

Village Green Metropolitan Park District (VGMPD)

Date: September 16, 2025

- 1. Location of Meeting:** Via Zoom & Village Green Community Center
- 2. Type Meeting:** Regular Monthly Meeting
- 3. Meeting Called to Order by:** Pat Pearson (Chair/Comm) at 6:30 p.m.
- 4. Roll-Call:**
 - a. Attendees: Pat Pearson (Chair/Comm), Bobbie Moore (Comm), David Traylor (Comm), Jason Manges (Comm) & Marcy Kispert (VG, Program Coordinator/Manager & VGCC); Erin Davignon, Administrative Assistant
 - b. Tracy Harris (Clerk/Commissioner) excused absence
 - c. Guests: Glenn and Dahlia Malin, community volunteers, Kingston Kiwanis members
- 5. Approval of Agenda: Dated: 9 16-2025**
 - a. Recommended for approval by: David Traylor (Comm)
 - b. Second Approval by: Jason Manges (Comm)
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 6. Prior Meeting Minutes Approval: Dated: 8 19-2025**
 - a. Recommended for approval: Bobbie Moore (Comm)
 - b. Second Approval by David Traylor (Comm).
 - c. So Ordered Approval by: Pat Pearson (Chair/Comm)
- 7. Public Comment:** None
- 8. Guests request:** Kiwanian Frank Katy left a bequest to Kingston Kiwanis. Kiwanis members ant to honor the bequest with a bench similar to the ones already in the park.
Commissioners discussed the matter and offered general approval. Kiwanian Dave Wetter will be overseeing placement of the bench. Commissioners regarded informal approval as sufficient.
- 9. Report on Events to Date:**

Finances:

- a) Operating Cash: \$15,351.53, Petty Cash: \$3,360.49 & Investment \$484,441.50.
- b) Bills and Vouchers: Dated: 8-21-25: \$823.80, 8-28-25: \$1,640.10, 9-4-25: \$8,629.57 & 9-11-25: \$3,903.78 Motion to authorize payments by Jason Manges (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm)
- c) Processed not yet paid: Petty cash \$465.45; Public Works \$104.25; Bargreen Ellingson \$578.21; PSE: \$553.22. Motion to authorize all payments by Bobbie Moore (Comm), Second by David Traylor (Comm), so ordered approved by Pat Pearson (Chair/Comm).

- d) Approval of Payroll for August-Sept 2025: \$14,820.64. Motion to approve payments by David Traylor (Comm), Second by Bobbie Moore (Comm), so ordered approved by Pat Pearson (Chair/Comm).
- e) Website Update
Minutes of meetings published on the website.
- f) Legal
 - a) None
- g) Correspondence/Information Provide to the Public
 - a) None
- h) MPD Report for MPD Commissioners
 - a) None
- i) Project Architectural Plans
 - a). None

10. Public Comment:

- a. None

11. Unfinished Business:

- a. Forest Trails: David Traylor (Comm), there are monthly work parties. The informational meeting is scheduled for 02 Oct at 6-8 pm.
- b. Building Manager Report: Marcy Kispert, Manager's Report dated: 9-16-2025. Bridge repair is underway. A floor cleaner/scrubber will be purchased. Apple tree pruning proposal – not accepted; deemed too costly.
- c. MPD-VGF Subcommittee: An MOU has been updated and will be presented for review soon.
- d. Boys and Girls Club MOU: A review of the plan was presented and will be reviewed with the new BGC Snohomish County Executive Director. Tabled until Oct 2025.
- e. Lawnmower: Currently the machine is working and no proposed invoice was received. Tabled until October meeting and budget discussion.
- f. Public Records Act: Tabled until October meeting.

12. New Business

- a. 2026 Budget: Commissioners on the budget committee (David Traylor and Bobbie Moore) are working with Marcy Kispert about the budget and just today received word that the District's assessed valuation has gone up about 6%. Budget hearing is planned for October. Budget must be approved and turned in by November 30 2025.
- b. Forest management proposal from John Bornsworth of Peninsula Environmental – Motion to approve \$4,500 contract for forest health and risk assessment. Moved by Bobbie Moore (Comm)

and seconded by David Traylor)Comm). So ordered approved by Pat Pearson (Chair/Comm)

13. Further public comment: None.

14. Good of the Order: Pie in the Park raised approx. \$20,000 for Village Green Foundation projects.

15. Next Meeting Scheduled: Budget hearing, 21 October ,6 PM at VG Community Center and via Zoom; Regular Meeting 21 October 2025 @ 6:30 p.m. at VG Community Center and via Zoom.

16. Open Public Meeting Adjourned by: Pat Pearson, (Comm/Chair) 8:10 p.m.

17. Minutes taken by: Bobbie Moore (Comm)