

VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA		10/15/2024	
		6:00 PM	
		Village Green Community Center, 26159 Dulay Rd NE, Kingston	
Facilitator:	Pat Pearson, Chair	Minutes: Tracy Harris	
Call to Order		Presenter	Est. time
Roll Call			
Budget Hearing		Bobbie/David/Marcy	30
Public Comment		All	Up to 3 min
Reconvene Regular Meeting			
Approve agenda			
Approve prior meeting minutes			
A. Consent approval - See page 2 1. Supplier batches already processed: Sep 19, Oct 3, Oct 10 Checks/EFT payments issued 2. Processed not yet paid: L&I \$1471.76, PSE 945.28, Petty Cash \$225.25			
B. Financial Statements – September 2024			
C. Approving September 2024 payroll			
Public Comment		All	Up to 3 min
Unfinished Business			
Elevated Adventures lease extension		All	5 min
Pavilion update – No update		Marcy	5 min
Report from MPD-VGF Task Team – updates only		Beth, Jet, David, or Bobbie	10 min
Building manager report		Marcy	10 min
Audit update (payroll changes)		Bobbie	5 min
VGF-MPD special meeting agenda planning (Oct 29 at 6:30 pm)		David	10 min
Boundary line adjustment sought for newly acquired Kingston Cares property		Jason	10 min
Kitsap County Comprehensive Plan language that involves Village Green		Bobbie	5 min
New Business			
Public Comment		All	Up to 3 min
Good of the Order		Any	
Adjourn		All	

Supplier payments:

Checks & EFT Payments 9/19/24; Total: \$1479.16

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Village Green Metropolitan Park District	VG petty cash 8/3 - 9/13, 2024	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2024-31368	09/17/2024		10/17/2024	0.00	0.00	510.05
Kitsap County	Public Works 6/30 - 8/31, 2024 (acct 21415800)	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2024-31488	09/17/2024		10/17/2024	0.00	0.00	196.12

Checks & EFT Payments 10/3/24; Total: \$11,041.24

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Propane Northwest	1514655291	Propane Northwest	Net 30	SINV-2024-32882	10/01/2024		10/31/2024	0.00	0.00	1,800.34
Isabel Gates	126	Isabel Gates	Immediate	SINV-2024-32883	10/01/2024		10/01/2024	0.00	0.00	536.00
Christopher Leibold	501311	Christopher Leibold	Immediate	SINV-2024-32885	10/01/2024		10/01/2024	0.00	0.00	275.59
Wetter, David	Dave Wetter Reimbursements Sept 2024	Wetter, David	Net 30	SINV-2024-32887	10/01/2024		10/31/2024	0.00	0.00	1,337.02
Blue Sky Printing	N20027	Blue Sky Printing	Net 30	SINV-2024-32888	10/01/2024		10/31/2024	0.00	0.00	1,143.44
Stanley Steemer Carpet Cleaner	70875	Stanley Steemer Carpet Cleaner	Net 30	SINV-2024-32892	10/01/2024		10/31/2024	0.00	0.00	927.60
Jennifer Anne Sletten	108	Jennifer Anne Sletten	Immediate	SINV-2024-32896	10/01/2024		10/01/2024	0.00	0.00	25.00
Fun Fitness LLC	110	Fun Fitness LLC	Immediate	SINV-2024-32922	10/01/2024		10/01/2024	0.00	0.00	85.50
Suzanne Hermanson	116	Suzanne Hermanson	Immediate	SINV-2024-32926	10/01/2024		10/01/2024	0.00	0.00	57.60
Laura Tetrick	115	Laura Tetrick	Immediate	SINV-2024-32935	10/01/2024		10/01/2024	0.00	0.00	310.40
Superior Linen Service	Sup Linen Sept 2024	Superior Linen Service	Net 30	SINV-2024-32943	10/01/2024		10/31/2024	0.00	0.00	943.65
Northwest Construction & Landscape, LLC	23267	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-32947	10/01/2024		10/31/2024	0.00	0.00	1,736.28
Northwest Construction & Landscape, LLC	23268	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-32948	10/01/2024		10/31/2024	0.00	0.00	163.80
Dtmicro, Inc.	7666	Dtmicro, Inc.	Net 30	SINV-2024-32951	10/01/2024		10/31/2024	0.00	0.00	200.00
Creative Works, LLC	1251	Creative Works, LLC	Immediate	SINV-2024-33007	10/03/2024		10/03/2024	0.00	0.00	750.00
Village Green Metropolitan Park District	Sep 2024 Credit Card Reimbursement	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2024-33029	10/02/2024		11/01/2024	0.00	0.00	749.02

Checks & EFT Payments 10/10/24; Total: \$8,001.82

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Red Sage Crafts LLC	S-01611	Red Sage Crafts LLC	Immediate	SINV-2024-33273	10/04/2024		10/04/2024	0.00	0.00	153.75
Air Management Solutions, LLC	174493	Air Management Solutions, LLC	Net 30	SINV-2024-33277	10/04/2024		11/03/2024	0.00	0.00	1,747.42
Business Solutions Bookkeeping LLC	18.1319	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2024-33278	10/04/2024		11/03/2024	0.00	0.00	367.50
Waste Management of WA	6943434-0029-7	Waste Management of WA - Remit-To: Wm Corporate Services Inc - Wm Of Wa Inc	Net 30	SINV-2024-33281	10/04/2024		11/03/2024	0.00	0.00	391.39
Mountain View Plumbing	3307	Mountain View Plumbing	Immediate	SINV-2024-33284	10/04/2024		10/04/2024	0.00	0.00	717.73
Suzanne Hermanson	2	Suzanne Hermanson	Immediate	SINV-2024-33288	10/04/2024		10/04/2024	0.00	0.00	325.00
Cornerstone Cleaning	20833	Cornerstone Cleaning	Immediate	SINV-2024-33623	10/08/2024		10/08/2024	0.00	0.00	1,012.00
Ecolab Inc	6348187869	Ecolab Inc	Net 30	SINV-2024-33627	10/08/2024		11/07/2024	0.00	0.00	527.32
Peninsula Electric Corp	19150	Peninsula Electric Corp	Net 30	SINV-2024-33629	10/08/2024		11/07/2024	0.00	0.00	1,427.22
Air Management Solutions, LLC	1146713	Air Management Solutions, LLC	Net 30	SINV-2024-33632	10/08/2024		11/07/2024	0.00	0.00	398.59
Mountain View Plumbing	S-01638	Mountain View Plumbing	Immediate	SINV-2024-33817	10/08/2024		10/08/2024	0.00	0.00	349.44
Kitsap County	Public Works Sept 2024	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2024-33819	10/08/2024		11/07/2024	0.00	0.00	98.06
WA State Employment Security	Q3 2024 WA Cares Fund	WA State Employment Security - Remit-To: WA Cares Fund PO Box 3537	Net 30	SINV-2024-33821	10/08/2024		11/07/2024	0.00	0.00	205.67
WA State Employment Security	2024 Q3 Paid Family Medical Leave	WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical	Net 30	SINV-2024-33824	10/08/2024		11/07/2024	0.00	0.00	187.43
WA State Employment Security	2024 Q3 Unemployment	WA State Employment Security - Remit-To: UI Tax / Payment Coupons PO Box 84267	Net 30	SINV-2024-33825	10/08/2024		11/07/2024	0.00	0.00	93.30