - f. Project Architectural Plans
 1. No report

10. Unfinished Business:

- a. Bookkeeper: A potential candidate is interested in becoming the MPD Bookkeeper and two volunteers are interested in helping to provide backup support with deposits to Columbia Bank and handling the related QuickBooks entries.
Bldg. Manager Report: Pickle Ball temporary lines were added to the tennis courts. Reconsideration will take place in February for future temporary or permanent lines. Kingston Cove has requested to storage food for the Food 4 Kids Program until Sept 2018. Motion to authorized by Pat Pearson (Comm), Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm). See Attached BLDG MGR report.
- a. Master Plan: The replanting plan is 75% completed. Remaining to be done are completion of the planting; testing sprinklers, and inspection.
Asphalt work will be started after July 4th.
Gravel has been installed on the eastside of the bridge $\frac{3}{4}$ minus will be added on June 22, 2018. All of the gravel work was done by volunteers
- b. Fundraising: Pie in the Park is 16 Aug 2018.
- c. Park Security: The holly will be removed to improve visibility.
- d. Rain Garden: No status.
- e. Pea Patch: No report.
- f. Exercise Trail: Still working with NK Trails
- g. Credit Card Update: No status tabled until July meeting; Bobbie Moore and Pat Pearson have taken the matter for action.

2. New Business:

- a. None

3. Any further public comment: None

4. Next Meeting Schedule: 17 July @ 6:30 p.m. at Village Green Community Center

5. Open Public Meeting Adjourned By: Bobbie Moore, (Chair/Comm) 8:15 p.m.

Summary of Minutes Taken By: Tracy Darlene Harris, (Comm/Clerk)

Village Green Metropolitan Park District
#1-June 2018 Details for June 19, 2018 meeting
As of June 17 2018

Type	Date	Num	Name	Memo	Split	Credit
VGMPD @ Kitsap County Treasurer						
Check	06/17/2018	736	Abdel Atistry & Services	Pump grease trap	Repairs and Maintenance	200.00 ✓
Check	06/17/2018	737	Arness Inc	Oven hood lights	Building	378.78 ✓
Check	06/17/2018	738	Bird Electric Corp	4 backflow tests	Repairs and Maintenance	318.24 ✓
Check	06/17/2018	739	Bremerton Backflow	Quarterly monitoring	Annual tests	200.00 ✓
Check	06/17/2018	740	Bird Electric Corp	16-51823-13002, Building + \$23.55 for excess	Security	210.00 ✓
Check	06/17/2018	741	Brem-Air Disposal		Trash removal	233.27 ✓
Check	06/17/2018	742	Rec1		Reservations software	100.00 ✓
Check	06/17/2018	743	Tracy Harris	lapel mic equipment, reimbursement	Supplies	353.57 ✓
Check	06/17/2018	744	McClain Landscaping Services	Monthly fee	Lawn care	538.65 ✓
Check	06/17/2018	745	McClain Landscaping Services	Irrigation repair 6/4/18	Lawn care	92.65 ✓
Check	06/17/2018	746	Moff Interactive	e-mail maintenance	Software	130.34 ✓
Check	06/17/2018	747	Olympic Printer Resources	Color cartridges for InkJet	Office Supplies	91.77 ✓
Check	06/17/2018	751	Port of Kingston	Electronic sign	Fuel	45.48 ✓
Check	06/17/2018	748	Port of Kingston	5/3-5/31	Advertising and Promotion	300.00 ✓
Check	06/17/2018	749	Superior Linen Service	Parts to repair irrigation system	Laundry	177.12 ✓
Check	06/17/2018	750	Dave Wetter		Lawn care	101.14 ✓
Check	06/17/2018	752	Puget Sound Energy		-SPLIT-	170.38 ✓
Check	06/17/2018	753	Joe Seals	Instructor portion for four cooking classes. 21 students total	Registration income	478.40 ✓
Check	06/17/2018	754	Geneology Your Way	Joleen Aitchison, June 12, June 14 - 5 students, 9 session...	Registration income	108.00 ✓
Check	06/17/2018	755	DT Micro	50 Mb rate, effective June 1	Wifi service	306.00 ✓
Total VGMPD @ Kitsap County Treasurer						4,533.79
TOTAL						4,533.79
						- 12.58
						✓ 4521.21
						- 6.00
						✓ 4,515.21

5:15 PM

06/19/18

Accrual Basis

Village Green Metropolitan Park District
#2-June 2018 Details for June 2018 meeting
 As of June 19, 2018

Type	Date	Num	Name	Memo	Amount
VGMPD @ Kitsap County Treasurer					
Check	06/19/2018	756	Kitsap County Public Works	6/6/18 bill received 6/18/18	-72.12 ✓
Check	06/19/2018	757	Centurylink		-268.66 ✓
Check	06/19/2018	758	Village Green Metropolitan...		-1,999.30 ✓
Check	06/19/2018	759	Rec1	Invoices 014621, 015109, 015497 mis...	-300.00 ✓
Total VGMPD @ Kitsap County Treasurer					-2,640.08
TOTAL					<u>-2,640.08</u>