

Village Green Metropolitan Park District (VGMPD)

Date: 15 May 2018

1. **Location of Meeting:** Village Green Community Center, Kingston WA 98346
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order By:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm)
Pat Pearson (Comm), Jim Moore (Comm), Jason Manges (Comm) & Linda Fyfe
(Program Coordinator/Manager VGCC)
5. **Guest:** Rae Tyler (Poly Sci Major)
6. **Approval of Agenda. Approval of Agenda. Dated 5/15/18**
 - a. Recommended for approval: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
7. **Meeting Minutes: Dated 4/17/18**
 - a. Recommended for approval: Pat Pearson (Comm).
 - b. Second Approval by Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Public Comment:** None
9. **Report On Events to Date:**
 - a. Finance
 - a). Operating Cash: \$95,779.00, & Investment \$314,051.65
 - b). Bills and Vouchers were signed: See attached Voucher 1, total \$2680.25 & Voucher #2: Total \$15,971.51. Both vouchers attached. Previous discussion for headset mic and label estimated at \$360.00. Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
Pat Pearson (Comm) took it for action to investigate an MPD debit card for our use in making purchases above \$150 that are authorized but for which we can't be billed by the supplier.
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.
 - c. Legal
 1. None
 - d. Correspondence/Information Provided to Public:
 1. None
 - e. MPD Report for MPD Commissioners
 1. None

- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Bookkeeper: MPD will continue to search for a Bookkeeper for the MPD
- b. Bldg. Manager Report: See Attached. Donated blinds will be installed on 5/17/18.
- c. Master Plan: Move to approve up to \$41,000.00 for proposal #2144 from McClain in full. Note could not exclude items from the original proposal by Pat Pearson (Comm), Second by Jim Moore (Comm). So, ordered approved by Bobbie Moore (Chair/Comm).
No update to the exercise trail. Gravel is tabled until next meeting.
- d. Fundraising: Capital Campaign is completed; the Breakfast raised \$46K.
- e. Park Security: No report
- f. Rain Garden: No status.
- g. Pea Patch: Need a memorandum of understanding with Pea Patch Committee, tabled until next meeting.
- h. KCAC: April's meeting was about transportation in Kingston and the Ferry Traffic.
- i. Severe Weather Shelter: Closed for the season.
- j. Tennis Courts: Pickle ball was moved outside to the tennis courts, as weather permits.
- k. Public Records: No Status.
- l. Tsunami: Signage is installed.
- m. Room Rentals: Tabled until fall.
- n. Mobile Dental Clinic: No report and tabled until June meeting.
- o. Electronic Signage: Action for Linda Fyfe to add events about MPD meetings and other Village Green events. Linda will follow up with the Port of Kingston, which manages the sign's content.

11. New Business:

- a. Senior Volunteer Agreement: Tabled until June meeting
- b. Rent Payment: Amended to Lease between VGF and MPD will be updated. Projected approval June meeting.

12. Any further public comment: None

13. Next Meeting Schedule: 19 June @ 6:30 p.m. at Village Green Community Center

14. Open Public Meeting Adjourned By: Bobbie Moore, (Chair/Comm) 8:05 p.m.

Summary of Minutes Taken By: Tracy Darlene Harris, (Comm/Clerk)

Village Green Metropolitan Park District
#1-May 2018 Details for May 15, 2018 meeting
As of May 14, 2018

Type	Date	Num	Name	Memo	Split	Credit
VGMPD @ Kitsap County Treasurer						
Check	05/14/2018	721	Abdel Artistry & Services	May 2018	✓	200.00
Check	05/14/2018	722	McClain Landscaping Services	April 2018	✓	538.65
Check	05/14/2018	723	Kitsap County Public Works	3/31-4/30/18	✓	72.12
Check	05/14/2018	724	Bird Electric Corp	Flagpole light	✓	523.20
Check	05/14/2018	725	PUD #1 of Kitsap County		✓	502.25
Check	05/14/2018	726	Heather Gudmundson		✓	70.40
Check	05/14/2018	727	DT Micro		✓	200.00
Check	05/14/2018	728	Brem-Air Disposal	16-51823-13002	✓	206.92
Check	05/14/2018	729	Puget Sound Energy		✓	366.71
Total VGMPD @ Kitsap County Treasurer						2,680.25
TOTAL						2,680.25

4:24 PM

05/15/18

Accrual Basis

Village Green Metropolitan Park District
#2-May 2018 Details for May 15, 2018 meeting
 As of May 15 2018

Type	Date	Num	Name	Memo	CKs	EFT	Amount	Take
VGMPD @ Kitsap County Treasurer								
Check	05/15/2018	730	Village Green Metropolitan...	Reimburse petty cash	✓		-700.95	✓
Check	05/15/2018	731	Templeton Horton Weibel,...	Invoices 11057,11058,11059,11060	✓		-424.00	✓
Check	05/15/2018	732	Superior Linen Service	weeks ended 5/4 through 4/26/18			-448.43	✓
Check	05/16/2018	733	Centurylink	ESTIMATE-bill not yet received			-300.00	✓
Check	05/16/2018	734	McClain Landscaping Serv...	35% of total			-14,098.13	✓
Total VGMPD @ Kitsap County Treasurer							-15,971.51	
TOTAL							-15,971.51	