

VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA		11/19/2024	
		6:00 PM	
		Village Green Community Center, 26159 Dulay Rd NE, Kingston	
Facilitator:	Pat Pearson, Chair	Minutes:	Tracy Harris
Call to Order		Presenter	Est. time
Roll Call			
Approve agenda			
Approve prior meeting minutes			
A. Consent approval - See page 2 1. Supplier batches already processed: Oct 17, Oct 24, Oct 31, Nov 7, Nov 14 Checks/EFT payments issued 2. Processed not yet paid: Moff Interactive \$33, PSE \$1286.82, Red Sage Crafts (instructor fee) \$235.87, State Auditor \$3060.20, Petty Cash \$593.53			
B. Financial Statements – October 2024			
C. Approving October 2024 payroll			
Public Comment		All	Up to 3 min
Unfinished Business			
Report from MPD-VGF Subcommittee		David or Bobbie	10 min
Building manager report		Marcy	10 min
Boundary line adjustment sought for newly acquired Kingston Cares property		Pat	10 min
2025 budget approval (2 resolutions)		Bobbie/David	10 min
Payroll update		Bobbie	3 min
New Business			
Boys & Girls Club MOU with MPD (update)		All	3 min
Public Comment		All	Up to 3 min
Good of the Order		Any	
Adjourn		All	

Supplier payments:

Checks & EFT Payments 10/17/24; Total: \$2642.29

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Village Green Metropolitan Park District	VG Petty Cash Sep 14 - Oct 11	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2024-34491	10/14/2024		11/13/2024	0.00	0.00	225.25
Puget Sound Energy	VG Electric Main Sep 2024	Puget Sound Energy	Net 30	SINV-2024-34492	10/14/2024		11/13/2024	0.00	0.00	925.02
Puget Sound Energy	VG electric pumphouse Sep 2024	Puget Sound Energy	Net 30	SINV-2024-34493	10/14/2024		11/13/2024	0.00	0.00	20.26

Checks & EFT Payments 10/24/24; Total: \$496.00

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Isabel Gates	127	Isabel Gates	Immediate	SINV-2024-35605	10/23/2024		10/23/2024	0.00	0.00	496.00

Checks & EFT Payments 10/31/24; Total: \$1003.20

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Red Sage Crafts LLC	2024-101924	Red Sage Crafts LLC	Immediate	SINV-2024-36255	10/29/2024		10/29/2024	0.00	0.00	209.66
Zero Waste USA	733980	Zero Waste USA - Remit-To: Zero Waste Usa	Net 30	SINV-2024-36256	10/29/2024		11/28/2024	0.00	0.00	193.54
Port Gamble S'Klallam Foundation	VGAP event 11.2.24 PGST	Port Gamble S'Klallam Foundation	Immediate	SINV-2024-36269	10/29/2024		10/29/2024	0.00	0.00	600.00

Checks & EFT Payments 11/7/24; Total: \$11,388.67

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Frog Rock Media LLC	1352	Frog Rock Media LLC	Immediate	SINV-2024-36648	11/01/2024		11/01/2024	0.00	0.00	595.00
Mountain View Plumbing	3353	Mountain View Plumbing	Immediate	SINV-2024-36651	11/01/2024		11/01/2024	0.00	0.00	360.05
Air Management Solutions, LLC	1147584	Air Management Solutions, LLC	Net 30	SINV-2024-36652	11/01/2024		12/01/2024	0.00	0.00	966.43
Christopher Leibold	501312	Christopher Leibold	Immediate	SINV-2024-36653	11/01/2024		11/01/2024	0.00	0.00	340.64
Kitsap Public Utility District	018447-000 20240816	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2024-36656	11/01/2024		12/01/2024	0.00	0.00	415.39
Kitsap Public Utility District	031731-000 20240816	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2024-36658	11/01/2024		12/01/2024	0.00	0.00	719.06
Kitsap Public Utility District	018447-000 20240816	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2024-36659	11/01/2024		12/01/2024	0.00	0.00	2,828.90
Waste Management of WA	6965129-0029-6	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2024-36661	11/01/2024		12/01/2024	0.00	0.00	392.22
Creative Works, LLC	S-01015	Creative Works, LLC	Immediate	SINV-2024-36664	11/01/2024		11/01/2024	0.00	0.00	750.00
Isabel Gates	128	Isabel Gates	Immediate	SINV-2024-36754	11/01/2024		11/01/2024	0.00	0.00	780.00
Northwest Construction & Landscape, LLC	233341	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-36755	11/01/2024		12/01/2024	0.00	0.00	1,736.28
Fun Fitness LLC	111	Fun Fitness LLC	Immediate	SINV-2024-36756	11/01/2024		11/01/2024	0.00	0.00	526.50
Jennifer Anne Sletten	109	Jennifer Anne Sletten	Immediate	SINV-2024-36757	11/01/2024		11/01/2024	0.00	0.00	105.00
Suzanne Hermanson	S-01750	Suzanne Hermanson	Immediate	SINV-2024-36759	11/01/2024		11/01/2024	0.00	0.00	70.00
Laura Tetric	116	Laura Tetric	Immediate	SINV-2024-36760	11/01/2024		11/01/2024	0.00	0.00	206.40
Tomarow Amber Vanas	114	Tomarow Amber Vanas	Immediate	SINV-2024-36761	11/01/2024		11/01/2024	0.00	0.00	596.80

Checks & EFT Payments 11/14/24; Total: \$2,843.04

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Village Green Metropolitan Park District	VGMPD Credit Card Reimburse Oct 2024	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2024-36762	11/01/2024		12/01/2024	0.00	0.00	338.87
Superior Linen Service	Sup Linen Oct 2024	Superior Linen Service	Net 30	SINV-2024-37497	11/08/2024		12/08/2024	0.00	0.00	427.04
Business Solutions Bookkeeping LLC	18.1339	Business Solutions Bookkeeping LLC - Remit-To: 2491 N Mount Juliet	Net 30	SINV-2024-37502	11/08/2024		12/08/2024	0.00	0.00	367.50
Waste Management of WA	695074-0029-7	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2024-37505	11/08/2024		12/08/2024	0.00	0.00	295.37
Air Management Solutions, LLC	1147821	Air Management Solutions, LLC	Net 30	SINV-2024-37506	11/08/2024		12/08/2024	0.00	0.00	416.20
Dtmicro, Inc.	7714	Dtmicro, Inc.	Net 30	SINV-2024-37727	11/12/2024		12/12/2024	0.00	0.00	200.00
Kingston Cleaning LLC	1143	Kingston Cleaning LLC	Immediate	SINV-2024-37728	11/12/2024		11/12/2024	0.00	0.00	700.00
Kitsap County	Public Works Oct 2024	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2024-38056	11/13/2024		12/13/2024	0.00	0.00	98.06