



Village Green Community Center  
 26159 Dulay Road NE, Kingston, WA 98346 (360) 297-1263  
[www.myvillagegreen.org](http://www.myvillagegreen.org)

## PAVILION RESERVATION FORM

PLEASE PRINT

NAME OF EVENT	Time of Actual Event from:	to:
DATE OF EVENT	Entire Time from:	to:
	<i>(including set-up/clean-up)</i>	

<b>NAME OF APPLICANT:</b>		
<b>GROUP / ORGANIZATION NAME:</b>		
TELEPHONE (home)	(cell)	
MAILING ADDRESS	CITY	ZIP
EMAIL ADDRESS		

EXPECTED ATTENDANCE	#ADULTS	#YOUTH	<b>TOTAL:</b>
ON-SITE CONTACT NAME <i>(if different from APPLICANT above)</i>			PHONE:
DESCRIBE EVENT: (use additional paper if necessary)			

### PAVILION RESERVATION INFORMATION

**Illegal drugs, firearms and/or gambling is prohibited in any area.**

I agree to the times I have agreed upon. My rental time period ends promptly at the time reflected on this agreement. This **INCLUDES** tear down and clean up. It is my responsibility to leave the pavilion in the same condition as when I arrived, including taking any and all trash and recycling with me when I leave and not using the park trash bins. I will not leave anything behind, nor will I use the dumpsters at Village Green.

I have read and understand these rules and regulations for the Village Green and will take full responsibility to abide by them. I do hereby understand that I am responsible for the supervision and control of any group or individuals while using the Village Green Community property and to ensure their safety, prevent injury and/or damage to the equipment, property, or grounds of the center. I have authority to complete this application and agree to comply with all facility rules and regulations, and assume liability for any and all damages that are due to the negligence of anyone associated with my group.

**Indemnification/Hold Harmless**

I shall indemnify and hold harmless the Village Green Metropolitan Park District, its officers, officials, employees and volunteers from and against any and all claims, suits, actions, or liabilities for injury or death of any person, or for loss or damage to property, which arises out of use of the premises or from any activity, work, or thing done, permitted, or suffered by myself or any member of my party in or about the premises, except only such injury or damage as shall have been occasioned by the sole negligence of the Village Green Metropolitan Park District.

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_

**Payment by credit card is subject to a convenience fee.**  
**Make your check payable to: VILLAGE GREEN MPD**  
**Email forms to [programs@myvillagegreen.org](mailto:programs@myvillagegreen.org)**