

<b>VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA</b>		<b>4/18/2023</b>
		<b>6:30 PM</b>
		<b>Village Green Community Center, 26159 Dulay Rd NE, Kingston</b>
<b>Meeting called by:</b>	<b>MPD Commissioners</b>	<b>Regular monthly meeting to be conducted in person with video conference option.</b>
<b>Facilitator:</b>	Bob Netzel, Chair	<b>Note taker: Tracy Harris, clerk</b>
<b>Attendees:</b>	Excused absences: Marcy Kispert	
<b>Please read:</b>	Minutes from prior month meeting; Manager's report; Prior month financial statements; Petty cash reimbursement detail	
<b>Roll call</b>		
<b>Convene Regular Monthly meeting</b>		<b>Presenter</b>
<b>Approve agenda; approve prior meeting minutes</b>		<b>Est. time</b>
<b>Report on current financial matters:</b>		Bobbie
<b>A. Consent approval - See page 2</b>		
<b>1. Supplier batches already processed:</b>		
<b>Apr 6, and Apr 13</b> Checks/EFT payments issued		All
<b>2. Processed not yet paid:</b> VGMPD petty cash reimbursement; DTMicro \$200; PSE \$741.29		5 min
<b>B. Approval at April meeting:</b> Any received post 4/14:		5 min
<b>C. Financial Statements – March 2023</b>		Bobbie
<b>Unfinished Business</b>		
Master planning – grounds maintenance update/biologist's report: Update		Jason, All
Updated proposal from District resident Joel Schwarcz		20 min
Report from MPD-VGF Task Team – updates only		Joel Schwarcz, Bobbie, Jason
Building manager/program coordinator report: Any questions?		10 min
Update on Severe Weather Shelter agreement;		Beth, Alan, Bob, or Bobbie
Webinar opportunities and public records, F-1 reports due		Bobbie
Holiday planning for 2023 and 2024 (Marcy will send an email)		Bobbie
<b>New Business</b>		-
Working on developing draft for tree removal bid package		0 min
Drafting VGMPD policies for contracting		Bobbie
<b>Adjourn</b>		All

**Supplier payments:**

**Checks & EFT Payments 4/6/23:**

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Kitsap Lactation Birth and Babies PLLC	1	Kitsap Lactation Birth and Babies PLLC	Immediate	SINV-2023-64603	04/03/2023		04/03/2023	0.00	0.00	280.00
Kitsap County	Public Works April 2023	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2023-64605	04/03/2023		05/03/2023	0.00	0.00	1,170.00
Jaymarc AV	7833	Jaymarc AV	Net 30	SINV-2023-64606	04/03/2023		05/03/2023	0.00	0.00	4,291.72
Bird Electric Corporation	74754	Bird Electric Corporation	Net 30	SINV-2023-64607	04/03/2023		05/03/2023	0.00	0.00	3,772.87
Isabel Gates	115	Isabel Gates	Immediate	SINV-2023-64608	04/03/2023		04/03/2023	0.00	0.00	224.00
Waste Management of WA	6535097-0029-6	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2023-64609	04/03/2023		05/03/2023	0.00	0.00	339.73
Northwest Construction & Landscape, LLC	21665	Northwest Construction & Landscape, LLC	Net 30	SINV-2023-64706	04/04/2023		05/04/2023	0.00	0.00	1,583.40
Port of Kingston	22015	Port of Kingston	Net 30	SINV-2023-64708	04/04/2023		05/04/2023	0.00	0.00	56.09
NWAP, Inc	9755	NWAP, Inc	Net 30	SINV-2023-64709	04/04/2023		05/04/2023	0.00	0.00	1,255.80
Superior Linen Service	Superior Linen March 2023	Superior Linen Service	Net 30	SINV-2023-64710	04/04/2023		05/04/2023	0.00	0.00	691.74
GoTo Technologies USA, Inc.	IN7101867370	GoTo Technologies USA, Inc.	Net 30	SINV-2023-64712	04/04/2023		05/04/2023	0.00	0.00	102.89

**Checks & EFT Payments 4/13/23:**

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Kitsap County	March 2023 Public Works	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2023-65230	04/07/2023		05/07/2023	0.00	0.00	92.24
Air Management Solutions, LLC	164842	Air Management Solutions, LLC	Net 30	SINV-2023-65233	04/07/2023		05/07/2023	0.00	0.00	1,747.42
Sprinx Fire Protection	22371-I	Sprinx Fire Protection	Net 30	SINV-2023-65234	04/07/2023		05/07/2023	0.00	0.00	295.00
Business Solutions Bookkeeping LLC	18.999	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2023-65235	04/07/2023		05/07/2023	0.00	0.00	367.50
Ajax Electric Company Inc	Ajax Electric April 2023	Ajax Electric Company Inc	Immediate	SINV-2023-65236	04/07/2023		04/07/2023	0.00	0.00	834.31
CenturyLink	CenturyLink March 2023	CenturyLink - Remit-To: Po Box 4300	Net 30	SINV-2023-65451	04/11/2023		05/11/2023	0.00	0.00	150.38
WA State Employment Security	ESD UI 1st Qtr 2023	WA State Employment Security - Remit-To: UI Tax / Payment Coupons PO Box 84267	Net 30	SINV-2023-65551	04/11/2023		05/11/2023	0.00	0.00	71.36
WA State Dept of Labor & Industries	L&I 1st Qtr 2023	WA State Dept of Labor & Industries - Remit-To: Po Box 24106	Net 30	SINV-2023-65556	04/11/2023		05/11/2023	0.00	0.00	1,007.99
WA State Employment Security	Paid Family & Med Leave Qtr 1 2023	WA State Employment Security - Remit-To: PO Box 84249 Paid Family & Medical	Net 30	SINV-2023-65558	04/11/2023		05/11/2023	0.00	0.00	153.85