

Village Green Metropolitan Park District (VGMPD)

Date: 18 July 2023

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Jason Manges (Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Jason Manges (Acting Chair/Comm via Zoom), Tracy Darlene Harris (Comm/Clerk via Zoom), Bobbie Moore (Comm), Marcy Kispert (VG, Program Coordinator/Manager VGCC), & Carol Geissler (Program Coordinator Assistant via Zoom).
 - b. Exused Absence: Bob Netzel (Comm) & Pat Pearson (Comm) & Erin Davignon (Admin Assistant)
- 5. Guest:** Joel Schwarcz (Elevated Adventures), Beth Berglund (VGF Treasurer, via Zoom), Walt Elliott (resident)
- 6. Approval of Agenda:** Dated 7-18-2023
 - a. Recommended for approval by: Jason Manges (Acting Chair Comm)
 - b. Second Approval by: Bobbie Moore (Comm)
 - c. So Ordered Approval by: Jason Manges (Acting Chair/Comm)
- 7. Prior Meeting Minutes Approval:** Dated 6-20-2023
 - a. Recommended for approval: Jason Manges (Acting Chair Comm)
 - b. Second Approval by: Bobbie Moore (Comm)
 - c. So Ordered Approval by: Jason Manges (Chair/Comm)
- 8. Public Comment:** None.
- 9. Report on Events to Date:**
 - a. Finance
 - a). Operating Cash: \$157,567.68, Petty Cash: \$6,180.03 & Investment \$342,042.87.
 - b). Bills and Vouchers: Dated: 7-6-23 \$7,295.11 & Dated 7-13-23: \$1,537.80. Additional vouchers not yet processed but were as listed on the agenda:
L&I: \$1,184.85, PFML: \$158.81, Employment Security: \$36.10, PSE: \$248.59 & VGMPD Petty Cash: \$2,203.81, Public Works: \$92.24, Amended to add Swift Plumbing: \$213.19, as well as Peninsula Environmental (\$4,000) to initiate tree removal permitting. Motion to authorize all payments by Jason Manges (Acting Chair/Comm),

Second by Tracy Darlene Harris (Clerk/Comm), So ordered approved by Jason Manges (Acting Chair/Comm).

- b. Website Update
 - 1. Minutes of the meeting published on the Website.
- c. Legal
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans

10. Unfinished Business:

- a. Joel Schwarcz: Awaiting inspections for work that has been completed. Motion to sign a lease with Elevated Adventures which an amendment first-term expiration of 12-31-2028 and optional second term ending 2033; by Bobbie Moore (Comm), Second by Jason Manges (Acting Chair/Comm), So ordered approved by Jason Manges (Acting Chair/Comm)
- b. Master Planning: Jason Manges (Acting Chair/Comm) still awaiting on contract with the winning tree removal bid.
- c. MPD-VGF Task Team: Feasibility study has been completed on the splash pad project; system would require bathrooms including hot and cold water if using a recirculating system. That means the recirculating design cost would be over \$ ½ million dollars. Concerns have been expressed about the noise, parking, bathrooms etc... Feasibility study is considered complete. Funding avenues are being explored.
- d. Building Manager Report: Marcy Kispert, Manager's Report dated 7-18-2023.
- e. Severe Weather Shelter Agreement: Bobbie Moore (Comm) has it for review with our Attorney. The shelter is scheduled to open at the end of October.

11. New Business

- a. Bark Estimate: Work should start this week – for the bark in the planting strip on West Kingston Rd.
- b. Office Assistant: 12 Resumes have been received, the closing date was 30 Jun. A question arose about a candidate who liked the position but wanted a higher salary. Executive session at this meeting proposed to discuss the candidate's terms and a possible need to re-post the position because of a need to cite salary range instead of a fixed hourly rate.
- c. Affordable Housing Project: No report.

Close Regular meeting at 7:32 pm, Open Executive Session at 7:35 pm

- a. Office Assistant Pay: Discussion of pay for administrative assistant position. Executive Session ended at 7:45

Reopen Public Meeting at 7:48

a. Motion to revoke current admin hourly position and repost with a broader range of pay. Marcy Kispert and Bobbie Moore to discuss re-interviewing by Jason Manges (Acting Chair/Comm), Second by Bobbie Moore (Comm), So ordered approved by Jason Manges (Acting Chair/Comm).

12. Any further public comment:

a. None

13. Next Meeting Scheduled: Regular Meeting 15 August 2023 @ 6:30 p.m. at VG Community Center and also Via Zoom.

14. Open Public Meeting adjourned by Jason Manges (Acting Chair/Comm) at 7:58

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)

Note: Tracy Harris will be on Business Travel and will not attend the Aug 15th 2023 meeting