

VILLAGE GREEN METROPOLITAN PARK DISTRICT: AGENDA		9/17/2024	
		6:30 PM	
		Village Green Community Center, 26159 Dulay Rd NE, Kingston	
Facilitator:	Pat Pearson, Chair	Minutes: Bobbie or Pat	
Call to Order		Presenter	Est. time
Roll Call			
Approve agenda			
Approve prior meeting minutes			
A. Consent approval - See page 2 1. Supplier batches already processed: August 22, August 29, Sept 5, Sept 12 Checks/EFT payments issued 2. Processed not yet paid: PSE \$772.99, Petty Cash \$510.05, Public Works \$196.12			
B. Financial Statements – August 2024			
C. Approving August 2024 payroll			
Public Comment		All	Up to 3 min
Unfinished Business			
Pavilion update – Dave Wetter taking over project		Marcy	5 min
Report from MPD-VGF Task Team – updates only		Beth, Jet, David, or Bobbie	10 min
Building manager report		Marcy	10 min
Budget preliminary (for Oct. 15 th budget meeting at 6 pm)		Bobbie/David/Marcy	10 min
Audit update		Bobbie	5 min
VGF-MPD special meeting agenda planning (Oct 29 at 6:30 pm)		David	10 min
New Business			
Elevated Adventures lease extension		All	5 min
Boundary line adjustment sought for newly acquired Kingston Cares property		Bobbie	10 min
Kitsap County Comprehensive Plan language that involves Village Green		Bobbie	10 min
Public Comment		All	Up to 3 min
Good of the Order		Any	
Adjourn		All	

Supplier payments:

Checks & EFT Payments 8/22/24; Total: \$1331.14

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Collins Tek LLC	294	Collins Tek LLC	Immediate	SINV-2024-28016	08/19/2024		08/19/2024	0.00	0.00	600.60
Cooper Mechanical LLC	4278	Cooper Mechanical LLC	Immediate	SINV-2024-28018	08/19/2024		08/19/2024	0.00	0.00	730.54

Checks & EFT Payments 8/29/24; Total: \$625.47

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Christopher Leibold	501308	Christopher Leibold	Immediate	SINV-2024-28488	08/22/2024		08/22/2024	0.00	0.00	392.71
Peak Software Systems Inc	27577	Peak Software Systems Inc	Immediate	SINV-2024-28748	08/26/2024		08/26/2024	0.00	0.00	201.76
Jennifer Anne Sletten	107	Jennifer Anne Sletten	Immediate	SINV-2024-28749	08/26/2024		08/26/2024	0.00	0.00	31.00

Checks & EFT Payments 9/5/24; Total: \$1880.41

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Laura Tetrick	114	Laura Tetrick	Immediate	SINV-2024-29464	09/03/2024		09/03/2024	0.00	0.00	129.60
Suzanne Hermanson	115	Suzanne Hermanson	Immediate	SINV-2024-29466	09/03/2024		09/03/2024	0.00	0.00	89.60
Red Sage Crafts LLC	2024-0824	Red Sage Crafts LLC	Immediate	SINV-2024-29470	09/03/2024		09/03/2024	0.00	0.00	396.17
Tomarow Amber Vanas	113	Tomarow Amber Vanas	Immediate	SINV-2024-29473	09/03/2024		09/03/2024	0.00	0.00	121.60
Blue Sky Printing	N19568	Blue Sky Printing	Net 30	SINV-2024-29545	09/03/2024		10/03/2024	0.00	0.00	1,143.44

Checks & EFT Payments 9/12/24; Total: \$13,348.26

Supplier	Supplier's Invoice Number	Payee	Payment Terms	Document Number	Invoice Date	Discount Date	Due Date	Discount Taken	Withheld Tax Amount	Amount to Pay
Jennifer Anne Sletten	107	Jennifer Anne Sletten	Immediate	SINV-2024-28749	08/26/2024		08/26/2024	0.00	0.00	31.00
Northwest Construction & Landscape, LLC	23133	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-30159	09/09/2024		10/09/2024	0.00	0.00	573.31
Northwest Construction & Landscape, LLC	23208	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-30161	09/09/2024		10/09/2024	0.00	0.00	1,736.28
Northwest Construction & Landscape, LLC	23202	Northwest Construction & Landscape, LLC	Net 30	SINV-2024-30162	09/09/2024		10/09/2024	0.00	0.00	98.28
Business Solutions Bookkeeping LLC	18.1297	Business Solutions Bookkeeping LLC - Remit-To: 25966 Eagle Ct NW	Net 30	SINV-2024-30164	09/09/2024		10/09/2024	0.00	0.00	367.50
Dtmicro, Inc.	7618	Dtmicro, Inc.	Net 30	SINV-2024-30165	09/09/2024		10/09/2024	0.00	0.00	200.00
Waste Management of WA	6910630-0029-9; cust ID16-51823-13002	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2024-30179	09/09/2024		10/09/2024	0.00	0.00	389.08
Waste Management of WA	6912269-0029-4; cust#31-17728-83003	Waste Management of WA - Remit-To: Wm Corporate Services Inc -Wm Of Wa Inc	Net 30	SINV-2024-30227	09/09/2024		10/09/2024	0.00	0.00	109.01
Superior Linen Service	Sup Linen Aug 2024	Superior Linen Service	Net 30	SINV-2024-30230	09/09/2024		10/09/2024	0.00	0.00	456.67
Kitsap Public Utility District	031730-000 20240616	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2024-30236	09/09/2024		10/09/2024	0.00	0.00	430.83
Kitsap Public Utility District	031731-000 20240616	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2024-30240	09/09/2024		10/09/2024	0.00	0.00	974.91
Kitsap Public Utility District	018447-000 20240616	Kitsap Public Utility District - Remit-To: PO Box 2910	Net 30	SINV-2024-30261	09/09/2024		10/09/2024	0.00	0.00	3,162.09
Kitsap Tech Support	2122	Kitsap Tech Support	Immediate	SINV-2024-30262	09/09/2024		09/09/2024	0.00	0.00	20.00
Village Green Metropolitan Park District	VG Credit Card Reimbursement Aug 2024	Village Green Metropolitan Park District - Remit-To: 26159 Dulay Road Ne Kingston Wa	Net 30	SINV-2024-30330	09/09/2024		10/09/2024	0.00	0.00	2,082.37
LONG Building Technologies, Inc.	JC019021	LONG Building Technologies, Inc.	Immediate	SINV-2024-30607	09/11/2024		09/11/2024	0.00	0.00	1,900.08
Blue Sky Printing	N19778	Blue Sky Printing	Net 30	SINV-2024-30608	09/11/2024		10/11/2024	0.00	0.00	66.85
Richard Wood Hill	VGAP Keltoi band fee Sep 2024	Richard Wood Hill	Immediate	SINV-2024-30609	09/11/2024		09/11/2024	0.00	0.00	750.00