

Village Green Metropolitan Park District (VGMPD)

Date: 21 May 2024

1. **Location of Meeting:** Via Zoom & Village Green Community Center
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:31 p.m.
4. **Roll-Call:**
 - a. Attendees: Tracy Darlene Harris (Comm/Clerk), Bobbie Moore (Comm), Marcy Kispert (VG, Program Coordinator/Manager VGCC)
 - b. Excused Absence: Jason Manges (Comm) & Erin Davignon (Admin Assistant)
5. **Guest:** David Traylor
6. **Approval of Agenda: Dated: 5-21-2024**
 - a. Recommended for approval by: Bobbie Moore (Comm)
 - b. Second Approval by: Tracy Darlene Harris (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
7. **Prior Meeting Minutes Approval: Dated: 4-16-2024**
 - a. Recommended for approval: Bobbie Moore (Comm)
 - b. Second Approval by: Pat Pearson (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)

Executive Session According to RCW 42.30.110 (h) @ 6:35 p.m.

Attendance: Pat Pearson (Comm/Chair), Bobbie Moore (Comm) & Tracy Darlene Harris (Comm/Clerk)

1. Discussion of voting a newly appointed MPD Commissioner for Position #5 (1 resume submitted)

Executive Session ended: 6:40 p.m.

8. Bobbie Moore (Comm) motion to appoint David Traylor to Commissioner for Position #5, Second by Pat Pearson (Clerk/Comm), So ordered by Pat Pearson (Chair/Comm).
9. Oath of office of David Traylor by Katherine Klint, Notary on 21 May 2024.
10. **Events to Date Report on:**
 - a. Finance
 - a). Operating Cash: \$202,014.10, Petty Cash: \$3,453.21 & Investment \$350,774.21.
 - b). Bills and Vouchers: Dated: 5-2-24: \$22,622.98, Dated: 5-9-24: \$407.50 & Dated: 5-16-24: \$2,016.59.

Processed not paid, PSE: \$505.07, Blue Sky: \$141.41, Long Building Tech \$20,403.00, NWCL: \$1253.07, Fun Fitness LLC: \$256.50.

Motion to authorize all payments by Bobbie Moore (Comm), Second by Tracy Darlene Harris (Comm), So ordered approved by Pat Pearson (Chair/Comm).

c). Financial Statements April 2024.

d). Approval of Payroll for April 2024: \$11,909.60. Motion to authorize payments by Bobbie Moore (Comm), Second by David Traylor (Comm), So ordered approved by Pat Pearson (Chair/Comm).

b. Website Update

1. Minutes of the meeting published on the Website.

c. Legal

1. None

d. Correspondence/Information Provided to Public:

1. None

e. MPD Report for MPD Commissioners

1. None

f. Project Architectural Plans

1. None

11. Public Comment:

a. None

12. Unfinished Business:

a. Pavilion Update: Drawing has been sent to Eric Lee, EEL Construction for a bid for pavilion refurbishment.

b. MPD-VGF Task Team: The bottle filling station may be added to the existing fountain, bids are going out for electrical requirements.

A future meeting between the MPD & Village Green Foundation will be requested to brainstorm about the upcoming and future events.

c. Building Manager Report: Marcy Kispert, Manager's Report dated 5-21-2024.

d. Routine Maintenance Items: Need to hire someone to do routine maintenance.

Discussion of Commissioners' strong preference for a contractor to fill this need.

13. New Business

a. Park Instruments from Kiwanis: Email was sent to the Commissioners about adding more instruments to the park.

b. Novotney Purchasing: \$183.38 from Costco tennis court mold and algae treatment for the tennis court.

14. Any further public comment:

a. None

15. Good of the Order:

16. Next Meeting Scheduled: Regular Meeting 18 June 2024 @ 6:30 p.m. at VG Community Center and also Via Zoom.

17. Open Public Meeting Adjourned by: Pat Pearson, (Comm/Chair) 7:49 p.m.

Summary of Minutes Taken by: Tracy Darlene Harris, (Comm/Clerk)