

Village Green Metropolitan Park District (VGMPD)

Date: Feb 18, 2025

1. **Location of Meeting:** Via Zoom & Village Green Community Center
2. **Type Meeting:** Regular Monthly Meeting
3. **Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:30 p.m.
4. **Roll-Call:**
 - a. Attendees: Pat Pearson (Chair/Comm), Tracy Darlene Harris (Comm/Clerk), Bobbie Moore (Comm), David Traylor (Comm), & Marcy Kispert (VG, Program Coordinator/Manager & VGCC)
 - b. Excused Absence: Jason Manges (Comm)
5. Guest: None
6. **Approval of Agenda: Dated: 2-18-2025**
 - a. Recommended for approval by: David Traylor (Comm)
 - b. Second Approval by: Bobbie Moore (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
7. **Prior Meeting Minutes Approval: Dated: 1-21-2025**
 - a. Recommended for approval: David Traylor (Comm)
 - b. Second Approval by: Bobbie Moore (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
8. **Report on Events to Date:**
 - a. Finance
 - a) Operating Cash: \$25,088.06, Petty Cash: \$3,322.81 & Investment \$492,634.27.
 - b) b). Bills and Vouchers: Dated: 1-23-2025: \$4875.84, 2-6-2025: \$12,084.09, 2-13-2025: \$6,295.93. Motion to authorize payments by David Traylor (Comm), Second by Bobbie Moore (Comm), so ordered approved by Pat Pearson (Chair/Comm)
 - c) **Processed not yet paid:** Petty Cash: \$888.31 & Propane NW: \$2416.36. Motion to authorize all payments by David Traylor (Comm), Second by Bobbie Moore (Comm), so ordered approved by Pat Pearson (Chair/Comm).
 - d) d). Approval of Payroll for January 2025: \$11,699.87. Motion to approve payments by Bobbie Moore (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).
 - b. Website Update
 - a). Minutes of meetings published on the website.

- c. Legal
 - a). None
 - d. Correspondence/Information Provided to Public:
 - a). None
 - e. MPD Report for MPD Commissioners
 - a). None
 - f. Project Architectural Plans
 - a). None
9. **Public Comment:**
- a. None
10. **Unfinished Business:**
- a. MPD-VGF Subcommittee: Meeting will be held on 2-20-2025.
 - b. Building Manager Report: Marcy Kispert, Manager's Report dated: 2-18-2025.
 - c. Boundary Line Adjustment: Quit claim deed has been signed by both parties. Now awaiting for recording by Kitsap County.
 - d. Boys and Girls Club MOU: A funding raising breakfast is schedule for 08 April 2025 @ 7am.
 - e. Forest/Trails: Working party is for 15 March. Plants and trees have been ordered.
 - f. Pavillion: EEL Construction bid is \$34,791.12 to replace 8 posts on the pavilion.
11. **New Business**
- a. Tax Letter: There was a question about 'Banked Capacity' on the Annual Tax Statement.
 - b. Security Access System Bid: A public bid will go out to upgrade the security system with new fobs.
12. **No further public comment:** None.
13. **Good of the Order:** 5 years of 941's for tax purposes were filed. Public Disclosure forms will be coming out soon
14. **Next Meeting Scheduled** Regular Meeting 18 March 2025 @ 6:30 p.m. at VG Community Center and Via Zoom.
15. **Open Public Meeting Adjourned by:** Pat Pearson, (Comm/Chair) 7:41p.m.
16. **Minutes taken by Tracy Darlene Harris (Comm/Chair)**