

Village Green Metropolitan Park District (VGMPD)

Date: 16 February 2014

- 1. Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Bobbie Moore (Chair/Comm) Tracy Darlene Harris (Comm), Jason Manges (Comm), Jim Moore (Comm), Pat Pearson (Comm) , Thorn Percival (Legal Rep)
 - b. Approved Absent: None
 - c. Future Absent: Jim Moore (Comm) will be excused from March 18th 2014 meeting
- 5. Guests:** None
- 6. Approval of Agenda**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 7. Last Meeting Minutes: & with Corrections to Special Minutes**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
- 8. Public Comment:**
 - a. None
- 9. Report On Events To Date:**
 - a. Finance

Cash balance: \$77,894.41. Balance in the Capital Improvement Fund: zero balance
Bills and Vouchers were signed:

 - a). Legal: \$212.50, Port of Kingston: \$39.49, PSE: \$15.77, Gene's Down to Earth Landscaping: \$60.00, PUD: \$174.31 Motion to authorize payments by Pat Pearson (Comm) , Second by Jim Moore (Comm) so ordered approved by Bobbie Moore (Chair/Comm).
 - b). Capital Improvement Fund: Village Green Foundation \$6080.77, Team 4: \$223.69. Motion to authorize payments by Pat Pearson (Comm), Second by Jim Moore (Comm), so ordered approved by Bobbie Moore (Chair/Comm).
 - c). MPD received \$1000.00 check from Commissioner Rob Gelder for playground slide replacement.
 - b. Website Update
 1. Minutes of the meeting will be published on the Website.
 2. Calendar will of events will posted

- c. Legal:
 - 1. None
- d. Correspondence/Information Provided to Public:
 - 1. None
- e. MPD Report for MPD Commissioners
 - 1. None
- f. Project Architectural Plans
 - 1. No report

10. Unfinished Business:

- a. Park Policies Signage: Tennis court signage will be removed and replaced because Kitsap County's name is on the existing signage. Action: Bobbie Moore (Chair/Comm)
- b. Progress on the Ground: Permits are close to being granted. Projected completion is the end of March 2014.
- c. Operating Agreement: Estimated completion is March 2014.
- d. Capital Reserve: Capital Reserve Fund Study is completed. The initial balance is projected to be \$150k with the inflation rate of 3% and then earning .5%. The next year would be approx. \$55K and each year annual after that would be \$55K plus 3%. Motion to provide a copy of Capital Reserve Fund Study to VG board. Pat Pearson (Comm), Second by Jim Moore (Comm), so ordered approved by Bobbie Moore (Chair/Comm).
- e. Camera System: Training is still needed for proper operation. Need internet provider for remote access. Action Bobbie Moore (Chair/Comm)
- f. Brush Removal: Bush removal revealed extensive trash in the wooded area. Some of the trash has been removed and any remaining will be removed 22 March. Wood chips would be required for marking the trail after the clean-up.

11. New Business:

- a. State Auditor Requirements: More information is needed Bobbie Moore (Chair/Comm) will check on the requirements
- b. Motion to authorize playground committee to pursue a playground at the designated area, east of the present playground. Pat Pearson moved, Jim Seconded, and vote was unanimous. Action: Bobbie to see if Playground Equipment needs to be added to insurance policy; maintenance plan will be needed.

12. Next Meeting Schedule: 18 March 2014, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd.

13. Any further public comment: None

14. Open Public Meeting Adjourned (*by/time*): Tracy Darlene Harris (Comm/ Clerk) 7:50 p.m.

Summary Of Minutes Taken By (*name/position*): Tracy Darlene Harris, Comm/Clerk