

<b>VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA</b>		<b>8/15/2023</b>	
		<b>6:30 PM</b>	
		<b>Village Green Community Center, 26159 Dulay Rd NE, Kingston</b>	
<b>Meeting called by:</b>	<b>MPD Commissioners</b>	<b>Regular monthly meeting to be conducted in person with video conference option.</b>	
<b>Facilitator:</b>	Bob Netzel, Chair	<b>Note taker: Tracy Harris, clerk</b>	
<b>Attendees:</b>	none		
<b>Please read:</b>	Minutes from prior month meeting; Manager's report; Prior month financial statements; Petty cash reimbursement detail		
<b>Roll call</b>			
<b>Convene Regular Monthly meeting</b>		<b>Presenter</b>	<b>Est. time</b>
<b>Approve agenda; approve prior meeting minutes</b>			
<b>Report on current financial matters:</b>		Bobbie	5 min
<b>A. Consent approval - See page 2</b>			
<b>1. Supplier batches already processed:</b>			
<b>Aug 3, and Aug 10</b> Checks/EFT payments issued		All	5 min
<b>2. Processed not yet paid:</b> Petty cash \$3285.28, Collins Tek \$305.76, Bird Electric \$483.92, Peninsula Fire \$311.11, PSE \$244.54, and PSE Pumphouse \$46.01			5 min
<b>B. Approval at July meeting:</b> Any received post 8/14:		Bobbie	
<b>C. Financial Statements – July 2023</b>			
<b>D. Approving payroll</b>			
<b>Unfinished Business</b>			
Master planning – grounds maintenance update/biologist's report: Update		Jason, All	20 min
Updated proposal from District resident Joel Schwarcz		Joel Schwarcz, Bobbie, Jason	10 min
Report from MPD-VGF Task Team – updates only		Beth, Jet, Bob, or Bobbie	10 min
Building manager/program coordinator report: Any questions?		Marcy	10 min
Update on Severe Weather Shelter agreement;		Bobbie	5 min
<b>New Business</b>			
KAHWG – Safe Parking Network Proposal		Marcy	2 min
Increase in Petty Cash		Bobbie	2 min
Discussion about affordable housing project		All	10 min
<b>Adjourn</b>		All	

**Supplier payments:**

**Checks & EFT Payments 8/3/23; Total: \$7,459.01**

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Waste Management of WA	6611587-0029-3	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2023-78419	07/28/2023		08/27/2023	0.00	0.00	278.54
Northwest Tree Service	47	Northwest Tree Service	Immediate	SINV-2023-78479	07/28/2023		07/28/2023	0.00	0.00	1,500.00
Bird Electric Corporation	75236	Bird Electric Corporation	Net 30	SINV-2023-78480	07/28/2023		08/27/2023	0.00	0.00	98.28
Bird Electric Corporation	75234	Bird Electric Corporation	Net 30	SINV-2023-78481	07/28/2023		08/27/2023	0.00	0.00	98.28
Waste Management of WA	662191700290	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2023-78702	08/01/2023		08/31/2023	0.00	0.00	339.43
Air Management Solutions, LLC	166537	Air Management Solutions, LLC	Net 30	SINV-2023-78703	08/01/2023		08/31/2023	0.00	0.00	1,747.42
Northwest Construction & Landscape, LLC	22088	Northwest Construction & Landscape, LLC	Net 30	SINV-2023-78704	08/01/2023		08/31/2023	0.00	0.00	1,736.28
Northwest Construction & Landscape, LLC	22008	Northwest Construction & Landscape, LLC	Net 30	SINV-2023-78705	08/01/2023		08/31/2023	0.00	0.00	819.00
Superior Linen Service	Superior Linen July 2023	Superior Linen Service	Net 30	SINV-2023-78806	08/01/2023		08/31/2023	0.00	0.00	412.81
Zero Waste USA	539927	Zero Waste USA - Remit-To: Zero Waste Usa	Net 30	SINV-2023-78807	08/01/2023		08/31/2023	0.00	0.00	193.10
Filtergirlscom	5797	Filtergirlscom	Immediate	SINV-2023-78840	08/02/2023		08/02/2023	0.00	0.00	235.87

**Checks & EFT Payments 8/10/23; Total: \$1,775.48**

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Dtmicro, Inc.	6962	Dtmicro, Inc.	Net 30	SINV-2023-79057	08/03/2023		09/02/2023	0.00	0.00	200.00
Business Solutions Bookkeeping LLC	18.1053	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2023-79065	08/03/2023		09/02/2023	0.00	0.00	367.50
GoTo Technologies USA, Inc.	IN7102162359	GoTo Technologies USA, Inc.	Immediate	SINV-2023-79372	08/07/2023		08/07/2023	0.00	0.00	102.91
Kitsap County	Public Works July 2023	Kitsap County - Remit-To: KC Public Works Sewer Payments	Net 30	SINV-2023-79373	08/07/2023		09/06/2023	0.00	0.00	92.24
Swift Plumbing & Heating, Inc.	55314	Swift Plumbing & Heating, Inc.	Net 30	SINV-2023-79660	08/08/2023		09/07/2023	0.00	0.00	1,012.83

**Village Green Metropolitan Park District**  
**Check Detail**  
**July 14 - August 12, 2023**

Date	Transaction Type	Num	Cash	Memo/Description	Amount	Cash Reimbursement
07/18/2023	Check	1532	Raydient Places & Properties LLC	Replace checks 1178 and 1444	-630.00	Reimbursed original check
				Check # 1444 written 2/7/23	-150.00	
				Check #1178 written 3/9/20 - canceled	-480.00	
07/18/2023	Check	1533	Superior	Deposit Slips for KB Treas Acct	-94.12	-94.12
					94.12	
07/18/2023	Check	1534	Stacey Longmate	Replace check 399, 9/24/2018	-150.00	-150.00
					-150.00	
07/18/2023	Check	1535	Annette Lombardo	Picnic Pavilion 7/12/23	-50.00	-50.00
					-50.00	
07/18/2023	Check	1536	Carol Geissler	Reimburse coffee purchase	-38.77	-38.77
					38.77	
07/18/2023	Check	1537	Aimee Lee Busch	Damage deposit for 7/8/23 event	-150.00	-150.00
					-150.00	
07/18/2023	Check	1538	Cathy Ruiz	DIF pass	-6.00	-6.00
					-6.00	
07/20/2023	Check	SVCCHRG		Service Charge	-49.84	-49.84
					49.84	
07/28/2023	Check	1539	Bonnie Thane	7/27 pavilion	-50.00	-50.00
					-50.00	
07/28/2023	Check	1540	Materials	materials for shed replacement, and new bench, and electrical cord	-453.73	-453.73
					453.73	
07/28/2023	Check	1541	Village Green Foundation	Cathy Ruiz	-6.00	0.00
					-6.00	
07/28/2023	Check	1542	Village Green Foundation	Susan Boles	-20.00	0.00
					-20.00	
07/28/2023	Check	1543	Jennifer Sletten	50% July income	-95.00	-95.00
					-95.00	
08/03/2023	Check	Online	Cardmember service		-1,546.45	-1,546.45
				Stand for flyers	19.10	
				Toner - black	65.50	
				AED replacement parts	75.00	
				Yoga supplies	129.89	
				Putty for attaching signs or pictures	10.91	
				ASCAP license	420.00	
				Weights for classes - storage bin on wheels	24.54	
				Labeler refill	13.00	
				Mop for excess water in shower	15.25	
				For graffiti removal	25.75	
				Insect removal plan - Insight Pest Control	326.51	
				BMI license	421.00	
08/04/2023	Check	1544	Washington State Patrol	Inv I2400341	-44.00	-44.00
					44.00	
08/04/2023	Check	1545	Cody Robles	canceled reservation	-225.00	-225.00
					-75.00	
					-150.00	

Village Green Metropolitan Park District						
Check Detail						
July 14 - August 12, 2023						
08/04/2023	Check	1546	Village Green Foundation		-40.00	-40.00
				Fuerst DIF punchpass	-20.00	
				Hoover punchpass	-20.00	
08/04/2023	Check	1547	Annise Smaus		-50.00	-50.00
				7/29 Pavilion - Robin Jones	-50.00	
08/04/2023	Check	1548	Bethany Hawthorn		-50.00	-50.00
				7/29 Pavilion	-50.00	
08/04/2023	Check	1549	Lynda Homan		-50.00	-50.00
				7/29 Pavilion	-50.00	
08/04/2023	Check	1550	Noah Holt		-50.00	-50.00
				7/30 Pavilion	-50.00	
08/11/2023	Check	1551	Dave Wetter		-66.04	-66.04
				Kubota Mower filters	66.04	
08/11/2023	Check	1552	Port of Kingston		-26.33	-26.33
				Invoice 23652	26.33	
08/11/2023	Check	1553	Fun Fitness LLC		-95.00	0
				Barb Huget pass	-95.00	
						<b>-3,285.28</b>

Friday, Aug 11, 2023 03:02:19 PM GMT-7