

Village Green Metropolitan Park District (VGMPD)

1. **Date:** 20 Aug 2013
2. **Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
3. **Type Meeting:** Regular Monthly Meeting
4. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:35 p.m.
5. **Roll-Call:**
 - a. Attendees: Tracy Darlene Harris (Comm), Jason Manges (Comm), Pat Pearson (Comm)
Jim Moore (Comm), Thorn Percival (Legal Rep)
 - b. Absent: N/A
6. **Guests:** Nick Jewett (Village Green Foundation Executive Director),
7. **Approval of Agenda**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Last Meeting Minutes: & with Corrections to Special Minutes**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
9. **Public Comment:**
 - a. Nick Jewett, Village Green Foundation Executive Director: More discussion with VGF will take place in Sept for lobby design
10. **Report On Events To Date:**
 - a. Finance

Cash balance at the end of Aug is \$51,192.50K. Projected tax collection: \$51,421.04,
Balance in the Capital Improvement Fund is \$198,210.50

Bills and Vouchers were signed:

 - a). Legal: \$725.00, Port of Kingston: \$39.40, PSE: \$12.61, Gene's Down to Earth Landscaping: \$60.00, PUD \$318.70, Enduris Insurance \$2568.00 & P.O. Box \$78.00.
Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm)
so ordered approved by Bobbie Moore (Chair/Comm)
 - b). Capital Improvement Fund: Miles Yanick & Company \$13,770.01, Village Green Kingston Associates LLLP \$11,689.03, Team 4 \$2003.90. Motion to authorize

payments by Pat Pearson (Comm), Second by Jim Moore (Comm), so ordered approved by Bobbie Moore (Chair/Comm)

- b. Website Update
 - 1. Minutes of the meeting will be published on the Website.
 - 2. Calendar will of events will posted
 - 3. Revamp of website will be taking place
- c. Legal:
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. Reviewed Floor Plans and planned interior design

11. Unfinished Business:

- a. Park Policies: Rules and Regulations were discussed and we decided to post an abbreviated version of Park Policies at the park.
- b. Tennis Courts: Surface is cracking and it may need to be resurfaced. Sept 14th Community Service Day Clean-up
- c. Pea Patch: Received a donation of \$1500.00
- d. Progress on the Ground: Village Green Board voted to defer plans to go out for bid until Jan or Feb 2014, assuming the rest of the funds have been raised.
- e. Funding: Received 100K donation from Squamish Tribe
- f. Operating Agreement: Jason Manges drafted a letter for portion cost sharing (direct/ indirect / 1/3 cost). Tabled until Sept Meeting
- g. Capital Reserve: Discussion remains on when the reserve study will be required and how long. Tabled until Sept Meeting
- h. Playground Tubing: Estimated for repair is \$1725.65 from Gametime. It was not recommended to replace the entire unit at this time.
- i. Security Camera: Estimated cost for MD Electrical is \$2497.92. Jason will consult with Dave Wetter for specific needs, to be sure this system is compatible with the community center's planned system specs.

12. New Business:

- a. Senior Housing Opening: Units are filling. Residents will likely moving in by the end of October.

13. Next Meeting Schedule: 17 September 2013, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd

14. Any further public comment: None

15. Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) at 8:15 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, Comm/Clerk