

# Village Green Metropolitan Park District (VGMPD)

**Date:** 20 March 2018

- 1. Location of Meeting:** Village Green Community Center, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order By:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm)  
Pat Pearson (Comm), Jim Moore (Comm), Linda Fyfe (Program Coordinator/Manager  
VGCC)) Jason Manges (Comm), Ron Templeton (Legal)
- 5. Guest:** Walt Elliott, citizen
- 6. Approval of Agenda. Approval of Agenda. Dated 3/20/18**
  - a. Recommended for approval: Pat Pearson (Comm)
  - b. Second Approval by: Jim Moore (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Meeting Minutes: Dated 2/20/18**
  - a. Recommended for approval (Amended: Time to 7:34 pm): Pat Pearson (Comm).
  - b. Second Approval by Jason Manges (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** None
- 9. Report On Events to Date:**
  - a. Finance
    - a). Operating Cash: \$39,279.29, & Investment \$313,171.68
    - b). Bills and Vouchers were signed: See attached Voucher 1, total \$5977.76 &  
Voucher#2: \$957.95 Motion to authorize payments by Pat Pearson (Comm), Second by  
Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
  - b. Website Update
    1. Minutes of the meeting will be published on the Website.
    2. Calendar is in use and user problems appear to have been resolved.
  - c. Legal
    1. None
  - d. Correspondence/Information Provided to Public:
    1. None
  - e. MPD Report for MPD Commissioners
    1. None
  - f. Project Architectural Plans
    1. No report

**10. Unfinished Business:**

- a. Bookkeeper: Bobbie Moore (Chair/Comm) may be working with new book keeper Cynthia Martin.
- b. Bldg. Manager Report: See Attached. Motion to authorize up to \$400.00 for a Lapel Mic for the community center by Pat Pearson (Comm). Second by Jason Manges (Comm). So, ordered approved by Bobbie Moore.
- c. Master Plan: a. Replanting will be done around May timeframe.
  - b. Exercise trail is still being planned.
  - c. NW Asphalt will be sending a bid for asphalt work needed.
  - d. Gravel for the path tabled until April meeting
- d. Fundraising: Breakfast will be held 25 April 7-8:30 am. Left to raise is approx. 60K.
- e. Park Security: No report
- f. Rain Garden: No status.
- g. Pea Patch: Looking for renters for 2 spaces
- h. KCAC: Will Co-Sponsor further community conversation about the new planned community development, trails, affordable housing and homelessness – no date/time.
- i. Severe Weather Shelter: Closed for the season.
- j. Tennis Courts: Cracks have appeared. Bobbie Moore (Chair/Comm) will contact the original company.
- k. Public Records: An AD has been placed to solicit resumes.
- l. VGF MPD Coordination: Tabled until fall.
- m. Room Rentals: Tabled until fall.
- n. Mobile Dental Clinic: Tabled until April Meeting

**11. New Business:**

- a. Resolution for Rental Payments: Extensive discussion with Counsel and the MPD Motion for Legal counsel for MPD will revise existing lease agreement to pay \$3000.00 per month to the VGF for the period 1/1/18 to 12/31/2020 by Jason Manges (Comm). Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore.

**12. Any further public comment:** None

**13. Next Meeting Schedule:** 17 April @ 6:30 p.m. at Village Green Community Center

**14. Open Public Meeting Adjourned By:** Bobbie Moore, (Chair/Comm) 8:30 p.m.

**Summary of Minutes Taken By:** Tracy Darlene Harris, (Comm/Clerk)

**Village Green Metropolitan Park District**  
**#1-03-18 Details for March 20, 2018 meeting**  
 As of March 19, 2018

Type	Date	Num	Name	Memo	Credit
<b>VGMPD @ Kitsap County Treasurer</b>					
Check	03/01/2018	685	PUD #1 of Kitsap County		457.10
Check	03/01/2018	686	Stanley Steamer		985.20
Check	03/01/2018	687	McClain Landscaping Services	Monthly plus transplant vibernums 2/7	669.45
Check	03/01/2018	688	Brem-Air Disposal	16-51823-13002	207.33
Check	03/01/2018	689	Randy Kan		1,080.00
Check	03/01/2018	690	Kitsap County Public Works	1/31/-2/28 deduct late fee of \$7.21	72.12
Check	03/16/2018	691	Centurylink	Deduct late fee of \$7	268.81
Check	03/16/2018	692	Dave Wetter	Mower	693.95
Check	03/16/2018	693	DT Micro		200.00
Check	03/19/2018	694	Superior Linen Service		136.15
Check	03/19/2018	695	Abdel Artistry & Services		200.00
Check	03/19/2018	696	Puget Sound Energy	3/17/18	1,007.65
Total VGMPD @ Kitsap County Treasurer					<u>5,977.76</u>
<b>TOTAL</b>					<u><u>5,977.76</u></u>
					4989.24

**Village Green Metropolitan Park District**  
**Petty Cash replenishment**  
As of March 20, 2018

2:44 PM  
04/17/18  
Accrual Basis

Type	Date	Num	Name	Memo	Amount
<b>Petty cash account</b>					
Check	03/19/2018	304	Christine Graver	Event 3.3.18 Summit Room	-150.00
Check	03/19/2018	305	Lauren Otto	Event 3.4.18	-150.00
Check	03/19/2018	306	Kitsap County Association of Rea...		-150.00
Check	03/19/2018	307	Village Green Foundation	Diane Green (2 classes) and Karin Allison-Scott	-34.00
Check	03/19/2018	308	Linda Fyfe	Chamber lunch 3/1/18	-18.00
Check	03/19/2018	309	Valerie Wiggins	Cancel 5/20	-450.00
Check	03/19/2018			Service Charge	-5.95
Total Petty cash account					-957.95
<b>TOTAL</b>					<b>-957.95</b>