

## Village Green Metropolitan Park District (VGMPD)

**Date:** 19 May 2020

- 1. Location of Meeting:** Via Zoom
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Bobbie Moore (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
  - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Clerk/Comm), Pat Pearson (Comm), Jason Manges (Comm), Bob Warden (Comm) & Linda Fyfe (Program Coordinator/Manager VGCC), Carol Geissler (Program Coordinator Assistant)
  - b. Excused Absence: None
- 5. Guests:** Besty Cooper (VGF Board President), Bob Netzel (Community Volunteer)
- 6. Approval of Agenda.** Dated 5/19/2020
  - a. Recommended for Approval: Pat Pearson (Comm)
  - b. Second Approval by: Jason Manges (Comm)
  - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Prior Meeting Minutes:** Dated 4/21/2020
  - a. Recommended for approval: Pat Pearson (Comm).
  - b. Second Approval by: Jason Manges (Comm).
  - c. Abstain: Tracy Darlene Harris (Comm/Clerk))
  - d. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:** Betsy Cooper would like to propose the possibility of having a concert in the park. The Commissioner opposed to the idea because we could not limit the number of participants as needed to comply with Governor's COVID-19 guidelines.
- 9. Report On Events to Date:**
  - a. Finance
    - a). Operating Cash: \$122,631.31 Petty Cash: \$810.28 & Investment \$311,711.67
    - b). Bills and Vouchers signed: See attached Voucher #1: total \$6,635.04. Batch # 2 (Voucher #2): \$375.00, and two checks totaling \$428.57 to be written from the District's petty cash account. Motion to authorize payments by Jason Manges (Comm), Second by Bob Warden (Comm). So ordered approved by Bobbie Moore (Chair/Comm).
  - b. Website Update
    1. New URL for VG: [foundation.kingstonvillagegreen.org](http://foundation.kingstonvillagegreen.org).
  - c. Legal
    1. None
  - d. Correspondence/Information Provided to Public:
    1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. No report

**10. Unfinished Business:**

- a. Building Manager Report: Linda Fyfe (MVGCC) provided an update in the Community Center is currently closed to the public but the Boys and Girls club remain open for first responders' and other essential workers' child care
- b. Master Plan: Tennis court overhaul tabled
- c. Pea Patch: No report
- d. Fundraising: No report
- e. Rotary Bench: Awaiting confirmation of pouring of concrete from Laborers' School
- f. KCAC: No report
- g. Mobile Dental: Possibility coming to Kingston, tabled indefinitely but to be left on our agenda.
- h. Public Employee Benefits: No longer under consideration; our full-time employee has other benefits available.

**11. New Business:**

- a. Vacancy Announcement: Bob Warden, Commissioner Position 5 announced his resignation effective 5/26/20. Currently seeking replacement.
- b. Re-opening Community Center: Plans are in the works to prepare for re-opening more guidance will be forth coming depending on the schedule ultimately fixed by Kitsap Regional Library, Kingston branch. KRL provides building custodial service.

**12. Any further public comment:** None

**13. Next Meeting Schedule:** Regular Meeting 16 Jun 2020 @ 6:30 p.m. via Zoom

**14. Open Public Meeting Adjourned by:** Bobbie Moore, (Chair/Comm) 7:45 p.m.

**Summary of Minutes Taken by:** Tracy Darlene Harris, (Comm/Clerk)

Village Green Metropolitan Park District Batch May #1					
Batch VGMPD May #1					
May-20					
	Date	Num	Due Date	Amount	Voucher Number
Brem-Air Disposal	05/01/2020	5743991-0029-0	05/11/2020	228.72	
Total for Brem-Air Disposal				\$ 228.72	VGMPD May#1-1
Brem-Air Disposal Park	05/01/2020	5733547-0029-2	05/11/2020	241.42	
Total for Brem-Air Disposal Park				\$ 241.42	VGMPD May#1-2
Business Solutions	05/01/2020	18.472	05/11/2020	367.50	
Total for Business Solutions				\$ 367.50	VGMPD May#1-3
McClain Landscaping Services	05/01/2020	16363	05/04/2020	326.46	
Total for McClain Landscaping				\$ 326.46	VGMPD May#1-4
Moff Interactive	05/01/2020	6663	05/20/2020	150.00	
Total for Moff Interactive				\$ 150.00	VGMPD May#1-5
Northwest Construction and Landscape	05/11/2020	17354	05/11/2020	3,000.00	
Total for Northwest Construction				\$ 3,000.00	VGMPD May#1-6
Port of Kingston	05/01/2020	131266	05/11/2020	31.10	
Total for Port of Kingston				\$ 31.10	VGMPD May#1-7
PUD #1 of Kitsap County	05/01/2020	No number	05/11/2020	456.68	
Total for PUD #1 of Kitsap County				\$ 456.68	VGMPD May#1-8
Puget Sound Energy	05/11/2020	No number	05/31/2020	41.45	
Total for Puget Sound Energy				\$ 41.45	VGMPD May#1-9
Village Green Metropolitan Park District	05/11/2020	No invoice	05/21/2020	1,792.71	
Total for Village Green Metropolitan				\$ 1,792.71	VGMPD May#1-10
TOTAL				\$ 6,636.04	

Wednesday, May 13, 2020 01:34:35 PM GMT-7

STATE OF WASHINGTON – COUNTY OF KITSAP  
 I, THE UNDERSIGNED, DO HEREBY CERTIFY  
 UNDER PENALTY OF PERJURY THAT THE  
 MATERIALS HAVE BEEN FURNISHED, THE  
 SERVICES RENDERED, OR THE LABOR  
 PERFORMED AS DESCRIBED HEREIN, AND  
 THAT THE CLAIM IS A JUST, DUE, AND UNPAID  
 OBLIGATION AGAINST THE COUNTY OF KITSAP,  
 AND THAT I AM AUTHORIZED TO  
 AUTHENTICATE AND CERTIFY TO SAID CLAIM.

Approved by: John Moore DATE 5/13/2020

Auditing officer \_\_\_\_\_ DATE \_\_\_\_\_

Attached documents are originals certified by \_\_\_\_\_



Village Green Metropolitan Park District							
Batch May-#2 5/17/2020							
As of May 15, 2020							
	Date	Transaction Type	Num	Due Date	Amount	G/L Date	Voucher Number
Abdel Artistry & Services	05/13/2020	Bill	VG-202005	05/23/2020	175.00	5/18/2020	VGMPD May#2
					\$ 175.00		
DT Micro	05/15/2020	Bill	5033	05/25/2020	200.00	5/18/2020	VGMPD May#2-2
					\$ 200.00		
TOTAL					\$ 375.00		

Sunday, May 17, 2020 02:09:07 PM GMT-7	
STATE OF WASHINGTON – COUNTY OF KITSAP	
I, THE UNDERSIGNED, DO HEREBY CERTIFY	
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Approved by: <i>Bobbie Moore</i>	DATE <i>5/17/20</i>
Auditing officer	DATE