

Village Green Metropolitan Park District (VGMPD)

1. **Date:** 18 June 2013
2. **Location Of Meeting:** NK Fire & Rescue, 26642 Miller Bay Rd NE, Kingston WA 98346
3. **Type Meeting:** Regular Monthly Meeting
4. **Meeting Called To Order** (*by/position/time*): Bobbie Moore (Chair/Comm), 6:35 p.m.
5. **Roll-Call:**
 - a. Attendees: Tracy Darlene Harris (Comm), Jason Manges (Comm), Pat Pearson (Comm)
Jim Moore (Comm), Thorn Percival (Legal Rep)
 - b. Absent: N/A
6. **Guests:** Nick Jewett, Village Green Foundation Executive Director
7. **Approval of Agenda**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jason Manges (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
8. **Last Meeting Minutes: & with Corrections to Special Minutes**
 - a. Recommended for approval by: Pat Pearson (Comm)
 - b. Second Approval by: Jim Moore (Comm)
 - c. So Ordered Approval by: Bobbie Moore (Chair/Comm)
9. **Public Comment:**
 - a. Nick Jewett, Village Green Foundation Executive Director: Pea Patch is up and running with bed rentals are available for \$25.00 per season. Donations for the Pea Patch continue to pour in.
10. **Report On Events To Date:**
 - a. Finance

52K of taxes is projected to be collected by the end of 2013. Cash balance at the end of June will be \$57.5K. Balance in the Capital Improvement Fund is \$276K. Bills and Vouchers were signed:

 - a). Legal: \$400.00, Port of Kingston: \$39.49, Gene's \$60.00, PSE: \$463.02, , Gene's Down to Earth Landscaping: \$60.00, Kounty Korner \$40.00, PUD \$174.31, Purchased Lawn Mower Equipment: \$1,176.86, Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm) so ordered approved by Bobbie Moore (Chair/Comm)

Note: PSE Bill late fees will be removed, the amount owed was based on a historical 10 year period, \$448.52 plus \$14.50 in current charges.

b). Capital Improvement Fund: Miles Yanick & Company \$18,824.94, Village Green Kingston Associates LLLP \$18,528.91, EnviroSound Consulting \$4,640.00 & Team 4: \$1,570.00. Motion to authorize payments by Pat Pearson (Comm), Second by Jason Manges (Comm), so ordered approved by Bobbie Moore (Chair/Comm)

b. Website Update

1. Minutes of the meeting will be published on the Website.
2. Calendar will of events will posted

c. Legal:

1. None

d. Correspondence/Information Provided to Public:

1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. Reviewed Floor Plans
2. Improvement on Oregon Ave is pending

11. Unfinished Business:

a. Park Policies: Signage will be purchased & placed on lawn for no parking of vehicles on the lawn.

b. Tennis Courts: Power Washing is projected to be completed by Jun 21st

c. Pea Patch: Beds are available for renting for \$25.00 only a few are left.

d. Progress on the Ground: Funding: letter writing campaign has been completed.

Ground Lease: VGF had approved the Ground Lease in May. Amended for Bldg. size change from 25K to 22K. MPD motion to authorize approval by Pat Pearson (Comm), Second by Jim Moore Manges (Comm) so ordered approved by Bobbie Moore (Chair/Comm)

e. Funding: Pledges continue to come in and grant writing will continue.

f. Operating Agreement: Estimates for furnishing have been submitted by Bobbie Moore (chair/Comm) & Interior Design talks will take place with architect, VG Board, B&G Club and Library.

g. Deed of Trust: A sample promissory note has been reviewed. MPD motion to authorize approval by Pat Pearson (Comm), Second by Jason Manges (Comm) so ordered approved by Bobbie Moore (Chair/Comm)

12. New Business:

- a. Windermere: Community Service Day is 21 Jun
- b. Pavilion & Park Reservations: Updates of requests is now located on the website
Playground Tubing: Motion to authorize replacement of tubing for playground. MPD motion to authorize approval by Pat Pearson (Comm), Second by Jim Moore (Comm) so ordered approved by Bobbie Moore (Chair/Comm) Action: Tracy D. Harris (Comm).
- c. Replacement Reserve Analysis: MPD will continue to discuss how to implement a reserve analysis with Environmental Design for a 30 year plan

13. Next Meeting Schedule: 16 July 2013, 6:30 p.m. at NK Fire & Rescue Miller Bay Rd

14. Any further public comment: None

15. Meeting Adjourned (*by/time*): Tracy Darlene Harris (Comm/ Clerk) at 8:40 p.m.

Summary Of Minutes Taken By (*name/position*): Tracy Darlene Harris, Comm/Clerk