

VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA		4/16/2024
		6:30 PM
		Village Green Community Center, 26159 Dulay Rd NE, Kingston
Meeting called by:	MPD Commissioners	Regular monthly meeting to be conducted in person with video conference option.
Facilitator:	Bob Netzel, Chair	Note taker: Tracy Harris, clerk
Attendees:	none	
Please read:	Minutes from prior month meeting; Manager's report; Prior month financial statements; Petty cash reimbursement detail	
Roll call		
Convene Regular Monthly meeting		Presenter
Approve agenda; approve prior meeting minutes		Est. time
Report on current financial matters:		
A. Consent approval - See page 2		Bobbie
1. Supplier batches already processed: Mar 28, Apr 11 Checks/EFT payments issued		All
2. Processed not yet paid: Isabel Gates \$552, Mountain View Plumbing \$233.91, NWAP \$1911, Public Works \$98.06, Kitsap Lactation \$140, L&I \$1534.48, Employment Security \$95.74, PFML \$187.43, WA Cares \$205.67		5 min
B. Financial Statements – March 2024		All
C. Approving March 2024 payroll		5 min
Public Comment		All
		Up to 3 min
Unfinished Business		
Master planning – grounds maintenance update/biologist's report: Update		Jason, All
		20 min
Report from MPD-VGF Task Team – updates only		Beth, Jet, Bob, or Bobbie
		10 min
Building manager/program coordinator report: Any questions?		Marcy
		10 min
Update on Severe Weather Shelter agreement		Bobbie
		5 min
Discussion on legal obligations to Boys & Girls Club		Bobbie
		10 min
Moving funds to the investment account		Bobbie/Marcy
		5 min
Commissioner Succession Discussion		Bob
		5 min
New Business		
Routine maintenance items		Marcy
		5 min
Public Comment		All
		Up to 3 min
Adjourn		All

Supplier payments:

Checks & EFT Payments 3/28/24; Total: \$710.90

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay	Currency
Tomarow Amber Vanas	104	Tomarow Amber Vanas	Immediate	SINV-2024-10532	03/26/2024		03/26/2024	0.00	0.00	454.40	USD
Fun Fitness LLC	103	Fun Fitness LLC	Immediate	SINV-2024-10533	03/26/2024		03/26/2024	0.00	0.00	256.50	USD

Checks & EFT Payments 4/11/24; Total: \$13,163.01

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Village Green Metropolitan Park District	VG Credit Card Reimbursement Mar 2024	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2024-11747	04/05/2024		05/05/2024	0.00	0.00	1,610.10
Isabel Gates	122	Isabel Gates	Immediate	SINV-2024-11751	04/05/2024		04/05/2024	0.00	0.00	352.00
DTG Enterprises, Inc.	29001426	DTG Enterprises, Inc.	Immediate	SINV-2024-11752	04/05/2024		04/05/2024	0.00	0.00	1,699.38
Ecolab Inc	6344444883	Ecolab Inc	Net 30	SINV-2024-11753	04/05/2024		05/05/2024	0.00	0.00	673.24
Kitsap Tech Support	2050	Kitsap Tech Support	Immediate	SINV-2024-11754	04/05/2024		04/05/2024	0.00	0.00	30.00
Washington State Patrol	I2405684	Washington State Patrol	Net 30	SINV-2024-11755	04/05/2024		05/05/2024	0.00	0.00	44.00
Northwest Construction & Landscape, LLC	22772	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-11756	04/05/2024		05/05/2024	0.00	0.00	1,736.28
Air Management Solutions, LLC	171270	Air Management Solutions, LLC	Net 30	SINV-2024-11757	04/05/2024		05/05/2024	0.00	0.00	1,747.42
Superior Linen Service	VG Linen Service Mar 2024	Superior Linen Service	Net 30	SINV-2024-11759	04/05/2024		05/05/2024	0.00	0.00	530.62
Moff Interactive Inc.	8822	Moff Interactive Inc.	Net 30	SINV-2024-11761	04/05/2024		05/05/2024	0.00	0.00	90.00
Business Solutions Bookkeeping LLC	18.1183	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2024-11763	04/05/2024		05/05/2024	0.00	0.00	367.50
Dtmicro, Inc.	7350	Dtmicro, Inc.	Net 30	SINV-2024-11765	04/05/2024		05/05/2024	0.00	0.00	200.00
Kitsap Law Group	19812	Kitsap Law Group - Remit-To: Kitsap Law Group	Net 30	SINV-2024-11770	04/05/2024		05/05/2024	0.00	0.00	1,378.00
Fun Fitness LLC	S-01522	Fun Fitness LLC	Immediate	SINV-2024-11786	04/05/2024		04/05/2024	0.00	0.00	99.00
Tomarow Amber Vanas	105	Tomarow Amber Vanas	Immediate	SINV-2024-11788	04/05/2024		04/05/2024	0.00	0.00	400.80
Jennifer Anne Sletten	102	Jennifer Anne Sletten	Immediate	SINV-2024-11790	04/05/2024		04/05/2024	0.00	0.00	226.00
Waste Management of WA	6803631-0029-7	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2024-11791	04/05/2024		05/05/2024	0.00	0.00	394.14
Blue Sky Printing	N17738	Blue Sky Printing	Net 30	SINV-2024-11792	04/05/2024		05/05/2024	0.00	0.00	1,138.78
Red Sage Crafts LLC	2024-0330	Red Sage Crafts LLC	Immediate	SINV-2024-11794	04/05/2024		04/05/2024	0.00	0.00	445.75