

Village Green Metropolitan Park District (VGMPD)

1. **Date:** 19 February 2013
2. **Location Of Meeting:** NK Fire & Rescue, Miller Bay Road
3. **Type Meeting:** Regular Monthly Meeting
4. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:37 p.m.
5. **Roll-Call:**
 - a. Attendees: Tracy Darlene Harris (Comm), Jason Manges (Comm), Thorn Percival (Legal Rep)
 - b. Excused: Jim Moore (Comm), Pat Pearson (Comm)
6. **Guests:** Mary McClure & Dave Wetter, Village Green Foundation officers
7. **Approval of Agenda**
 - a. Recommended for approval by: Jason Manges (Comm)
 - b. Second Approval by: Tracy Harris (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Last Meeting Minutes: & with Corrections to Special Minutes**
 - a. Recommended for approval by: Jason Manges (Comm)
 - b. Second Approval by: Tracy Harris (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
9. **Public Comment:**
 - a. Dave Wetter: Need legal description for Land Lease Agreement outside of construction area, proposed verbiage for permanent sign & review of Village Green Community Center Timeline.
10. **Report On Events To Date:**
 - a. Finance

Bills and Vouchers were signed

 - a). Legal: \$225.00, Port of Kingston: \$39.49, Gene's \$60.00, PSE: \$100.84, PUD: \$165.47. One area of concern was the increase in PSE. Bobbie will take for action. Motion to authorize payments by Jason Manges (Comm), Second by Tracy Harris (Comm), so ordered approved by Bobbie Moore (Chair/Comm)
 - b). Capital Improvement Fund: Miles Yanick & Company \$82,070.52 Motion to authorize payments by Jason Manges (Comm), Second by Tracy Harris (Comm), so ordered approved by Bobbie Moore (Chair/Comm)
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.

- c. Legal:
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. Kingston Community Center Plans were reviewed by the Commissioners, a meeting for review will be held on 2/26/13 with the Village Green Foundation
 - 2. Possible encroachment problem on West Kingston Road and Oregon that may interfere with parking design. VGF will incur cost of redesign of parking

11. Unfinished Business:

- a. Park Policies: Deferred still needs updating
- b. Tennis Courts: Nothing to report on status
- c. Volunteer Thank You: BBQ will be held in Spring Time
- d. Pea Patch: Funding continues to come in. Kitsap Leadership Team has started its building project
- e. Progress on Ground: See Dave Wetter comments
- f. Ground Lease: Discussion of the ground lease was reviewed and submitted for editing and correction to Thorn. Comments by Jason Manges to be noted for discussion of the lease by VGF on 2/26/13. Area to be leased tentatively agreed upon as MPD property after deducting the existing park area and the tennis courts. Final decision deferred until the March meeting.

12. New Business:

- a. Operating Agreement: Bobbie will setup meeting with all parties involved of who will reside in the building (Library, seniors, & Boys & Girls Club) to see what specific requirements can be agreed upon and to get the partners to acknowledge status of fundraising.
- b. Possibility of using MPD Bonding capacity to guarantee VGF financing: Jason Manges to pursue this topic with Thorn.

13. Next Meeting Schedule: 19 March 2013, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd

14. Any further public comment: None

15. Meeting Adjourned (by/time): Tracy Darlene Harris (Comm/ Clerk) at 8:25 p.m.

Summary Of Minutes Taken By (name/position): Tracy Darlene Harris, Comm/Clerk