

<b>VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA</b>		<b>5/16/2023</b>	
		<b>6:30 PM</b>	
		<b>Village Green Community Center, 26159 Dulay Rd NE, Kingston</b>	
<b>Meeting called by:</b>	<b>MPD Commissioners</b>	<b>Regular monthly meeting to be conducted in person with video conference option.</b>	
<b>Facilitator:</b>	Bob Netzel, Chair	<b>Note taker: Tracy Harris, clerk</b>	
<b>Attendees:</b>	Excused absences: none		
<b>Please read:</b>	Minutes from prior month meeting; Manager's report; Prior month financial statements; Petty cash reimbursement detail		
<b>Roll call</b>			
<b>Convene Regular Monthly meeting</b>		<b>Presenter</b>	<b>Est. time</b>
<b>Approve agenda; approve prior meeting minutes</b>			
<b>Report on current financial matters:</b>		Bobbie	5 min
<b>A. Consent approval - See page 2</b>			
<b>1. Supplier batches already processed:</b>			
<b>Apr 6, and Apr 13</b> Checks/EFT payments issued		All	5 min
<b>2. Processed not yet paid:</b> VGMPD petty cash reimbursement \$2206.26; DTMicro \$200; PSE \$451.45; CenturyLink \$143.16; Propane NW \$1433.25; Sound Publishing \$370; ESquared \$778.05			5 min
<b>B. Approval at May meeting:</b> Any received post 5/14:		Bobbie	
<b>C. Financial Statements – April 2023</b>			
<b>Unfinished Business</b>			
Master planning – grounds maintenance update/biologist's report: Update		Jason, All	20 min
Updated proposal from District resident Joel Schwarcz		Joel Schwarcz, Bobbie, Jason	10 min
Report from MPD-VGF Task Team – updates only		Beth, Jet, Bob, or Bobbie	10 min
Building manager/program coordinator report: Any questions?		Marcy	10 min
Update on Severe Weather Shelter agreement;		Bobbie	5 min
Holiday planning for 2023 and 2024 (Marcy sent an email)		Marcy	10 min
<b>New Business</b>			
Drafting VGMPD policies for contracting		Bobbie	10 min
Dog park		Jet	10 min
Office assistant position discussion		Bobbie, Marcy	10 min
<b>Adjourn</b>		All	

**Supplier payments:**

**Checks & EFT Payments 5/4/23; Total: \$4,886.06**

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Waste Management of WA	10692	Waste Management of WA - Remit-To: WA Corporate Services Inc PO Box 7400	Net 30	SINV-2023-67746	05/01/2023		05/31/2023	0.00	0.00	278.54
Kingston Cleaning LLC	1040	Kingston Cleaning LLC	Immediate	SINV-2023-67748	05/01/2023		05/01/2023	0.00	0.00	700.00
Air Management Solutions, LLC	1142490	Air Management Solutions, LLC	Net 30	SINV-2023-67749	05/01/2023		05/31/2023	0.00	0.00	1,000.24
Northwest Construction & Landscape, LLC	21758	Northwest Construction & Landscape, LLC	Net 30	SINV-2023-67787	05/01/2023		05/31/2023	0.00	0.00	1,583.40
Business Solutions Bookkeeping LLC	18.1012	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2023-67788	05/01/2023		05/31/2023	0.00	0.00	367.50
Washington State Patrol	I23006319	Washington State Patrol	Net 30	SINV-2023-67789	05/01/2023		05/31/2023	0.00	0.00	11.00
Superior Linen Service	Superior Linen April 2023	Superior Linen Service	Net 30	SINV-2023-67790	05/01/2023		05/31/2023	0.00	0.00	259.59
Kitsap Public Utility District	KPUD Apr 2023 W King Irrig	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2023-67791	05/01/2023		05/31/2023	0.00	0.00	279.76
Kitsap Public Utility District	KPUD Apr 2023 Comm Ctr	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2023-67792	05/01/2023		05/31/2023	0.00	0.00	324.31
Kitsap Public Utility District	KPUD Apr 2023 Duly Irrig	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2023-67793	05/01/2023		05/31/2023	0.00	0.00	81.72

**Checks & EFT Payments 5/11/23; Total: \$14,629.20**

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
GoTo Technologies USA, Inc.	7101928890	GoTo Technologies USA, Inc.	Net 30	SINV-2023-68452	05/08/2023		06/07/2023	0.00	0.00	102.89
Kitsap County	Public Works Apr 2023	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2023-68453	05/08/2023		06/07/2023	0.00	0.00	92.24
Agate Asphalt	2023-290	Agate Asphalt	Net 30	SINV-2023-68455	05/08/2023		06/07/2023	0.00	0.00	6,497.40
Peninsula Environmental Group	3255	Peninsula Environmental Group	Immediate	SINV-2023-68457	05/08/2023		05/08/2023	0.00	0.00	2,800.00
Peninsula Environmental Group	3112	Peninsula Environmental Group	Immediate	SINV-2023-68458	05/08/2023		05/08/2023	0.00	0.00	4,200.00
Waste Management of WA	6558430-0029-1	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2023-68675	05/09/2023		06/08/2023	0.00	0.00	341.67
Frog Rock Media LLC	1175	Frog Rock Media LLC	Net 30	SINV-2023-68677	05/09/2023		06/08/2023	0.00	0.00	595.00